

A G E N D A



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, May 11, 2016

TIME: 6:00 PM

CHAIRPERSON: Richard Berger

PLACE: Salem City Hall
Council Chambers
555 Liberty Street SE

STAFF LIAISON:

Kelley Jacobs, Budget Officer

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Ryan Zink, Budget Analyst

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1. **CALL TO ORDER** – Chairperson Richard Berger
 2. **ROLL CALL**
 - a. Pledge of Allegiance
 3. **MINUTES**
 - a. Minutes from May 4, 2016 City of Salem and Urban Renewal Agency Budget Committee Meeting (*provided Friday, May 6*)
 4. **HANDOUT MATERIAL**

Information Reports:

 - a. Summary of Budget Committee Actions Through May 4, 2016 (*provided Friday, May 6*)
 - b. Additional Open Hours – West Salem Branch Library (*provided Friday, May 6*)
 - c. Additional Open Hours – Mondays at the Main Library (*provided Friday, May 6*)
 - d. Fire Station 8 Service Options (*provided Friday, May 6*)
 - e. Transient Occupancy Tax – Uses in Salem, Comparisons to Other Cities, Collections from Lodging Intermediaries (*to be provided Monday, May 9*)
 - f. Court Fine Revenues (*provided Friday, May 6*)
 - g. Urban Renewal Agency Funds Used for City-Owned Parking Structure Capital Projects (*provided Friday, May 6*)
 - h. Third Quarter Financial Summaries for the City of Salem and Urban Renewal Agency (*to be provided Wednesday, May 11 at member desks*)
 - i. Correspondence from No Ivy Coalition regarding a plan for invasive ivy remediation on the Hilfiker property (*to be provided Monday, May 9*)

5. COMMUNICATION FROM CITY MANAGER AND WISH LIST

- a. Memorandum from City Manager Steve Powers *(to be provided Monday, May 9)*
- b. FY 2016-17 Budget Committee Wish List *Items (to be provided Monday, May 9)*
Recommendation: Staff recommends considering the options presented in the Facts and Findings section of the report in deciding whether to add the expenditure appropriations represented in the Budget Committee’s Wish List.

6. GOAL SETTING/POLICY DISCUSSION

This is an opportunity for the Budget Committee members to discuss goals, concerns and general policies.

7. PUBLIC HEARING ON THE CITY OF SALEM 2016-17 BUDGET

Note: In order to allow time for deliberations on unresolved budget issues, the Budget Committee has set aside up to 30 minutes for public testimony this evening. Moreover, testimony will be limited to those who have not testified previously or those who are testifying about reports that appear on this evening’s agenda.

8. APPROVE FY 2016-17 CITY OF SALEM AD VALOREM PROPERTY TAXES

(provided Friday, May 6)

Staff Report: Approval of Ad Valorem Property Taxes – City of Salem

Recommendation:

Approve the ad valorem property taxes for the City of Salem General Fund and the City of Salem General Obligation Debt fund as follows:

- 1. Approve the City of Salem permanent tax rate of \$5.8315 for general fund operations.
- 2. Approve a General Obligation bond debt levy of \$11,906,000.
 - a. Discussion and review
 - b. Motion to approve City of Salem FY 2016-17 ad valorem property taxes

9. RECOMMEND FY 2016-17 CITY OF SALEM BUDGET *(provided Friday, May 6)*

- a. Discussion and review
- b. Motion to approve final recommendation of FY 2016-17 City of Salem Budget

10. MOTION TO APPROVE FY 2016-17 SALEM URBAN RENEWAL AGENCY AD VALOREM PROPERTY TAXES *(provided Friday, May 6)*

Staff Report: Approval of Ad Valorem Property Taxes – Salem Urban Renewal Agency

Recommendation:

Approve the estimated ad valorem property tax levies derived from the sum of the Division of Taxes and the Special Levy for the Salem Urban Renewal Agency Fund Areas as follows:

| | <u>Division of Taxes</u> | <u>Special Levy</u> | <u>Estimated Total</u> |
|------------------------|--------------------------|---------------------|----------------------------|
| Riverfront/Downtown | 100% | Remainder | \$7,168,250 |
| North Gateway | 100% | \$0 | 2,895,350 |
| West Salem | 100% | \$0 | 1,199,630 |
| Mill Creek Industrial | 100% | \$0 | 804,280 |
| McGilchrist | 100% | \$0 | 603,550 |
| South Waterfront | 100% | \$0 | <u>242,840</u> |
| ESTIMATED TOTAL | | | <u>\$12,913,900</u> |

- a. Discussion and review
- b. Motion to approve Urban Renewal Agency FY 2016-17 ad valorem property taxes

11. RECOMMEND FY 2016-17 URBAN RENEWAL AGENCY BUDGET *(provided Friday, May 6)*

- a. Discussion and review
- b. Motion to approve final recommendation of FY 2016-17 Urban Renewal Agency Budget

12. OTHER BUSINESS

13. ADJOURN

NOTE:

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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