

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
July 18, 2019

COMMISSIONERS PRESENT

Jessica Curteman
Patricia Mulvihill
Tracy Schwartz
Kelly Thomas
Andrew Zimmerman
Carroll Cottingham, Acting Vice-Chair
Jennifer Maglinte-Timbrook, Acting Chair

COMMISSIONERS ABSENT

Jamie French, excused
Russell Schutte, excused

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Natasha Zimmerman, Deputy City Attorney
Kirsten Straus, Recorder

1. CALL TO ORDER:

Acting Chair, Jennifer Maglinte-Timbrook, called the meeting to order at 5:30 P.M.

2. Swearing in of new Commissioner Jessica Curteman

3. ROLL CALL:

Roll call was taken and quorum was established.

4. PUBLIC COMMENT: None

5. APPROVAL OF MINUTES

a. Minutes of Jun 20, 2019

Motion: Move to approve minutes with one correction.

Motion by: Commissioner Thomas

Seconded by: Commissioner Schwartz

Questions or Comments by: None

Vote:

Aye: Curteman, Mulvihill, Schwartz, Thomas, Zimmerman, Cottingham, Maglinte-Timbrook

Nay:

Absent: French, Schutte

Abstentions:

Action: Moved to approve the minutes from June 20, 2019 with one correction.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (French, Schutte)

6. ALTERATION REVIEWS

A. Historic Design Review – Case No. HIS19-21 for 120 Commercial St NE

Major Historic Design Review of a proposal to install new signage on the exterior of the Durbin Bros.’ Livery (1867), a non-contributing resource within the Salem Downtown Historic District, zoned CB (Central Business District), and located at 120 Commercial Street NE/9730; Marion County Assessors Map and Tax Lot Number 073W27AB08000.

The Chair opened the public hearing at 5:33 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal as presented.

Questions for Staff by: None

Persons Testifying: Corey Spady, 1825 Front St NE, Salem Sign Co., Applicant’s representative

Questions for Applicant by: None

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the Chair closed the public hearing 5:42 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation as presented.

Motion by: Commissioner Cottingham

Seconded by: Commissioner Schwartz

Questions or Comments by: Commissioners Cottingham, Schwartz, Timbrook

VOTE:

Aye: Curteman, Mulvihill, Schwartz, Thomas, Zimmerman, Cottingham, Maglinte-Timbrook

Nay:

Absent: French, Schutte

Abstentions:

Action: Moved to approve staff recommendation as presented.

VOTE:

Yes 7 No 0 Abstain 0 Absent 2 (French, Schutte)

.....
b. Historic Design Review – Case No. HIS19-23 for 379-383 State St

Major Historic Design Review of a proposal to install new HVAC on the roof, remove the existing awning and install a new metal canopy, restore the original wood storefront, replace the glass within the original transom window openings, and add new signage and lighting on the exterior of the Pomeroy & Keene Building (c1860), a historic contributing resource within the Salem Downtown National Register Historic District located at 379-383 State Street (Marion County Tax Assessors Number 073W27AB06400).

The Chair opened the public hearing at 5:43 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts.

Commissioner Zimmerman has written about this property before but feels he can still be objective about the case.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **DENY** the request to replace the 1926 transom window glass, and **APPROVE** the remainder of the proposal with the following **CONDITION:**

CONDITION 1: The applicant shall retain the 1926 transom window glass.

Questions for Staff by: Commissioner Cottingham

Persons Testifying: Janet Ogdahl, 379-383 State St, owner, Gary Gunville, AC+Co Architecture, 363 State St, architect

Questions for applicant by: Commissioners Thomas, Schwartz, Zimmerman

Neighborhood Association: None

Support: None

For the record, an email from CJ McLeod was submitted in support as Exhibit 1.

Oppose: None

Neutral: None

Rebuttal: None

Questions for Staff by: Commissioner Schwartz, Mulvihill, Curteman

With no further questions, the Chair closed the public hearing 6:04 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve the proposal as submitted with the following condition.

CONDITION 1: The applicant shall salvage the 1926 transom window glass after removal, using accepted preservation and storage methods. The 1926 transom glass shall be retained in a secure storage area on-site, so future restoration of this glazing from the 1926 storefront remodel is potentially feasible.

Motion by: Commissioner Thomas

Seconded by: Commissioner Mulvihill

Questions or Comments by: Thomas, Mulvihill, Schwartz, Zimmerman, Maglinter-Timbrook, Cottingham

VOTE:

Aye: Curteman, Mulvihill, Thomas, Cottingham, Maglinter-Timbrook

Nay: Schwartz, Zimmerman

Absent: French, Schutte

Abstentions:

Action: Moved to approve the proposal as submitted with the following condition:

CONDITION 1: The applicant shall salvage the 1926 transom window glass after removal, using accepted preservation and storage methods. The 1926 transom glass shall be retained in a secure storage area on-site, so future restoration of this glazing from the 1926 storefront remodel is potentially feasible.

VOTE:

Yes 5 No 2 (Schwartz, Zimmerman) Abstain 0 Absent 2 (French, Schutte)



For the record, Commissioner Cottingham left at this time.

6. ACTION ITEMS: None

7. DISCUSSION ITEMS:

a. Presentation about Deepwood Museum and Gardens

At this time, Yvonne Putze, Executive Director of Deepwood Museum and Gardens, presented about the history of and current programming of the museum.

Questions or comments by: Commissioners Schwartz, Zimmerman

b. Historic Preservation Plan Stakeholder Advisory Committee Appointments

At this time, Historic Preservation Officer Kimberli Fitzgerald, presented a report confirming the appointment of Patricia Mulvihill, Carroll Cottingham, and Jennifer Maglinte-Timbrook to the Stakeholder Advisory Committee, an arm of the update of the City's Historic Preservation Plan.

Questions or comments by: None

c. Prizes for Historic Preservation Plan Update

At this time, Staff asked for help with providing a prize basket to help incentivize taking the survey.

Questions or comments by: Schwartz, Thomas, Curteman, Timbrook

d. August Historic District Tour?

At this time, the HLC discussed having a tour of Historic Districts.

Questions or comments by: Schwartz, Maglinte-Timbrook, Curteman

A tour at the regularly scheduled August meeting time was tentatively decided on. A special focus on HLC projects would be appreciated.

e. Subcommittee Reports

At this time, each sub-committee reported on their actives during the last month.

Topics: Social Media, adding Newsletter to City website, upcoming Battle-creek talk, Walking Tour brochures,

Questions or comments by: Maglinte-Timbrook, Schwartz, Thomas, Zimmerman, Curteman,

8. HISTORIC PRESERVATION OFFICER REPORT

With no further business to discuss, the meeting was adjourned at 7:06 p.m.

Prepared by: *Kirsten Straus, Recorder*
July 18, 2019

APPROVED: September 19, 2019