

A G E N D A

Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee



DATE: Wednesday, May 4, 2016

TIME: 6:00 PM

CHAIRPERSON: Richard Berger

PLACE: Salem City Hall
Council Chambers
555 Liberty Street SE

STAFF LIAISON:

Kelley Jacobs, Budget Officer

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Ryan Zink, Budget Analyst

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1. **CALL TO ORDER** – Chairperson Richard Berger
 2. **ROLL CALL**
 - a. Pledge of Allegiance
 3. **MINUTES**
 - a. Minutes from April 27, 2016 City of Salem and Urban Renewal Agency Budget Committee Meeting
 4. **HANDOUT MATERIAL**

Information Reports:

- a. Summary of Budget Committee Actions Through April 27, 2016 (updated)
- b. Options to Address Invasive Plant Control
- c. Evaluation of a New Park in the NEN / Lansing Neighborhoods North of Market Street
- d. Options for Bocce Courts in Salem Parks
- e. Sidewalk Repair Program
- f. Flashing Pedestrian Safety Crosswalk
- g. Salem Park Improvement Fund Status Report
- h. Options for Improving Park Safety

Action Items:

- i. Errata Sheet 3 – Extra Capacity Facilities Fund Budget Increase
Recommendation: Increase resource and expenditure appropriations in the Extra Capacity Facilities Fund in the amounts listed below.
Extra Capacity Facilities Fund resources: \$1,800,000
Extra Capacity Facilities Fund capital expenditures: \$1,800,000

- j. Errata Sheet 4 – Scrivener Correction in Book 1
Recommendation: Accept correction to scrivener error in Book 1 of the proposed FY 2016-17 City of Salem budget.

5. REVIEW OF URBAN DEVELOPMENT DEPARTMENT BUDGETS

Book 1: General Fund – Pages 101-111, Airport Fund – Pages 113-121, Community Renewal Fund – Pages 123-136, Parking Fund – Pages 137-143, Economic Improvement District Fund – Pages 145-147, Leasehold Fund – Pages 163-174

- a. Overview by Urban Development Director Kristin Retherford
- b. Public testimony
- c. Discussion and review

6. REVIEW OF URBAN RENEWAL AGENCY BUDGET – Book 3

- a. Overview by Urban Development Director Kristin Retherford
- b. Public testimony
- c. Discussion and review

7. REVIEW OF HUMAN RESOURCES DEPARTMENT BUDGETS

Book 1: General Fund – Pages 29-37, City Services Fund / Fleet Services, Shops Facilities – Pages 213-225, Self Insurance Fund – Pages 247-275, Equipment Replacement Reserve – Pages 277-282

- a. Overview by Human Resources Director Mina Hanssen
- b. Public testimony
- c. Discussion and review

8. REVIEW OF INFORMATION TECHNOLOGY BUDGETS

Book 1: General Fund – Pages 39-44, City Services Fund / Document Services, Pages 235-239

- a. Overview by Information Technology Director Krishna Namburi
- b. Public testimony
- c. Discussion and review

9. REVIEW OF LEGAL DEPARTMENT BUDGET – Book 1, Pages 45-49

- a. Overview by City Attorney Dan Atchison
- b. Public testimony
- c. Discussion and review

10. REVIEW OF MAYOR AND COUNCIL BUDGET – Book 1, Pages 57-59

- a. Overview by Deputy City Manager Kacey Duncan
- b. Public testimony
- c. Discussion and review

11. REVIEW OF NON-DEPARTMENTAL BUDGETS

Book 1: General Fund Non-Departmental – Pages 65-68, Public Art Fund – Pages 159-162

- a. Overview by Deputy City Manager Kacey Duncan
- b. Public testimony
- c. Discussion and review

12. GOAL SETTING/POLICY DISCUSSION

This is an opportunity for the Budget Committee members to discuss goals, concerns and general policies

13. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. A total of twelve (12) minutes will be allotted for testimony on future budget issues. Each individual testifying will be limited to no more than three (3) minutes.

14. OTHER BUSINESS

15. ADJOURN

The next Budget Committee meeting will be Wednesday, May 11, 2016 at 6:00 pm in the City Council Chambers, 555 Liberty Street SE, Room 240. Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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