



Public Works Department

555 Liberty Street SE / Room 325 • Salem OR 97301-3513 • Phone 503-588-6211 • Fax 503-588-6025

Esta carta contiene información acerca de un proyecto en su vecindario. Si usted necesita lo siguiente traducido en español, favor de llamar al número arriba.

This letter contains information about a project in your neighborhood. If you need the following information translated, please call the above phone number.

July 1, 2020

**SUBJECT: Boundary Survey Notification
Marine Drive NW (proposed 5th Avenue NW extension
to River Bend Road NW)
Project Number 711503**

Dear Salem Property Owner/Resident:

The City of Salem is planning to acquire missing pieces of right-of-way along the alignment of the future Marine Drive NW between the proposed 5th Avenue NW extension and River Bend Road NW.

Westlake Consultants, Inc. survey crews will be working in your area over the next few weeks and may require one or more entries onto your property in order to locate and measure to existing survey monuments from previously recorded surveys. In addition to locating record survey monuments, the work may include, but is not limited to, mapping ground elevations and features such as trees and fences along the common boundary of your property. Every precaution will be taken to avoid damage to your property during this process. Before entering your property, the Westlake survey crew will attempt to contact you or your tenants in person. If you are not home, the survey crew will leave notice on your door or in a conspicuous place with contact information. During their work, above ground temporary markers may be set on your property. These will be removed upon completion of work.

Depending on site conditions, entry onto your property may not be required. However, this cannot be determined until the actual work begins. **The survey work is expected to start on Monday, July 6, 2020 and is anticipated to last three months.** Please note, a formal survey map will be prepared for portions of the completed work and will be filed with the Polk County Surveyor as public records.

Prior to entering your property, please let us know if there are any special circumstances you would like us to consider such as gates, animals, special hours or other related information. We respect your privacy and will make every effort to accommodate your situation.

**Transportation and Utility
Operations**

1410 20th Street SE / Building 2
Salem OR 97302-1209
Phone 503-588-6063
Fax 503-588-6480

Parks Operations

1460 20th Street SE / Building 14
Salem OR 97302-1209
Phone 503-588-6336
Fax 503-588-6305

**Willow Lake Water Pollution
Control Facility**

5915 Windsor Island Road N
Keizer OR 97303-6179
Phone 503-588-6380
Fax 503-588-6387

❖ ADA Accommodations Will Be Provided Upon Request ❖
Servicios razonables de accesibilidad se facilitarán por petición

Salem Property Owner/Resident

July 1, 2020

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If you have any questions or concerns regarding the field work, please contact Westlake Field Crew Coordinator, Jason Lee Perkins, at 503-548-0122 or jperkins@westlakeconsultants.com.

Please feel free to contact me a 503-588-6211 or pkowalczyk@cityofsalem.net if you have any questions or concerns regarding this project.

Sincerely,



Paul M. Kowalczyk, PLS

City Surveyor

RH/TS/MD: G:\GROUP\ENGINEERING\PROJECTS\CIP\711503 MARINE DRIVE NW\DESIGN\CORRESPONDENCE-PUBLIC\20200701 PNL.DOCX

cc: Mayor Chuck Bennett
Councilor Cara Kaser, Ward 1
Councilor Jim Lewis, Ward 8
Kevin Chambers, West Salem Neighborhood Association
Steve Powers, City Manager
Peter Fernandez, PE, Public Works Director
Brian D. Martin, PE, City Engineer
Heather Dimke, Management Analyst
Courtney Knox-Busch, Senior Policy Analyst
James Suing, Program Coordinator
File: 711503, Design