

A G E N D A



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, April 27, 2016

TIME: 6:00 PM

CHAIRPERSON: Richard Berger

PLACE: Salem City Hall
Council Chambers
555 Liberty Street SE

STAFF LIAISON:

Kelley Jacobs, Budget Officer

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Ryan Zink, Budget Analyst

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1. **CALL TO ORDER** – Chairperson Richard Berger
 2. **ROLL CALL**
 - a. Pledge of Allegiance
 3. **MINUTES**
 - a. Minutes from April 20, 2016 City of Salem and Urban Renewal Agency Budget Committee Meeting
 4. **HANDOUT MATERIAL**
 - a. Correspondence from Jeanne Boatwright, Grant Neighborhood Association, regarding reinstatement of annual newsletter program.
Information only
 - b. Correspondence from Dan Clem, Salem Chamber of Commerce, regarding a set percentage allocation of transient occupancy tax revenues to support Travel Salem.
Information only
 - c. Summary of Budget Committee Actions Through April 20, 2016
Information only
 5. **REVIEW OF FIRE DEPARTMENT BUDGETS**

Fire General Fund – Book 1, Pages 19-27; Emergency Medical Services Fund – Book 1, Pages 191-198

 - a. Overview by Fire Chief Mike Niblock
 - b. Public testimony
 - c. Discussion and review
 6. **REVIEW OF THE CULTURAL AND TOURISM FUND BUDGET** – Book 1, Pages 149-158
 - a. Overview by Management Analyst Chris Neider
 - b. Public testimony
 - c. Discussion and review
 7. **REVIEW OF SALEM PUBLIC LIBRARY BUDGET** – Book 1, Pages 51–56
 - a. Overview by Library Administrator Julie Sowles
 - b. Public testimony
 - c. Discussion and review

- 8. REVIEW OF COMMUNITY DEVELOPMENT DEPARTMENT BUDGETS**
 Community Development General Fund – Book 1, Pages 11-17; Building and Safety Fund – Book 1, Pages 175-183;
 - a. Overview by Director Glenn Gross
 - b. Public testimony
 - c. Discussion and review

- 9. GOAL SETTING/POLICY DISCUSSION**
 This is an opportunity for the Budget Committee members to discuss goals, concerns and general policies

- 10. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES**
 The Budget Committee has set aside time for public comment to address items not on the agenda. A total of twelve (12) minutes will be allotted for testimony on future budget issues. Each individual testifying will be limited to no more than three (3) minutes.

11. OTHER BUSINESS

12. ADJOURN

- i. The next Budget Committee meeting will be Wednesday, May 4, 2016 at 6:00 pm in the City Council Chambers, 555 Liberty Street SE, Room 240. The following funds of the budget are scheduled to be reviewed:*

General Fund

<i>Human Resources (HR)</i>	<i>Book 1, Pages 29-37</i>
<i>Information Technology (IT)</i>	<i>Book 1, Pages 39-44</i>
<i>Legal</i>	<i>Book 1, Pages 45-49</i>
<i>Mayor and Council (Budget Office)</i>	<i>Book 1, Pages 57-59</i>
<i>Non Departmental (Budget Office)</i>	<i>Book 1, Pages 65-68</i>
<i>Urban Development (UD)</i>	<i>Book 1, Pages 101-111</i>
<i>Airport Fund (UD)</i>	<i>Book 1, Pages 113-121</i>
<i>Community Renewal Fund (UD)</i>	<i>Book 1, Pages 123-136</i>
<i>Parking Fund (UD)</i>	<i>Book 1, Pages 137-143</i>
<i>Public Art Fund (Budget Office)</i>	<i>Book 1, Pages 159-162</i>
<i>Leasehold Fund (UD)</i>	<i>Book 1, Pages 163-174</i>
<i>City Services Fund / Fleet Services (HR)</i>	<i>Book 1, Pages 213-220</i>
<i>City Services Fund / Shops Facilities (HR)</i>	<i>Book 1, Pages 221-225</i>
<i>City Services Fund / Document Services (IT)</i>	<i>Book 1, Pages 235-239</i>
<i>Self Insurance Fund (HR)</i>	<i>Book 1, Pages 247-275</i>
<i>Equipment Replacement Reserve (HR)</i>	<i>Book 1, Pages 277-282</i>
<i>Urban Renewal Agency (UD)</i>	<i>Book 3</i>

- ii. Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.*

<p>The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget</p> <p>NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.</p>	<p>The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.</p>
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