Street Tree Permit Application

CITY OF *Salem*
AT YOUR SERVICE
Public Works Department

Please send the completed application to the following address:
City of Salem
Public Works Department Development Services
555 Liberty Street SE, Room 325
Salem OR 97301-3513

SECTION 1: GENERAL INFORMATION

Site Address _____
Trees must be on property owner's frontage.

Property Owner Name_____

Email _____ Phone _____

Mailing Address _____
Street or PO Box   City   State   Zip

Is the property owner the contractor? If no, provide the contractor's contact information.   ☐ **Yes** ☐ **No**

Contractor's Name _____

Day Phone _____ Evening Phone _____

Email _____ Fax _____

SECTION 2: WORK TO BE PERFORMED

Please indicate the type of work to be performed.

☐ Prune   ☐ Plant   ☐ Removal   ☐ Other _____

Species/Name _____ **D.B.H.*** _____

Note: If your request includes more than one species of tree and/or multiple work types, please attach a separate detail sheet including each species name, diameter, and type of work to be performed.

*D.B.H.: Diameter at breast height. Will be verified by City to confirm required replant/fee-in-lieu.

Description of Tree(s) Location_____

Proposed Start Date _____ Proposed Completion Date _____

Description of work to be completed (if removal is requested, include reason for removal):

_____

_____

_____

Note: A work in right-of-way application may be required after review of street tree permit application.

Property Owner Signature _____ Date _____

SALEM REVISED CODE 86.090 CITY TREE REMOVAL CRITERIA

(a) A permit to remove a City tree may be granted if one or more of the following criteria are met, as determined by the Director:

1. The tree is dead.

2. The tree is in an advanced state of decline.

3. The tree is structurally unsound and poses an imminent risk to person or property, as determined by a tree risk assessment, and when the risk cannot be mitigated or the tree cannot be made sound by accepted arboricultural practices.

4. The tree is infected with an acute fatal disease that cannot be treated successfully or there is a strong potential that the pathogen could spread and kill other trees in the immediate vicinity (e.g., Dutch Elm Disease).

5. The tree is infested with an insect that cannot be treated successfully or there is a high likelihood that the infestation could spread and kill other trees or vegetation in the immediate vicinity (e.g., Emerald Ash Borer).

6. When City trees have been planted too close to each other based on administrative rules and the spacing causes an adverse effect on neighboring trees. The tree with the greatest vigor will remain unless it meets other criteria for removal. The applicant shall bear the cost of tree and stump removal.

7. When past pruning and other tree maintenance practices, other than required electrical line clearance, has destroyed the natural shape of the tree or caused the tree to go into decline.

8. The Director may permit the removal of a City tree due to construction if there is no reasonable alternative. The applicant shall be required to bear all cost of the tree's removal and replacement.

9. The Director may permit the removal of a City tree if the tree is having an adverse effect on adjacent infrastructure and that effect cannot be mitigated by pruning, reasonable alternative construction techniques, or accepted arboricultural practices.

(b) Except as provided in 86.085(b), if a tree is removed pursuant to subsection (a)(8) of this section, the tree will be replaced in conformance with the applicable administrative rules and Public Works Design Standards.

(c) The City shall not permit the removal of a City tree for any other reason, including but not limited to the following, unless the criteria for a variance has been approved:

1. Dropping of leaves, flowers, seeds, bark, sap, stems, pests, or other matter.

2. Improvement or maintenance of views.

3. Competition with turf or impact on non-plant landscaping (e.g. mulch or gravel).

4. Common allergies.

5. Damage to items that have been placed too close to the trunk such as pavers, bricks, blocks, and concrete.