

Correction Notice: Water or Sewer Site Not Ready



City of Salem Public Works Department
Operations Division
1410 20th Street SE
Salem OR 97302-1209
503-588-6211 | TTY 503-588-6392

Site Not Ready Fee	\$ _____
Automation Fee	\$ _____
Total Charges	\$ _____

Date _____ Time: _____

Location of Work: _____

Name of Applicant _____

Address _____

Is applicant the contractor? If no, provide the contractor's contact information.

Yes No

Name of Contractor's Contact Person _____

Phone _____ Email _____

A City crew was sent to the above location on this date and time at your request. The site was not adequately prepared for the City crew to safely and efficiently perform the taping service for you. The following corrections are required:

WATER SITE

Chlorination

Water Main Tap

You are herewith assessed a \$115 Site Not Ready charge. The charge is to compensate the Water Utility for the cost of sending the crew to your work site. The charge will be added to the cost of the service and subtracted from the deposit you have paid. Perform the corrective action required, then call Public Works Dispatch at 503-588-6333 to schedule a water crew.

SEWER SITE

Manhole Tap, Sanitary Sewer

Manhole Tap, Storm Sewer

Service Tap, Sanitary Sewer

Service Tap, Storm Sewer

You are herewith assessed a \$115 Site Not Ready charge. The charge is to compensate the Sewer Utility for the cost of sending the crew to your work site. Take this notice to the Permit Application Center and pay the charge. Perform the corrective action required, then call Public Works Dispatch at 503-588-6333 to schedule a sewer tapping crew.

Issuing City Official _____ Phone _____