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## NORTH GATEWAY REDEVELOPMENT ADVISORY BOARD

### Board Members

Jerod Martin-Chair  
Mike White-Vice Chair  
Nate Levin  
Mark Adams  
Pedro Mayoral  
Mike Alley  
Dania Ballard  
Barb Hackeresch (*until position filled*)  
(4) Vacant Positions

### City Staff

Sara Long, Project Manager  
Caleb Saina, Staff Assistant

Next Meeting: February 3, 2022

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades

◆ Reasonable accommodation and accessibility services will be provided upon request ◆

◆ Servicios razonables de alojamiento y accesibilidad se facilitarán por petición ◆

## MEETING AGENDA

January 13, 2022 8 a.m.

Location: Virtual Meeting

\*\*Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online on [YouTube](https://www.youtube.com). Please submit written comments on agenda items by 5:00 p.m., or earlier, one day prior to the day of the meeting at [NGRAB@cityofsalem.net](mailto:NGRAB@cityofsalem.net)

1. Call to Order / Roll Call
2. Approval of Agenda
  - a. January 13, 2022
3. Approval of Minutes
  - a. October 7, 2021
4. Public Comment  
Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.
5. Action Items
  - a. NGURA Strategic Project Grant Program: *Sara Long Urban Development (20 minutes)*
6. Informational Items
  - a. NGURA Budgeted Projects Update: *Sara Long, Urban Development (20 minutes)*
  - b. 2022 Budget Preparation Update: *Sara Long, Urban Development (5 minutes)*
  - d. What's Happening/Other Updates: *All (5 minutes): Staff/Board*
7. Adjourn

Remember to declare potential or actual conflicts of interest prior to each item on the agenda



**ACTION AGENDA/MINUTES  
NORTH GATEWAY  
REDEVELOPMENT ADVISORY BOARD**  
Thursday, October 7, 2021, 8:00 a.m.  
Virtual Meeting



<http://media.cityofsalem.net/meetings/audio/north-gateway-redevelopment-advisory-board-audio-2021-10-07.mp3>  
[YouTube](#) -

**1. CALL TO ORDER, ROLL CALL**

**Call to order: 8:03 a.m.**

**Roll Call:** Mike Alley, Barb Hacke-Resch, Nate Levin, Jerod Martin (C), Mark Adams, Pedro Mayoral, Dania Opheim

**Excused:** Mike White Vice Chair

**Absent:** Britni Davidson Cruickshank

**Staff:** Sara Long, Kristin Retherford, Anita Sandoval, Caleb Saina

**Guest:** Patricia Farrell

**2. APPROVAL OF AGENDA**

**Motion:** Approve the Action Agenda of October 7, 2021, as presented

**Motion by:** Board Member – Nathan Levin

**Seconded by:** Board Members – Mark Adams

**Action:** Approved the October 7, 2021, Action Agenda as presented.

**Vote:** Aye: **Consensus** **Motion PASSED**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the Minutes for August 5, 2021, as presented.

**Motion by:** Board Member – Mike Alley

**Seconded by:** Board Members – Barb Hacke-Resch

**Action:** Approved April August 5, 2021, Minutes as presented.

**Vote:** Aye: **Consensus** **Motion PASSED**

**4. PUBLIC COMMENT**

None

**5. ACTION ITEMS**

None

**6. INFORMATION ITEMS:**

**Salem Climate Action Plan Update**

**Presentation:** Patricia Farrell

**Comments and Questions:** Jerod, Mark

**What's Happening, Other Updates, and Future Meeting Format**

**Unsheltered Person(s) Discussion:**

**Comments and Questions:** Sara, Kristin, Dania, Mark, Jerod, Nathan

**7. ADJOURN 9:00 a.m. NEXT MEETING: November 4, 2021**

## MEMORANDUM

Urban Development Department

**DATE:** January 13, 2022  
**TO:** North Gateway Advisory Board  
**FROM:** Sara Long, Project Manager  
**SUBJECT:** Strategic Project Grant Program

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This memo is a request for the North Gateway Advisory Board to support a recommendation of approval to the Urban Renewal Agency Board for a proposed Strategic Project Grant Program, and allocate \$150,000 of the FY 2021-22 unallocated funds to this program.

In order to support the goals of preventing blight within the NGURA, staff are proposing the creation of a new grant program titled “**Strategic Project Grant**”. These grant funds can be utilized by property owners, or tenants with property owner approval, for safety and security projects to their building and/or property.

This grant program would be separate from the existing Rehabilitation/Restoration Grant Program, whereas a property owner could qualify and receive the maximum Rehabilitation/Restoration Grant and still be eligible for a Strategic Project Grant.

This grant is different from the Rehabilitation/Restoration Grant Program as it would not require a property owner match and would be capped at \$20,000 per five years.

This grant would fund items such as; security fencing, exterior building lighting, exterior hard-wired security systems, trash enclosures, and design fees associated with eligible projects.

The proposed Strategic Project Grant Program would be administered in the same way as the Rehabilitation/Restoration Grant Program.

### Next Steps:

- Agency Board consideration for approval on January 24, 2022.
- If approved, website would be updated to include new program and application.

## **NGURA Strategic Grant Pilot Program Criteria Overview**

**Purpose:** Pilot program to fund capital improvements within the North Gateway Urban Renewal Area which address building and property safety and security. This program was developed as a result of business outreach associated with the Economic Development Strategy and routine business retention work. The program is based on an existing Riverfront Urban Renewal Area Strategic Grant Program established for a similar purpose.

**Maximum Grant:** \$20,000

**Minimum Grant:** \$4,000

**Match Required:** None

**Timeline for Completion:** Grant awarded projects are to be completed within 12 months from issuance of commitment letter, however staff urges grantees to complete projects within four months.

**Eligible Applicant:** Property owners who show fee title, based on address. Tenants are also eligible, with the property owner approval.

**Eligible Property:** Property located within the North Gateway Urban Renewal Area boundary.

Properties which are 100% residential are excluded

Properties which are tax exempt are not eligible

**Eligible Activities:** Eligible projects must address building/property security and safety:

- Security fencing/gates
- Exterior Building Lighting
- Exterior Hard-Wired Security Systems
- Trash Enclosures
- Design for Eligible Projects

*Fixed security improvements must fit the zoning and local standards and code compliance. If any improvement made does not meet the City of Salem standards, the replacement cost is the responsibility of the property owner.*

**Frequency of Fund Request:** A five-year wait is required once the maximum fund allocation has been met. This does not include any other North Gateway Urban Renewal Grants, those can be accessed and do not count towards the Strategic Grant Program maximum.

Additional terms may apply & terms are subject to change

*\*Grant funding is contingent upon available funds and cannot fund eligible project costs completed prior to grant approval.*