
City of Salem Infrastructure Bond Engagement Steering Committee Minutes

DATE: January 14, 2022

CHAIRPERSON: Chuck Bennett

PLACE: ZOOM

STAFF LIAISONS:

Courtney Knox Busch

cbusch@cityofsalem.net

Josh Eggleston

jeggleston@cityofsalem.net

Members Present:

Mayor Bennett

Councilor Jose Gonzalez

Councilor Chris Hoy

Councilor Jim Lewis

Councilor Virginia Stapleton

Guests Present:

Clark Worth, Barney and Worth

Libby Barg Bakke, Barney and Worth

Staff Present:

Steve Powers, City Manager

Dan Atchison, City Attorney

Josh Eggleston, AIC Chief Financial Officer

Peter Fernandez, Public Works Director

Courtney Knox Busch, Strategic Initiatives
Manager

Krishna Namburi, Employee Enterprise &
Technology Director

Mike Niblock, Fire Chief

Kristin Retherford, Urban Development Director

James Wharton-Hess, Management Analyst II

Kelli Blechschmidt, Management Analyst I

1. CALL TO ORDER: 1:00 PM / Quorum

2. APPROVAL OF DECEMBER 3, 2021 MINUTES:

Motion by: Member Lewis

Second by: Member Hoy

Action: Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

3. PUBLIC COMMENT – No one signed up for oral testimony. Written in project ideas received and filed.

4. UPDATES: COMMUNICATIONS AND ENGAGEMENT

- a. Courtney Knox Busch walked through the various project ideas received thus far in the engagement process through outreach including online and in the community. Majority of the project suggestions are in the sidewalks and streets category.

Questions or Comments by: Mayor Bennett, Member Stapleton, Member Hoy, Member Lewis

Answers or Comments by: Courtney Knox Busch, Strategic Initiatives Manager, Peter Fernandez, Public Works Director

- b. Courtney Knox Busch updated the committee on polling efforts conducted by DHM research, full report is anticipated for February meeting.

Questions or Comments by: Member Hoy, Member Lewis, Mayor Bennett

Answers or Comments by: Courtney Knox Busch, Strategic Initiatives Manager

- c. Clark Worth and Libby Barg Bakke of Barney and Worth reviewed the current FAQ sheet with the Committee members and took suggestions. Noted that as the project develops, the fact sheet will change.

Questions or Comments by: Mayor Bennett, Member Hoy, Member Stapleton

Answers or Comments by: Clark Worth, Barney and Worth, Libby Barg Bakke, Barney and Worth, Courtney Knox Busch, Strategic Initiatives Manager

5. DISCUSSION: CONSIDERING PROJECTS IN BOND PROPOSAL

- a. Courtney Knox Busch reviewed with the Committee a draft copy of the proposed bond criteria for projects. Suggested criteria include equity and climate considerations, if the projects are bondable and operational cost considerations.

Questions or Comments by: Member Lewis, Mayor Bennett, Member Stapleton

Answers or Comments by: Courtney Knox Busch, Strategic Initiatives Manager, Josh Eggleston, AIC Chief Financial Officer

6. NEXT STEPS

- a. Courtney Knox Busch reviewed the next steps for the February meeting which will include the results of the DHM polling effort, and the Community Interviews being conducted by Barney and Worth. The March meeting will provide more opportunity and potentially a list of projects to recommend to Council.

Questions or Comments by: Mayor Bennett, Member Lewis

Answers or Comments by: Courtney Knox Busch, Strategic Initiatives Manager, Peter Fernandez, Public Works Director, Clark Worth, Barney and Worth

7. ADJOURNMENT: 2:00 PM

The next meeting is scheduled for Friday, February 18, 2022 at 1:00 PM.