

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
February 21, 2019

COMMISSIONERS PRESENT

Carrol Cottingham
Patricia Mulvihill
Tracy Schwartz
Andrew Zimmerman
Russell Schutte, Chair
Jennifer Maglinte-Timbrook, Vice Chair

COMMISSIONERS ABSENT

Jamie French, excused
Kevin Sund, excused

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Natasha Zimmerman, Deputy City Attorney
Kirsten Straus, Recorder

1. CALL TO ORDER:

Vice-Chair, Russell Schutte, called the meeting to order at 5:32 P.M.

Roll call was taken and quorum was established.

2. PUBLIC COMMENT: None

3. APPROVAL OF MINUTES

a. Minutes of January 17, 2019

Motion: Move to approve the minutes from January 17, 2019 with one type addressed.

Motion by: Commissioner Timbrook

Seconded by: Commissioner Schwartz

Questions or Comments by: Timbrook

Vote:

Aye: Cottingham, Schutte, Schwartz, Zimmerman, Mulvihill, and Timbrook

Nay:

Absent: French, Sund

Abstentions:

Action: Moved to approve the minutes from January 17, 2019.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Sund, French)

6. ALTERATION REVIEWS

a. Historic Design Review – Historic Design Review Case No. HIS18-39 for 1313 Mill St SE: Major historic design review of a proposal to modify an existing wireless communication facility, replacing 6 wireless antennae and associated equipment with 6 antennae and associated equipment on an existing water tank (1925) within the Willamette Heritage Center/ Thomas Kay Historic Park, individually listed on the National Register of Historic Places, on property zoned CR (Retail Commercial), and located at 1313 Mill Street SE, 97301; Marion County Assessor Map and Tax Lot number: 073W26BC04100.

The Chair opened the public hearing at 5:34 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts.

Tracy Schwartz has reviewed and commented on this case at her work place and recused herself.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal with the following **CONDITION**:

Condition 1: Any new or replacement communication device(s), including but not limited to dishes, antennas and associated equipment shall not exceed the total number and cumulative size of the dishes, antennas and associated equipment currently approved for installation.

Questions for Staff by: None

Persons Testifying

Neighborhood Association: None

Support: None

Oppose: None

Neutral:

Rebuttal: None

Additional questions for staff: None

With no further questions, the Chair closed the public hearing 5:41 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Timbrook
Seconded by: Commissioner Cottingham

Questions or Comments by: Commissioners Timbrook

Vote:

Aye: Cottingham, Schutte, Schwartz, Zimmerman, Mulvihill, and Timbrook

Nay:

Absent: French, Sund

Abstentions:

Action: Moved to approve staff recommendation as presented

VOTE:

Yes 5 No 0 Abstain 1 (Schwartz) Absent 2 (French, Sund)

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b. Historic Design Review Case No. HIS19-02 for 388 State Street

Major Historic Design Review of a proposal to replace six of nine existing antennae on the roof of the Capitol Tower, a historic contributing resource in Salem's Downtown Historic District, located at 388 State Street (Marion County tax lot 073W27AB07200).

The Chair opened the public hearing at 5:42 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal with the following **CONDITION:**

Condition 1: Any new or replacement communication device(s), including but not limited to dishes, antennas and associated equipment shall not exceed the total number and cumulative size of the dishes, antennas and associated equipment currently approved for installation.

Questions for Staff by: Commissioner Schwartz

Persons Testifying: Shanin Prusia, Urban Wireless for Verizon, 10317 SE Sun Burst Way, Happy Valley

Neighborhood Association: None
Support: None

Oppose: None

Neutral: None

Rebuttal: None

With no further questions, the Chair closed the public hearing 5:50 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Timbrook
Seconded by: Commissioner Schwartz

Questions or Comments by: None

Vote:
Aye: Cottingham, Schutte, Schwartz, Zimmerman, Mulvihill, and Timbrook
Nay:
Absent: French, Sund
Abstentions:

Action: Moved to approve staff recommendation as presented.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (French, Sund)



4. ACTION ITEMS: None

5. DISCUSSION ITEMS:

- a. Commissioner Schwartz had a question about local landmark designation
- b. Spring Newsletter Update
 - i. Deadline March 1st for Newsletter Submissions
- c. Subcommittee Reports

6. HISTORIC PRESERVATION OFFICER REPORT

With no further business to discuss, the meeting was adjourned at 6:02 p.m.

Prepared by: *Kirsten Straus, Recorder*
February 21, 2019

APPROVED: March 21, 2019