

A G E N D A

Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee



DATE: Wednesday, April 20, 2016

TIME: 6:00 PM

CHAIRPERSON: Richard Berger

PLACE: Salem City Hall
Council Chambers
555 Liberty Street SE

STAFF LIAISON:

Kelley Jacobs, Budget Officer

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Ryan Zink, Budget Analyst

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1. **CALL TO ORDER** – Chairperson Richard Berger
 2. **ROLL CALL**
 - a. Pledge of Allegiance
 3. **MINUTES**
 - a. Minutes from April 13, 2016 City of Salem and Urban Renewal Agency Budget Committee Meeting
 4. **HANDOUT MATERIAL**
 - a. Correspondence from NEN Chair Joan Lloyd
Information only
 - b. Summary of Budget Committee Actions Through April 13, 2016
Information only
 - c. Errata Sheet 1 – Scrivener Corrections in Book 1
Recommendation: Accept correction to scrivener errors in Book 1 of the FY 2016-17 City of Salem Proposed Budget
 5. **REVIEW OF POLICE DEPARTMENT BUDGETS**

Police General Fund – Book 1, Pages 83-99; Willamette Valley Communication Center Fund – Book 1, Pages 199-205; Police Regional Records Fund – Book 1, Pages 207-211; Radio Communications City Services Fund – Book 1, Pages 227-234

 - a. Overview by Police Chief Jerry Moore
 - b. Public testimony
 - c. Discussion and review
 6. **REVIEW OF CITY MANAGER’S OFFICE BUDGETS**

City Manager’s Office General Fund – Book 1, Pages 1-10; Municipal Court General Fund – Book 1, Pages 61-64;

 - a. Overview by Deputy City Manager Kacey Duncan
 - b. Public testimony
 - c. Discussion and review

7. REVIEW OF DEBT SERVICE FUND BUDGET – BOOK 1, PAGES 185 – 189

- a. Overview by Budget Officer Kelley Jacobs
- b. Public testimony
- c. Discussion and review

8. REVIEW OF THE TRUST FUNDS BUDGET – BOOK 1, PAGES 283 – 289

- a. Overview by Budget Officer Kelley Jacobs
- b. Public testimony
- c. Discussion and review

9. GOAL SETTING/POLICY DISCUSSION

This is an opportunity for the Budget Committee members to discuss goals, concerns and general policies

10. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. A total of twelve (12) minutes will be allotted for testimony on future budget issues. Each individual testifying will be limited to no more than three (3) minutes.

11. OTHER BUSINESS

12. ADJOURN

- i. *The next Budget Committee meeting will be Wednesday, April 27, 2016 at 6:00 pm in the City Council Chambers, 555 Liberty Street SE, Room 240. The following funds of the budget are scheduled to be reviewed:*

General Fund

<i>Community Development</i>	<i>Book 1, Pages 11-17</i>
<i>Fire Department</i>	<i>Book 1, Pages 19-27</i>
<i>Salem Public Library</i>	<i>Book 1, Pages 51-56</i>
<i>Cultural and Tourism Fund</i>	<i>Book 1, Pages 149-158</i>
<i>Building and Safety Fund</i>	<i>Book 1, Pages 175-183</i>
<i>Emergency Medical Services Fund</i>	<i>Book 1, Pages 191-198</i>

- ii. *Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.*

<p>The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget</p> <p>NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.</p>	<p>The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.</p>
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