



Signs and Sweeping Section
Public Works Department
 1410 20th Street SE
 Salem, Oregon 97302-1209
 Phone 503-588-6063 or 503-588-6482
 TTY 503-588-6480 Fax 503-588-6480

Street Sign Application

Sign Fee \$ _____

Automation Fee \$ _____ 5.00

Total \$ _____

Sign Shop Project No.

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STREET SIGN APPLICATION (SUBDIVISION)—REFERENCE SALEM REVISED CODE (SRC) 63.275

Subdivision Name _____

Subdivision Address _____

Applicant Name _____ Phone No. _____

Applicant Address _____

Under the provisions of SRC 63.275, I request the City of Salem to (check one)

- Manufacture street name signs and/or purchase on my behalf other standard traffic control signs for the above-named subdivision and provide to me along with posts upon which to mount the signs. **I will install the signs myself.**
- Manufacture street name signs and/or purchase other standard traffic control signs and install the signs, using City staff, in the above-named subdivision on my behalf.

Attached is a copy of the plat map for the subdivision showing the street names and block numbers.

I understand the City provides this service on a full cost recovery (including overhead) basis and that a minimum deposit is required at the time of application. Further, I understand that I will be billed for costs in excess of the amount of my deposit.

Applicant's Signature _____ Title _____ Date ____ / ____ / ____

This application is valid for 180 days from the date of application. Extension may be granted at the discretion of the Public Works Department.

For Sign Shop Use

The required deposit for this work is \$ _____ (Basis: See attached Sign Shop Supervisor's detailed estimate.)

The estimated delivery date for the signs and posts is ____ / ____ / ____

Signature of Sign Shop Supervisor _____ Date ____ / ____ / ____