

CITY OF SALEM
PARKS AND RECREATION ADVISORY BOARD (SPRAB)
ON-LINE MEETING AGENDA

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Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6211 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: twhitler@cityofsalem.net at least two business days in advance.

This regular meeting of the Salem Parks and Recreation Advisory Board will take place online. This page will tell you how to participate in this digital format. The agenda for the meeting is on page two.

DIGITAL MEETING INFORMATION

The City will be using ZOOM software to host this meeting. If you are new to ZOOM, you will be able to access the meeting without downloading the application. If you wish to download the software, that option will be provided when you click on the link to the meeting.

To access the April 8, 2021, 5:30 p.m. Zoom meeting from computer, tablet, or smartphone click on the following link: <https://zoom.us/j/91955719010>

You can also view the meeting on YouTube at the following link:
https://www.youtube.com/channel/UCQLj9RKZNHu4wfYcs_TC0TA

PUBLIC COMMENT

Contact Patricia Farrell, Parks Planning Manager, at pfarrell@cityofsalem.net if you wish to provide public comment on any agenda or non-agenda item.

Email comments: Please provide email comments no later than 3:00 p.m. the day of the meeting.

Live, public comment: Please contact Toni Whitler no later than 3:00 p.m. the day of the meeting.

Public comments will only be addressed during the public comment period as noted on the agenda (see Agenda on page 2) and will include comment on agenda and non-agenda items. Email comments submitted will be addressed during the comment period.

CONTACT INFORMATION

The City of Salem and the Salem Parks and Recreation Advisory Board thank you for your support by using the digital format. For any questions or concerns about the above information, please contact Mitch Jones, Information Technology, at mjones@cityofsalem.net or 503-588-6211.

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Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades.

CITY OF SALEM
PARKS AND RECREATION ADVISORY BOARD
DIGITAL AGENDA
April 8, 2021 – 5:30 p.m.

**BOARD MEMBERS, CITY STAFF &
UPCOMING MEETINGS**

BOARD MEMBERS

Dylan McDowell, Chair
Micki Varney, Vice Chair
Alan Alexander
Tony Caito
Woody Dukes
Dave Fridenmaker
Rick Hartwig
Keith Norris
Paul Rice

CITY STAFF

Robert Chandler, Assistant Public Works Director
Mark Becktel, Operations Division Manager
Patricia Farrell, Parks and Natural Resources Planning Manager
Jennifer Kellar, Parks and Recreation Services Manager
Becky George, Recreation Supervisor
Milan Davis, City Urban Forester
Toni Whitler, Parks Planner & Board Liaison

UPCOMING MEETINGS

- City Council – April 12 & 26, 6:00 p.m.
- City Council – May 10, 6:00 p.m. – Woodmansee Park Master Plan Adoption
- City Council – May 24, 6:00 p.m. – Geer Park Master Plan Update Adoption

LINKS

BOARD WEB PAGE:

<https://www.cityofsalem.net/Pages/parks-and-recreation-advisory-board.aspx>

AGENDA

- 1. CALL TO ORDER** (5:30 p.m.)
- 2. ROLL CALL** - New Board Member Introduction
Rick Hartwig (5:35-5:40 p.m.)
- 3. MINUTES** (5:40 p.m.)
 - a. March 11, 2021
- 4. PUBLIC COMMENT** (*Public Comment for agenda and non-agenda items.* (5:45 – 5:55 p.m.)
- 5. BOARD ITEMS/PRESENTATIONS**
 - a. Status of Unsheltered Individuals in Parks – Emily DuPlessis-Enders, Public Information Officer (5:55 – 6:10 p.m.)
 - b. Woodmansee Park Master Plan Update – Patricia Farrell, Tracy Johnson, ESA **ACTION** (6:10 – 6:30)
 - c. Library Strategic Plan Steering Committee Member (6:30 – 6:40) **ACTION**
- 6. INFORMATION REPORTS – WRITTEN** (6:40 – 6:50 p.m.)
 - a. Mission Street Parks Conservancy Quarterly Report – *Christine Chute, President*
 - b. Urban Forestry Update
 - c. Parks & Natural Resources Planning Update
 - d. Parks Operations Update
 - e. Recreation Services Update
- 7. NEW BUSINESS** (6:50 – 7:00 p.m.)
- 8. NEXT MEETING**
 - a. May 13, 2020
- 9. ADJOURN**

Written Comment

Salem Parks and Recreation Advisory Board Meeting

April 8, 2021

1. David Fridenmaker, Manager, Planning and Property Services, Salem-Keizer School District
RE: Woodmansee Park Draft Master Plan

1.a Email response to Mr. Fridenmaker's comments from Toni Whitler, Parks Planner, City of Salem
2. Erin Donnithorne, Citizen, Email comments



DAVID FRIDENMAKER, Manager
Planning & Property Services
3630 State Street • Salem, Oregon 97301-5316
503-399-3335 • FAX: 503-316-3548

Christy Perry, Superintendent

March 18, 2021

Patricia Farrell, Parks & Natural Resources Planning Manager
City of Salem
555 Liberty St. SE
Salem OR 97301-3513

RE: Woodmansee Park Master Plan Update

Upon reviewing the information in the Woodmansee Park Draft Master Plan Update, the Salem-Keizer School District has a few comments as follows:

1. The District does not need the proposed trail connection from the school property to the park property shown toward the northeast corner of the Judson Middle School property. It is necessary to limit traffic on our properties to provide a safe teaching and learning environment, so we want to discourage public access to the Park across school property. We request that this connection from the school to the park be removed from the plan.
2. The proposed trail connection from the school property to the park property toward the south could serve students wanting to access the park before and after school.
3. The walking path that exists from that southern park access point along the eastern Judson Middle School property line and connecting to Jones Rd. SE is wholly on School District property. We are not aware of any public access easement in that area and currently do not support access through that area. A public access easement would need to be created for this and the plan revised to include safety and security measures for public use during school hours. The District is open to exploring this option with the City.

Please let me know if there are any questions and if you would like to explore the public access easement.
Thank you,

Salem-Keizer Public Schools

David Fridenmaker

Manager | Planning & Property Services

c: Mike Wolfe, Chief Operations Officer, David Hughes, Director – Custodial, Property and Auxiliary Services

Toni Whitler

From: Toni Whitler
Sent: Tuesday, March 23, 2021 2:14 PM
To: David Fridenmaker (fridenmaker_david@salkeiz.k12.or.us)
Cc: HUGHES_DAVID@salkeiz.k12.or.us; WOLFE_MICHAEL@salkeiz.k12.or.us; Patricia Farrell; Jennifer Kellar
Subject: RE: Woodmansee Park Master Plan comments
Attachments: SKSD_2021-03-18_Woodmansee MP_comments.pdf

Hi David,

Thank you for your letter, I am responding to your requests and comments as numbered in your letter, which I have attached.

1. There is a path identified in the Salem Transportation System Plan that has point of entry/exit at the northwest corner of Woodmansee Park boundary with the intention of having a pedestrian connection to Jones Road SE along the Public Works easement. The point of entry/exit will remain on the draft park master plan and we will include in the report that negotiations with the Salem-Keizer School District for an access easement will be necessary for a connection to Jones Road.
2. The City agrees that this proposed trail connection could serve as a connection for students who wish to access the park before or after school or for an outdoor educational class during school.
3. The current draft master plan is showing a soft trail on the school property. This will be adjusted to show on the City's side of the park property. Prior to the property swap, this was SKSD property and a trail has been well developed by use from students. The City is also open to exploring the option of an access easement and, as noted in item 1., will be included in the report as a future negotiation with the school district.

Dave, this is the master plan and improvements will not be made for some time. I hope that over the course of time the City and SKSD can work out an agreement that will allow the neighborhood and students, to access the park and adjoining neighborhoods in a family friendly way.

Sincerely,

Toni Whitler
Park Planner II
City of Salem / Public Works Department
555 Liberty Street SE, Suite 325, Salem OR 97301-3513
twhitler@cityofsalem.net / 503-588-6211

From: Patricia Farrell <PFarrell@cityofsalem.net>
Sent: Thursday, March 18, 2021 9:24 AM
To: Toni Whitler <Twhitler@cityofsalem.net>
Subject: FW: Woodmansee Park Master Plan comments

From: David Fridenmaker <FRIDENMAKER_DAVID@salkeiz.k12.or.us>
Sent: Thursday, March 18, 2021 8:06 AM

To: Patricia Farrell <PFarrell@cityofsalem.net>

Cc: David Hughes <HUGHES_DAVID@salkeiz.k12.or.us>; Michael Wolfe <WOLFE_MICHAEL@salkeiz.k12.or.us>

Subject: Woodmansee Park Master Plan comments

Hi Patricia,

Please find attached comments from the School District related to the latest version of the Draft Woodmansee Park Master Plan. I will mail the original letter for your use. Feel free to contact me if you have any questions.

Thank you.

David Fridenmaker

Manager | Facilities and Planning Department

[Salem-Keizer Public Schools](#)

O: 503-399-3335 C: 503-932-4727

Our Vision: All students graduate and are prepared for a successful life

Good morning Erin,

Thank you for the detailed comments. I will include them in the information going to Salem Parks and Recreation Board on Thursday. You are welcome to attend the meeting and present your comments as well. Let me know if you would like to and I can be sure to send you the zoom link.

As a master plan for a Community Park the Woodmansee Park plan intentionally shows a lot of features, as the master plan covers 20 years of potential development. It is highly unlikely that all will be developed, even over 20-years, due to the cost. We did hear certainly about the desire to have paths and maintain trees and open space. The shelters are standard 20 x 30 foot shelters. There is no splash pad proposed. Instead we propose a future nature play area that would include a water feature. The community garden is located to be out of the main traffic flow but still allow access for people to unload materials such as wood chips. We did check to make sure there is still room for the disc golf hole nearby.

I hope that helps alleviate some of your concerns. We certainly want to keep the feel of the beautiful park while allowing for more opportunities for people to walk, play, and gather.

Patricia Farrell

Patricia Farrell

Parks & Natural Resources Planning Manager

City of Salem | Public Works Department

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pfarrell@cityofsalem.net

Office: 503-588-6211 ext. 7489

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From: ERIN DONNITHORNE <erindonnithorne@comcast.net>

Sent: Tuesday, April 6, 2021 6:15 PM

To: Patricia Farrell <PFarrell@cityofsalem.net>

Subject: RE: Woodmansee park

Thanks, Patricia. Here are my comments:

The current proposal for Woodmansee park appears to be a quantity over quality situation. It feels like the city is trying to do too much in too small of a space. I use this park nearly everyday and it has been a wonderful retreat for me and my family during COVID. When I walked the park today, I had the map with the proposed revisions up as I walked to try and visualize the changes. Here are my observations:

The proposed changes significantly infringe on the best quality of this park, which is its gorgeous green spaces. Lots of people use this park for its green space, including disc golfers, Pokémon players, picnickers, and dog walkers. Keep the green space. I don't want another park that feels like riverfront, which has lost its beautiful green space feel. While that makes sense there, since it's used for events, I don't want my neighborhood park to have a crowded feel without green space in the common area. The current proposal primarily keeps green space in the back, where the disc golf course is. I strongly support keeping the disc golf course, but also have to say that is not a good space for walkers due to the frisbees flying around.

I'm concerned there is not enough space for the community garden in its current spot. It feels cramped with the paved pathway and the disc golf course, plus it will eliminate the practice hole, which is widely used. Additionally, the existing space is too sloped which will require significant landscaping to make it fit. I think it is better to put it where the multi-use field or volleyball court is, and eliminate one of those.

Get rid of the splash pads. I don't see how those, a playground, additional parking, and an outdoor classroom will all fit. The playground is more important because it can be used year round. People can go elsewhere for splash pads. Removing the splash pads also allows more space for a bigger picnic pavilion, which I think is a better investment. Pavilions are very popular and have the added bonus of making money for the city.

Speaking of the pavilion, the new picnic shelters seem very small. I support adding another shelter (or maybe two?), but I think it makes more sense to remove the volleyball court and make a bigger pavilion there or (preferred) ditch the splash pads as previously mentioned. The pavilion up front is used ALL the time and again, provides income for the city.

I support additional parking, but do not see how there is space to have additional parking along the road while also adding a multi use field and volleyball court. That is too much in one place. Simplify it to allow more space for walkers. I strongly think the community garden would be better suited in the proposed spot for the multi-use field.

Finally, I am concerned regarding walking path maintenance. The proposal includes increased "natural" paths but the existing paths have not been maintained in over a year, closer to 18-months. I am concerned that additional pathing won't be maintained.

When I provided feedback during revision #2, I did support more paved paths in order to make the park more accessible, which I think is very important. However, it is also relevant to note that paved paths are not great for dog walkers during the summer

months. There are SO many dog walkers at Woodmansee, so having natural space to walk the pups is important.

I would also like to note that the proposed map does not appear to be to scale. I would be interested in seeing a more detailed map with sizes.

My biggest takeaways are thus:

Preserve the green space and don't try to cram everything together. It is better to do a few things well than many things that will not be well utilized because they are too close together. I (and many of my friends who also use this park regularly) do NOT like the splash pads, and would like to see them removed. Finally, make the community garden bigger and in better space. I think it would be better placed where the multi-use field is.

Thank you for the opportunity to provide comment.

Erin Donnithorne
503-551-6502



SALEM PARKS AND RECREATION ADVISORY BOARD
HEARING
March 11, 2021
DRAFT MINUTES

MEMBERS PRESENT

Dylan McDowell, Chair
Micki Varney, Vice Chair
Alan Alexander
Paul Rice
Woody Dukes
Dave Fridenmaker
Keith Norris

MEMBERS ABSENT

Tony Caito

STAFF PRESENT

Becky George
Milan Davis
Patricia Farrell
Rob Romanek
Rose Henlin
Jennifer Mongolo

2. ROLL CALL

Member Caito, absent.

Boards and Commissions committee meeting on Friday, March 12. There will most likely be a new board member for the next meeting.

3. APPROVAL OF MINUTES

Member Alexander moved to accept the minutes from the February 11, 2021 meeting.

Vice Chair Varney seconded the motion.

None of the board was opposed; minutes were adopted as written.

4. PUBLIC COMMENT

Two written public comments were sent in to SPRAB:

- Jon Christenson regarding Bush's Pasture Park and Deepwood Museum and Gardens Cultural Landscape Management Plan;
- Laura Buhl regarding the Geer Park Master Plan

Laura also chose to speak to the Board. She lives on 16th Street NE (in the NEN neighborhood), about 1.5 miles from Geer Park and frequents the park. She urged the board to join her in recommending changes to the Geer Park Master Plan because it seemed to prioritize automobiles over pedestrians or cyclists. She also asked that covered bike parking be added to the plan instead of the vehicle parking spots and a walking path or sidewalk along the west side of the park.

It is her opinion that the additional 94 parking spaces (to the existing 221 spaces) on the plan goes against the City Council's plan to reduce greenhouse gases by reducing vehicles on the road. She suggested alternatives to create street parking in partnering with the State along Park Avenue so more of the park footprint would be dedicated to recreation.

QUESTIONS:

Member Varney asked Ms. Buhl if she attended public meetings to voice her concerns. She had gone to meetings and expressed her opinion and the Parks staff are aware of her opinions.

Member Rice asked if there were times when the parking facilities were utilized fully and how much traffic the park has. Ms. Buhl said that she usually uses the park early in the morning, so she doesn't see heavy usage of the existing parking. She asked staff if a parking study had been done and she was told that it hadn't.

BOARD ITEMS/PRESENTATIONS

a. Geer Park Draft Master Plan

Geer Park is a 44-acre park with a previous Master Plan that was adopted in 2003 so it needed to be updated to account for changes to the park site and to ensure future facilities are developed in alignment with current community preferences. It was originally named State Lands Community Park because much of the land is owned by the state of Oregon and leased to the City. Geer Park is only about half developed. Ben Johnson, Greenworks gave an overview of the plan and how they arrived at the existing plan.

QUESTIONS:

Chair McDowell asked if covered bike parking like Laura suggested would be feasible.

Rob Romanek said that it is City code that bike parking is required in any park but covers are not required and the cost of this option would have to be considered in the plan. This would most likely be a final detail in a future design process.

Chair McDowell asked about the dog parks, whether they would be fenced. They would be and there will be amenities within the fence like a drinking fountain for dogs.

Member Fridenmaker asked if there was bike access to the site and amenities within the park for those that want to travel through the park and not just be transported by car into the park. The City Standard for paths through parks is to build 10-foot wide shared-use path in parks to allow both pedestrians and bikes to use the same paths.

There are bike connections on all sides to access the paths in the park; the private Park Avenue can also be used for access to the park.

Member Fridenmaker also asked about getting a report to compare current service levels for different amenities with the standards set in the Comprehensive Park System Master Plan.

Ms. Farrell said that there is a plan to update the Comprehensive Parks Master Plan next year after Our Salem is adopted. It may take a few years to complete. There have been changes in people's desires for recreation that will be reflected.

Chair McDowell asked about parking spaces and whether more were actually needed.

Mr. Romanek said that the park can be used for tournaments since they are the only dedicated baseball fields in Salem on City property. They are reservable. Becky George also said that Geer Park has the only two full size soccer fields in this area of town and when there are tournaments going on, the parking area is heavily used. When the tournaments are hosting out-of-town guests, they don't have the option to walk or bike to the park so the proposed additional parking on Park Avenue is necessary.

Member Alexander asked about the long-term lease the City has with the State and that the State is okay with the changes being proposed. Mr. Romanek said that he is coordinating with

DAS on the park master plan.

Member Alexander also asked about street parking on Park Avenue. He noted that if the park is built to attract tournaments, it can in turn increase tourism and provide economic benefits to the community. Bidding on tournaments is determined by the amenities the City can offer so having more sports space makes sense. He also asked if there was a plan to extend Geer Drive to Hawthorne. Mr. Romanek said that is part of the Salem Transportation System Plan; not part of the park expansion.

Member Rice said that he was sympathetic to Ms. Buhl's stand on the environmental impact of more parking, but he feels that the new section may be more oriented to family and realistically the planned parking section is necessary to allow safe access to park amenities.

Member Varney commented that she liked all that was being offered in the plan, but parking seems limited. Since Park Avenue is a private street there is no on-street parking in place but there are no signs to prevent it either. There was some thought about this option, but traffic engineers had some concerns about safety and accessibility in that instance.

Member Varney also asked how many skate parks are in Salem. Mr. Romanek answered that Marion Square Park downtown has a skate park and there are small skate features at a couple other parks. She also suggested to add more benches on the walking trails for senior residents and near the playground for caregivers to watch.

Member Norris had some questions about the Master Plan, both the previous one and this one. Mr. Romanek said that the Master Plan is a "vision for the future". It is a big picture plan that all depends on funding and would be handled in a phased or staged approach. It wouldn't be built all at once, but a vision is needed to have a starting point.

Mr. Romanek said that park plans usually have a 'shelf-life' of 20 years and the previous plan wasn't completely implemented because the City hasn't had the funds to dedicate to this plan. Park Planning felt that it was vital to get community input this time around. Park Avenue was not part of the last Master Plan and now that it is, the previously planned head-in parking isn't feasible for safety.

There was some discussion about EV outlets and that would be the plan for the future.

Chair McDowell asked for a motion to endorse the Geer Park Master Plan.

Motion

Member Norris moved to endorse the updated park master plan and send a recommendation to City Council to adopt the Geer Park Master Plan Update. The motion was seconded by Member Rice. The Master Plan was endorsed with a unanimous vote.

5. INFORMATION REPORTS

a. Mission Streets Parks Conservancy Minutes

There were no comments or questions from the Board.

b. Urban Forestry Update

Member Rice was impressed with the report and how much information was contained in it. Mr. Davis said it was a combined effort of Public Works staff: street crews, stormwater crews and everyone involved with the Emergency Operations Center. He also said there is a long way to go still. There are currently 9 to 10 contract crews and up to 7 different City crews still working on hanging limbs and picking up debris as well as backhoes and dump trucks. No parks are currently closed but there are about 30 parks that have hanging limbs. The crews have been working at parks using a spider lift, getting to the hanging branches that can't be reached with regular equipment (it can reach 83 feet in the air-the majority of the trucks only go 60 feet).

c. Parks Planning Update / Climate Action Task Force Update

Patricia Farrell introduced the City's new Natural Resources Planner, Jennifer Mongolo, who was hired by the City in mid-January. She will be working on natural resource projects like the beaver strategy, Integrated Pest Management, Minto restoration, monarchs, and trees. Patricia said that Jennifer's contribution to the team is much anticipated. Jennifer gave a brief overview of her educational background and diverse experience in this field.

Chair McDowell asked if there were any questions about the Ms. Farrell's update in the minutes. He asked about social media education campaigns for things like the announced Arbor Month proclamation or the Mayor's Monarch Pledge proclamation.

Ms. Farrell concurred that this would be a good information for the public; it all depends on staff time as to how much information is disseminated external to the department. She said that with Jennifer's help and experience in GIS, there may be more of this type of posting in the future. She also talked about an online survey being used as an information-gathering resource for the Climate Action Plan. It is a survey asking about 211 ideas grouped into categories to help make Salem more resilient and have less of a carbon footprint. It will be posted to the City's web site on March 12, 2021 and will be open for two weeks.

d. Parks Operations Update

In Jennifer Kellar's absence this report was in written form only and there were no questions.

e. Recreation Services Update

Chair McDowell asked about the Stride Walk/Run events that are scheduled to start in May and whether they were going to be virtual only or have virtual and still have actual participants. Becky George thought this was a good idea and said that the plan was to have them in person in May if state guidelines allows with staggered starts. Ms. George also mentioned that the City had been approached about hosting an Ironman (73-mile triathlon) event in Salem. It would be a 3-year signed agreement with Travel Salem to start this July. It was initially countered that the City would be able to have these events start in 2022 but the company that runs the competitions wants to start this year and Travel Salem has been negotiating with the hopes to make that happen depending on the Governor's approval with specific protocol.

6. NEW BUSINESS

Chair McDowell talked about the tree subcommittee and the City's strategic plan. With the damage from the ice storm from trivial to severe, a lot of citizens are more likely to want trees gone than to have to deal with the aftermath of limbs and possible property damage. He suggested that maybe there could be links to resources for the public about pruning trees or planning the right trees to replace ones that have fallen. It might help to get people thinking

about trees in a more positive light.

There was some discussion about which trees might fit the category of withstanding something like the ice storm since the damage around town after the storm was pretty widespread across all types with more damage to weak wooded and large limbed, deciduous trees. Ms. Farrell said there were aerial photos taken of the City last summer and there are plans to take more photos this summer, to better assess what areas of town were most affected with tree loss.

7. NEXT MEETING

Thursday, April 8, 2021

8. Adjournment at 7:21 p.m.

DRAFT

FOR BOARD MEETING OF: April 8, 2021
AGENDA ITEM NO.: 5.b

TO: SALEM PARKS AND RECREATION ADVISORY BOARD

THROUGH: ROBERT D. CHANDLER, PhD, PE 
ASSISTANT PUBLIC WORKS DIRECTOR

FROM: PATRICIA FARRELL, ASLA
PARKS AND NATURAL RESOURCES PLANNING MANAGER

SUBJECT: WOODMANSEE PARK 2021 MASTER PLAN UPDATE

ISSUE:

Should the Salem Parks and Recreation Advisory Board (SPRAB) endorse the Woodmansee Park 2021 Master Plan Update and forward to City Council a recommendation for master plan adoption?

RECOMMENDATION:

Endorse the Woodmansee Park 2021 Master Plan Update and forward to City Council a recommendation for master plan adoption.

BACKGROUND:

Woodmansee Park is a 30-acre park property that is classified in the 2013 *Comprehensive Park System Master Plan Update* as a Community Park, meaning it provides a variety of recreational opportunities and group activities within a three-mile service area. The park is located at 4629 Sunnyside Road SE immediately east of Judson Middle School and west of Sunnyside Road SE. (Attachment 1).

The previous master plan for Woodmansee Park was developed in 2001. The park is currently developed with a full-size soccer field; two tennis courts; a multipurpose court with basketball hoops, pickleball striping, and a ball wall; a nine-hole disc golf course; a playground appropriate for ages five to twelve-years; a two-stall restroom; and a reservable, covered shelter. A significant portion of the park has forested areas of Oregon white oak and Douglas fir trees, and the West Fork of Pringle Creek runs through the park.

Over the last 20 years, Woodmansee Park has been the site of a key component of the City's water supply, called an Aquifer Storage and Recovery (ASR) system, which provides the City with supplementary drinking water during high-demand summer months or during emergencies. The existing ASR system at Woodmansee consists of four active wells that are housed in individual buildings with dedicated water treatment facilities.

As part of the City's continuing commitment to provide safe and resilient drinking water, an expansion of the ASR system in Woodmansee Park is planned. Due to the ASR expansion and the age of the existing park master plan, the park master plan is being updated to incorporate the new ASR facilities and future park amenities. At the time of this report, several ASR improvements are being constructed in Woodmansee Park, including:

- New 2,200-square-foot water treatment facility with paved maintenance/delivery parking and security fencing
- Landscaping and stormwater detention around the facility
- Widened maintenance road and new waterline along existing easement to Sunnyside Road SE
- Paved path along the east side of the soccer field
- New waterline near treatment facility and soccer field
- New waterline in Sunnyside Road SE to connect to the City's existing water distribution system

These drinking water improvements are incorporated into the park master plan update and noted as "new" uses in the park.

City of Salem park master plans are intended to guide park development and management for 20 years. The previous master plan for Woodmansee Park was completed in 2001. The goal of the Woodmansee Park Master Plan update is to reflect the current needs and goals of Salem residents as expressed through the public engagement process that included three virtual open houses.

The Woodmansee Park Master Plan provides a comprehensive vision for:

- Integration of existing park uses with new recreational development elements
- Preservation and restoration of existing natural areas
- Improved pedestrian and vehicular circulation and access
- Planning for integration of the future ASR facility development

To assist the City, a landscape architecture firm, Environmental Science Associates (ESA), was hired to assist Park Planning staff with the park master plan update and public engagement process. These processes were coordinated with Engineering staff for the ASR system project and their consultants, Tom Walsh and Associates, MurraySmith Engineering Firm, and Barney & Worth.

Public Engagement Process. The community engagement process included:

- Stakeholder meetings
- Neighborhood groups
- Three virtual open houses
- Three online surveys

- Dedicated websites for the master plan update and ASR improvements
- Email notifications to an open email list
- Direct mail outreach
- Signs placed at Woodmansee Park with the introduction to the park planning and ASR improvement projects, staff contact information, and website address for additional information

The City's website was updated throughout the process with links to the open houses, dates of upcoming public meetings, and survey summary reports and graphics in English and Spanish. The opportunity to sign up for email updates was provided on all outreach materials and on the website. The group email list provided recipients current information on the planning process including upcoming meetings and open houses. Salem Parks and Recreation Advisory Board (Board) assigned Paul Rice and David Fridenmaker as the Board's liaisons to the master planning effort. All Board members were on the email list and received updates on the planning process.

Public Engagement Process – Stakeholder Meetings

The public engagement process included meetings with adjacent neighbors and certain user groups who use the park on a consistent basis. Early in the master plan process interviews were held with these stakeholder groups who had the potential to be impacted by the ASR system improvements and/or the park enhancements. The meetings were interactive discussions outlining the details of the ASR improvements and discussing the desires of these groups as to how they access and use the park. These stakeholders include:

- Buttercup Hill Preschool and Kindergarten
- Avamere Transitional Care at Sunnyside
- Capital City Disc Golf Association
- South Salem Connect Community Partnership Team
- Salem-Keizer Public Schools
- Public Works Parks Operations and Recreation Services

The meeting notes from these meetings will be included in the final Woodmansee Park Master Plan Update Report.

Public Engagement Process – Neighborhood Groups

Woodmansee Park is located within the Faye Wright Neighborhood Association boundary. Staff met twice with Faye Wright on the virtual Zoom platform and provided presentations regarding the ASR project and the master plan update. The meetings occurred on November 12, 2020, and March 11, 2021. At the March 11, 2021, meeting, the neighborhood was presented the draft park master plan and it was well received. There were two comments that approved of the plan and presentation, and no further comments were received. All neighborhood association chairs receive the email updates sent periodically to the email list group.

On March 16, 2021, the draft park master plan update was presented to South Salem Connect, one of the stakeholder groups. At the meeting, the presentation touched on the needs and desires outlined by South Salem Connect at the previous stakeholder meeting. The attendees were in favor of the plan and the presentation. There were no further comments.

Public Engagement Process – Virtual Open Houses and Online Surveys

Three interactive web platforms were created and used as virtual open houses to share project information with community members and to solicit their feedback and questions. Each open house was held open for approximately two weeks. A session, as noted for each open house, is when a viewer goes to the site and explores the information. The number of sessions reveals how many people clicked on the open house link to view all the information. Dates and usage information are provided as follows.

- Open House One: July 13 to July 31, 2020, with 300 sessions included the following sections or “tables”:
 - Background on the project
 - Information on the planning process and how it works
 - Park features providing existing conditions of the park with a map of the site
 - Site analysis showing the viewer the opportunities for improvement with photographs of the current condition of eight areas of the park
 - Information on the Aquifer Storage & Recovery improvements
 - Survey #1 – A survey of features currently used and what features people envision for the park in the future
 - Comment form for questions and comments with an opportunity to receive a response from staff
 - FAQ page provided answers to typically asked questions about both projects.
- Open House Two: October 5 to October 19, 2020, with 500 sessions
 - Background on the projects
 - Three conceptual master plan designs based on input received from the first open house survey and comments.
 - Survey #2 – Answer questions about design preferences and which of the three design concepts is favored.
 - Comment form
 - Aquifer Storage & Recovery improvements
 - Updated FAQ list of answers to questions regarding the park planning effort and ASR
- Open House Three: January 25 to February 8, 2021, with 250 sessions
 - Overview of the master plan process
 - Summary of input received by the public
 - Review of the draft master plan update based on all input received from the public engagement
 - Survey #3 – Which features are highest priority to implement

- Comment form
- Aquifer Storage and Recovery improvements
- Updated FAQ list of answers to questions

The first open house was to receive information from the public on how they access and use the park and what additional features would be favored. The second open house utilized the information received from the first survey to create three design concepts, all of which included an additional restroom, pollinator gardens, trail enhancements, playground improvements, stormwater treatment, and natural area / creek restoration.

Concept One was focused on keeping the park basically as it is but improving existing features such as the tennis and basketball courts. It added a multiuse field and a community garden.

Concept Two was focused on active features by adding two additional tennis courts with pickleball lines, volleyball, full-court basketball, an additional picnic shelter, and an outdoor classroom. It improved and revised the parking layout of the main parking lot for better traffic flow and added spaces in the parking lot as well as along the entry road.

Concept Three completely changed the layout of the park by moving the parking closer to the entrance road and changing the existing parking area into a play area. The activities are placed west and north of the new parking area and include additional amenities such as a water feature, futsal court, two picnic shelters, and an outdoor classroom.

The second survey revealed a three-way split in preferred design concept; however, there was general consensus around hard and soft surface trail enhancements, natural area restoration efforts, playground improvements, and picnic shelters.

The third open house revealed the draft park master plan, which was a culmination of the responses received across the three open houses. The third and final survey asked participants which features of the plan they would like to see implemented first. The responses identified trail network enhancements, natural area restoration, and playground improvements as the top three features to move forward.

Survey responses decreased over the period of the three open houses. The first survey collected 132 responses; the second survey 62 responses; and the third survey 40 responses. The decreasing response rates could be due to the number of high-profile events that took place from Spring 2020 through this year but could also be due to the fact that the respondents were generally happy with how the park is at present. There was not a large push for added active recreation such as additional ball courts. In addition, although there were requests for a splash pad, there were also a number of requests to not include a splash pad. This tells staff that those who participated in the surveys are generally content with the existing amenities and the natural features of the park.

The general theme across all three surveys was to expand, enhance, and improve the soft and hard surface trails and make them more accessible, restore the natural area and the West Fork Pringle Creek, and improve and enhance the playground area. There was additional interest in picnic facilities and shelters, pollinator gardens, and a community garden.

Links to the three open houses, as well as all of the materials presented at the open houses along with survey results and graphics are available at the [Woodmansee Park Master Plan Update web page](#).

FACTS AND FINDINGS:

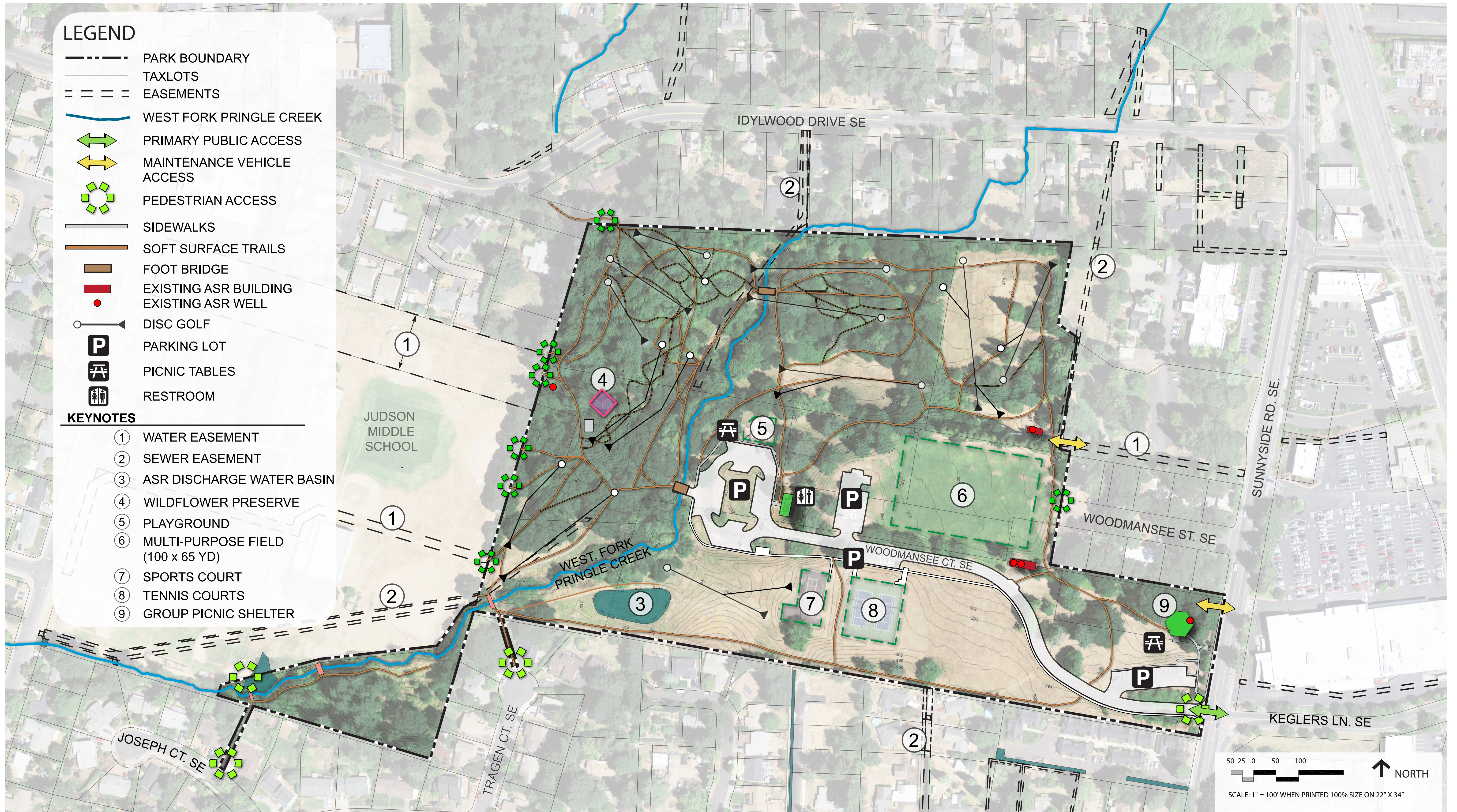
The proposed master plan update (Attachment 2) includes the following amenities and features for the park.

- Trail system enhancements
- Two picnic shelters
- Additional restroom
- Playground enhancements, including nature play with water feature
- Outdoor classroom
- Multi-use field
- Community garden
- Full court basketball
- Volleyball court
- Bridge replacement west of main parking lot over West Fork Pringle Creek
- Renovated disc golf course
- Natural area restoration
- Pollinator habitat
- Revised parking layout and additional parking
- Aquifer Storage and Recovery System current and future improvements (including tennis court reconstruction)







The proposed master plan update not only reflects the desires of the community, but also provides diverse recreational opportunities for the wide service area the park serves. The updated master plan will guide park development for the next 20 years. Implementation of the master plan will occur in phases over that timeframe and is dependent on available funding and logical sequencing of construction.

Attachments:

1. Woodmansee Park Existing Conditions Map
2. Draft Woodmansee Park 2021 Master Plan Update



Legend

-  Asphalt Paved Path
-  Concrete Paved Path
-  Natural Surface Path
-  Natural Area Restoration
-  Disc Golf Basket
-  Park Property Line

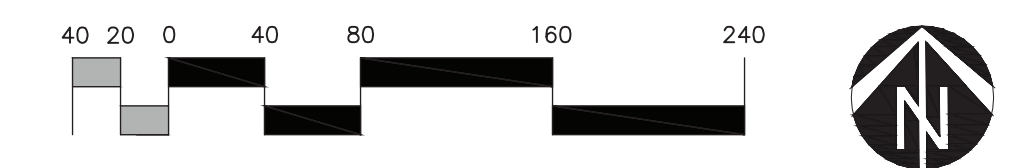
Concept Notes

Parking

- Total Parking Stalls: 145
(50 existing stalls to remain)

Definitions

ASR - 'Aquifer Storage & Recovery'



Information Reports Packet
For SPRAB Meeting April 8, 2021

1. Mission Street Parks Conservancy – Christine Chute, President –
 - February 25, 2021 Board Minutes
 - Quarterly Report for January – March 2021
 - Bush’s Pasture Orchard Tree Damage
2. Urban Forestry Report – Milan Davis, Urban Forester
3. Parks and Natural Resources Planning Report - Patricia Farrell, Parks and Natural Resources Planning Manager
4. Parks Operations Report – Jennifer Kellar, Parks Operations and Recreation Services Manager
 - Parks Ops Report
 - Email Response to Chair McDowell re: Information about a park incident,
 - Salem Reporter article re: Referenced park incident
5. Recreation Service Report– Becky George, Recreation Services Supervisor
6. Park Damage Report – February 2021



Board Meeting Minutes
Feb. 25, 2021

In Attendance

Gretchen Carnaby
Christine Chute
Bonnie Heitsch
Gary McKuen
Kathy Savicki
Michael Slater

1. **Agenda** Christine called the meeting to order via telephone and reviewed the agenda.
2. **Minutes** Gretchen moved and Bonnie seconded adoption of the minutes of the January meeting as amended. The minutes were approved.
3. **Financial** Gary reviewed the end of January financial report.

4. New Business

Focus of the discussion was response to the ice storm damage in Bush's Pasture Park.

- Brian has requested assistance doing an inventory of damage to the trees in the orchard. We will organize several teams to assess and photograph trees, then compile the information for Brian's decision making.
- A couple of recently planted trees were destroyed and will need to be replaced.
- Gretchen will contact Lucille Whitman to see if she can take cuttings of any trees that may need replacement and which are not currently available in the trade.
- Next week is our first gardening day of the season. We will open with Brian briefing volunteers on the status of the damage in the Park, and he will direct our work where it is safe and most needed.
- We are interested in organizing a Saturday event (through Tibby) to invite the neighbors to help with clean-up, once we are told this is safe.

5 Old Business

- Mike and Gretchen met with Brian and set up a schedule for his interaction with us that will minimize use of his time. He will be available at 9 to instruct the crew, then for interaction at break time. At the end of the work session he will meet with leadership to plan and prioritize the next week's work.
- Christine has had several conversations with people interested in the Garden Manager contract, and has ideas of other places to advertise. Brian has agreed to consult on the selection.
- We will postpone selecting a Volunteer Coordinator for now, with Board members filling in. Gretchen will send the Sunday email to volunteers, Kathy will track and



MISSION STREET PARKS
CONSERVANCY

TO: SPRAB

FROM: Mission Street Parks Conservancy

DATE: March 26, 2021

**RE: MSPC Report on Activities for the Period January 1, 2021 through
March 30, 2021**

The Mission Street Parks Conservancy is a 501(c)(3) organization dedicated to preserving, maintaining, enhancing, and interpreting Bush’s Pasture Park and other iconic landscapes on and near Mission Street.

Preserve

Winter is our planning period and we were quite busy in January and February getting ready for this year’s gardening season.

We have reported that the Conservancy and the City are working together to rehabilitate the Mae Tarter Old Rose Collection. (Old Roses are defined as those that were available to the public before 1857.) We are now actively preparing to redo the sundial and bench features in that area. (Photos attached). Before the actual work can start in the park, we need permission from the Historic Landmarks Commission and to raise additional funding to pay for the project.

Maintain

Garden maintenance goes on all year round. MSPC’s Tuesday Gardeners jumped into the full gardening season by helping to cleanup some debris left from February’s ice storm. In addition, because of the herculean response required of park staff after the ice storm, our volunteers worked to help catch up on tasks normally performed by staff, especially pruning in the rose garden. In March, 30 individual MSPC volunteers worked on various projects.

We also did a walk-through of the orchard and flowering trees in Bush Pasture Park’s NW corner to document damage to the collection. We passed the



MISSION STREET PARKS CONSERVANCY

documentation along to the City to help plan the response to the damage. Please see the attached spreadsheet. We anticipate that storm cleanup will be on-going for months.

Enhance

Late winter to early spring is the best tree planting time in Salem. We have planted trees in the NW corner of Bush to replace some that had to be removed and others that were badly damaged by the ice storm. We have added a few flowering shrubs.

Interpret

We are working with Lord & Schryver Conservancy to sponsor a webinar on Oregon's White Oaks. The goals of the program are to educate people about the historical, cultural, and ecological significance of these trees. We hope to cooperate with Willamette University faculty and students to showcase their work with the "tree cookies" they salvaged from trees that succumbed to the ice storm.

Labels are now available in all 50 landscape beds in the NW corner of the park and MSPC's website is fully updated to describe the plantings. This information will enable gardeners to replicate the look of a landscape bed that they admire or to identify a particular plant by scientific and common name. Here's a sample label.



Plant sale

We remain hopeful that by summer (late July) MSPC can hold an in-person plant sale under at least semi-normal conditions under pandemic limitations set by the State of Oregon and the City of Salem.



MISSION STREET PARKS
CONSERVANCY



The sundial looking west toward High Street.



MISSION STREET PARKS
CONSERVANCY



Closeups of the brickwork.

log attendance, Christine will check with Jennifer about current COVID restrictions on our gathering for coffee. Gretchen will sound out growers about the possibility of a stand-alone plant sale in mid-summer.

- We have received a bid for the rose garden brick work which is much more reasonable than a couple of years ago. We need to confirm that the City is still committed to pay for half of the cost, and then fund raise for the remainder.

Next Meeting:

March 25, 4 to 6 pm By Phone

Draft

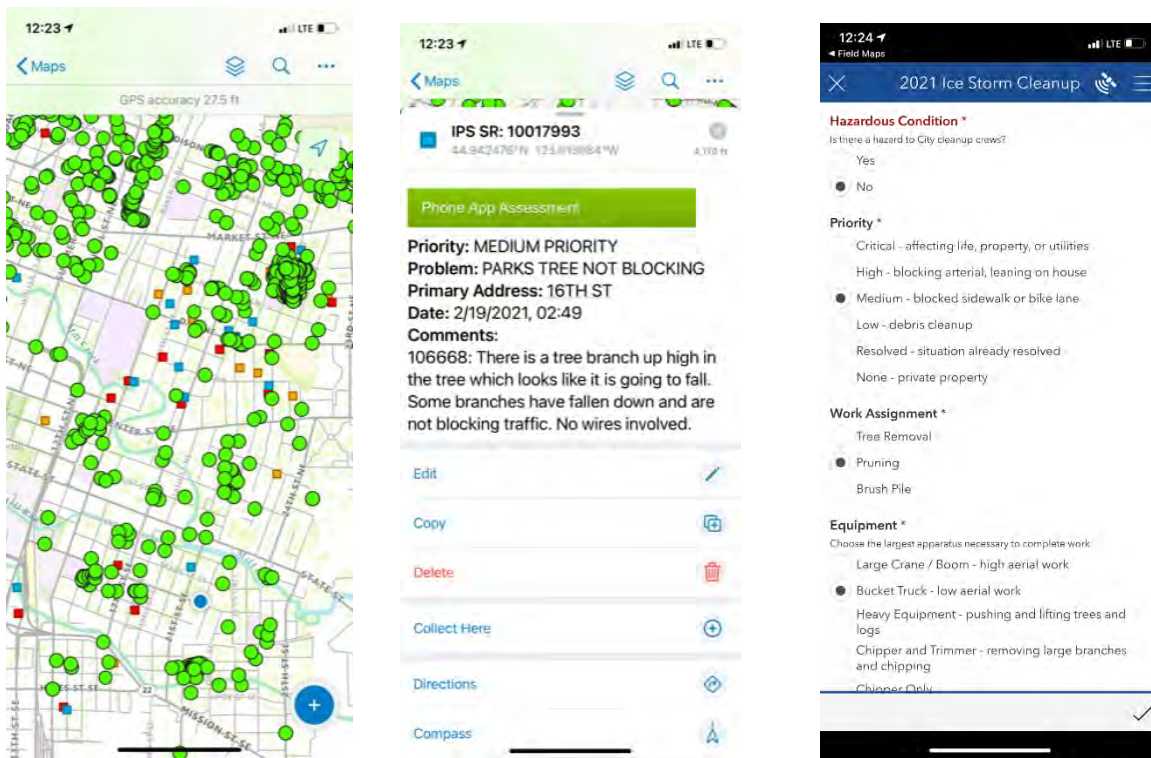
LatinName	CommonName	BedNo	Location	AccessionNO	Type	Trunk	Shape	Injury
1 Prunus sargentii	Sargent's Cherry	Freestanding	Near 'Devil's Rose Bed'		Deciduous	Single Trunk	Decurrent	Minor limb damage in mid-canopy
2 Crataegus sp.	Hawthorn	Freestanding	Near Mission St.		Deciduous	Single Trunk	Decurrent	Minor limb damage in mid-canopy
3 Amelachier sp.	Serviceberry	Freestanding	Mission St. opposite L & S Entry gate just east of jogging path of western orchard area		Deciduous	Single Trunk		Trunk broken at base
4 Malus hupehensis	Tea Crabapple	Freestanding		0000-177	Deciduous	Single Trunk	Decurrent	Major limb damage
5 Malus sargentii	Sargent's Crabapple	Freestanding	Immediately north of M. hupehensis	0000-224	Deciduous	Multi-trunk	Decurrent	Lost several major leaders
6 Prunus x Akebono	Akebono Flowering Cherry Tree	Freestanding	Off of Mission Street	0000-218	Deciduous	Single Trunk	Decurrent	significant loss of leaders
7 Hamamelis vernalis	Ozark Witch Hazel		425	0000-106	Deciduous	Multi-trunk	Decurrent	Lost trunks; existing basal rot
8 Magnolia grandiflora	Southern magnolia	Freestanding	North of Rose Garden	0000-45	Evergreen	Single Trunk	Decurrent	Minor limb damage in upper canopy; most visible from south exposure
9 Magnolia grandiflora	Southern magnolia	Freestanding	North of Rose Garden	0000-46	Evergreen	Single Trunk	Decurrent	Minor limb damage in upper canopy; most visible from south exposure
10 Magnolia x soulangeana	Saucer Magnolia		523	0000-271	Deciduous	Multi-trunk	Decurrent	Major limb damage (survivable)
11 Malus seiboldii var. arborescens	Toringo Crabapple		529	0000-39	Deciduous	Single Trunk	Decurrent	Minor limb damage - a few high broken and hanging limbs
12 Malus x micromalus	Kaido Crabapple	Freestanding	Off of High Street	0000-372	Deciduous	Single Trunk	Decurrent	Trunk failure; major limb failure
13 Malus x Hopa	Hopa Crabapple	Freestanding	Off of Mission Street and west of jogging path	0000-175	Deciduous	Single Trunk		Trunk split; significant decay
14 Ulmus?	Elm sp?		515	0000-261	Deciduous	Multi-trunk	Excurrent	Catastrophic failure
15 Unknown	Unknown	Freestanding	40' north of Styrax japonicus - Unknown flowering tree - 2 leaders		Deciduous	Single Trunk		minor limb damage
16 Viburnum trilobum	American Cranberry Bush	Freestanding			Deciduous	Shrub		minor limb damage
17 Syringa pekinensis	Chinese Lilac Tree	Freestanding	Just off of jogging path in western Orchard	0000-37	Deciduous	Single Trunk	Decurrent	Some major branch damage
18 Styrax japonicus	Japanese snowbell	Freestanding	Just west of Styrax in bed 515	0000-69	Deciduous	Single Trunk	Decurrent	Lost one main leader of several
19 Malus prunifolia	Plum-leaf Crabapple	Freestanding	Just east of rose garden	0000-220	Deciduous	Single Trunk	Decurrent	Blown over; minor limb damage. Suggest investing in recovery efforts
20 Styrax japonicus	Japanese snowbell		515	0000-70	Deciduous	Single Trunk	Decurrent	West side destroyed; lost half of major leaders
21 Prunus x yedoensis	Yoshino Cherry Tree		515	0000-262	Deciduous	Single Trunk	Decurrent	Significant loss of major leaders
22 Malus domestica	Apple Tree	Freestanding			Deciduous	Two-trunk		Lost one trunk; basal rot
23 Unidentified Tree		Freestanding	Due west of Bed 515		Deciduous	Multi-trunk		Two trunks broken; major damage
24 Cydonia onlonga	Quince	Freestanding	South of bed 515	0000-181	Deciduous	Multi-trunk	Decurrent	Signficant trunk and limb damage; unique tree.
25 Malus x scheideckerii	Scheidecker's Crabapple	Freestanding	Due west of Styrax japonica	0000-270	Deciduous	Single Trunk		Tree has two leaders; minor limb damage

March 2021 SPRAB Report

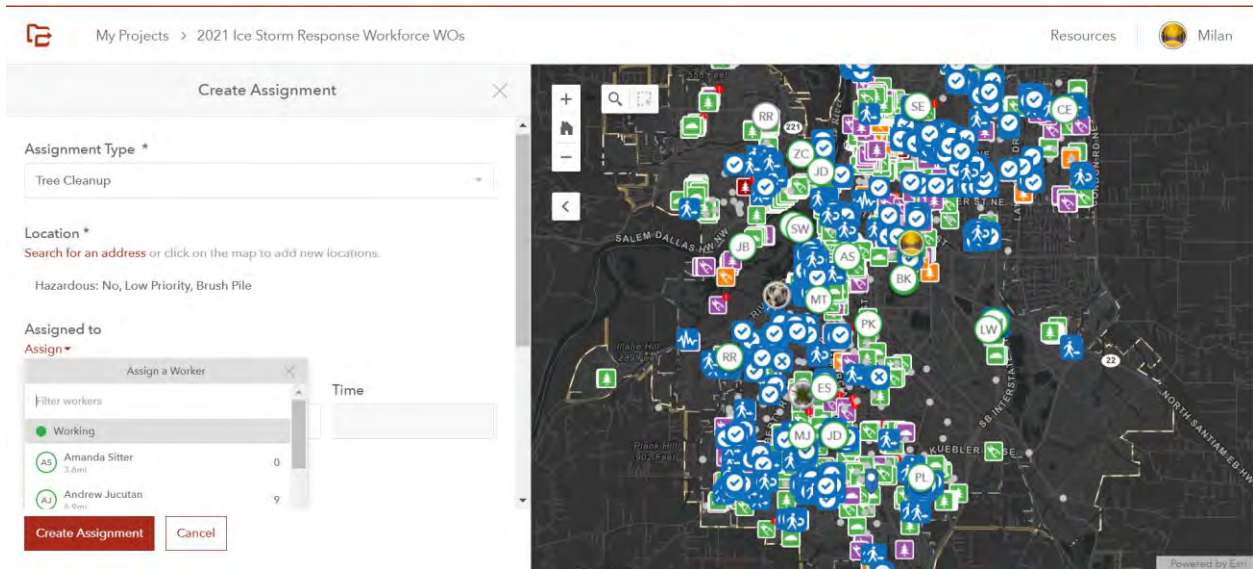
Urban Forestry Division, Parks Operations

The Urban Forestry Division was very busy over the month of February, since the ice storm on 2/12/21 the UFD has had over 2000 service requests through the city call center. Currently there are 839 open service requests, although we are not working directly in the IPS system right now, so that number doesn't directly coincide with the work being done. Starting on 3/4/21 we worked with the IT and GIS departments in the Salem PW to develop software to track and schedule storm related activity using the 311 and IPS system. This mapping and tracking system allowed us to use GIS, Geographical Information Systems, software in Salem Maps Online to assess tree hazard locations using a smartphone app Survey 123 which is then uploaded on to a program called Workforce. Once this information is on Workforce I have the ability to assign this work to city staff who can then direct work groups to finish the work. During the storm event from 2/12 thru today we have had 9 contractor crews(COR), 5 from Mt View Tree service & 4 from Buena Vista Arbor Care designated to areas hard hit by the storm. Under the Urban Foresters direction city staff are managing contract crews with daily assignments.

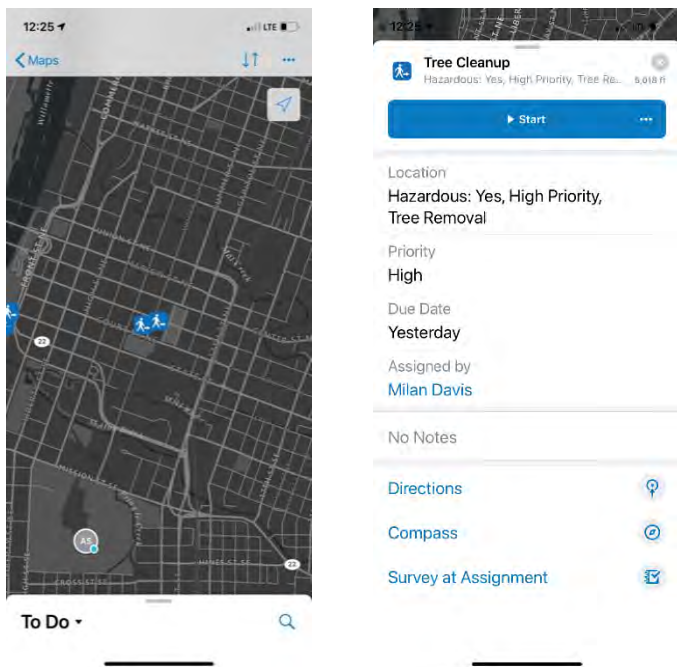
While creating work on Survey 123 users take photos of the assessed damaged, describe the hazard, choose the type of equipment needed to do the work and add any comments, this assessment is then saved on a field map that can be viewed by all users. Daily logs of equipment used by contractors is also documented on the Survey 123 app. This information is instrumental in tracking the amount of work associated with the storm for insurance and FEMA reimbursement.



From left to right as seen on smartphone, Field map, Service request info, Survey 123 assessment
On the field map locations with blue red or orange squares are open, green dots are locations that have been assessed. Once the work is assessed is shows up on a Salem Maps online map where I can assign work.



This map shows staffs locations, work that has been assessed, work that is assigned and work that has been completed. We can actively assign and schedule work that staff can view on their smartphones, to complete themselves or direct contractors in daily assignments.



Workforce app as is shows up on staff's smartphones, only assignments that have been given to them show up on their map. Photos are taken while work is being completed and the work order can be completed by staff on site by pressing the start and finish button if all information is provided.



Tree Debris

Dashboard

Current Urban Forestry Tree Crew staff:

Milan Davis- Urban Forester, directing

Tom Bradley- Project Coordinator, certified arborist, inspections on field map

Don Gunther- Tree Trimmer, certified arborist, inspections on field map

Jacob Downer- Tree Trimmer, TA 67' high lift operator, directing crews using Workforce

Mike Tyler- Tree Trimmer, 54' boom truck operator

Paul Kellor- Parks Maintenance Operator, PMO, directing crews using Workforce

Current Parks staff assisting in ice storm cleanup

Jeff Ball- PMO CDL driver, Chip truck and 14k dump trailer

Sam Welsh- PMO, heavy equipment operator, skid steer and Vermeer log grapple

Priscilla Lopez, Project Coordinator, directing contract crews using Workforce

Current Seasonal Staff assisting in tree cleanup

Cesar Estrada- working as groundsman/ dump bed driver, assisting crew with Workforce

Jacob Rybloom- working as groundsman/ dump bed driver

Total assessments by Parks and PW staff using tracking technology:

3034 ice storm related assessments of damage

1100 work orders created

600 plus work orders completed

During the storm event over 18,500 tons of storm debris has been removed from the city streets by contractor crews and Parks and PW staff.

Wood chip debris hauled by contact crews- 3900 tons

Wood chip debris hauled by city tree crew- 753 tons

Woody debris hauled by city tree crews -3553 tons

Woody debris hauled by Parks staff- 1729 tons

Woody debris hauled by PW staff- 4303 tons

Woody debris hauled by Stormwater staff- 3400 tons

Parks and Natural Resources Planning Update – April 2021

Geer Park Master Plan Update - Draft master plan to City Council May 24.

Bush Pasture Park and Deepwood - Cultural Landscape Management Plan - Draft report being reviewed by staff. All Neighborhood chairs were contacted for public presentations. Sunnyslope presentation planned for April. Also SCAN and Historic Landmarks Commission will get presentations, followed by SPRAB, then Council in June.

Woodmansee Park - Master Plan Update - The draft plan went to Faye Wright Neighborhood Association and South Salem Connect in March. It will be presented to SPRAB in April. It will go to Council May 10th. Construction for ASR began in January 2021.

Climate Action Plan - The fourth Task Force workshop will be April 7. During the workshop task force members will review the results of the strategy surveys, review equity strategies, and see how the cost/benefit analysis will be conducted for 10 selected strategies. Over 200 strategies were presented on the survey. All meetings are livestreamed and recorded.

Parks and Recreation Frequently Asked Questions – Work on an on-line platform is being developed and Council asked for a demonstration once it is ready for the public. It will be available to the community and provide park, natural resource, and recreation facts and general information. Staff has been too busy to work on this lately. (No change).

Tree City USA 45th Year – Staff has been planning quarterly events to celebrate our 45th year as TCUSA. First event will be a poster contest beginning in April (Arbor Month).

Minto Island Conservation Area – Phase 3 Restoration. Ash Creek Forestry continues their work in the western forested floodplain area to reduce invasive weeds and prepare for planting in fall. (Ongoing)

Urban Beaver Strategy – we will be hiring a consultant to assist in developing a strategy for managing and living with beavers in our urban streams. The number of dams has increased over the last couple of years and conveyance can be affected. The goal is to develop a decision matrix to address landowner concerns.

Parks Operations Update – April 2021

COVID-19 Pandemic – Phase II

- 1) A Wallace Marine Park unsheltered campsite cleanup was held on March 12, 2021. Focus of the cleanup was on the riverbank and the areas that had largely been underwater during the winter months. Advantage was taken of the low water depth of the Willamette River to facilitate this cleanup. Garbage, debris from brambles, downed limbs/branches were pulled out of the mud, totally 30 cubic yards (compacted) of materials. A Cascade Gateway Park cleanup was held on March 26, 2021.

- 2) As a safety measure, the City is limiting staff access into the camping areas of Wallace Marine and Cascade Gateway parks. Signage will be put in place advising the public of those areas that are specific to camping and those areas that are for recreational use. Staff is required to work in groups of two or more, remaining within earshot and sight of each other. Staff must have a cell phone or two-way radio on them for their use while working in the park.

Attached for your reference is an email communication regarding two recent high stress incidents at Wallace Marine Park; as well as, a newspaper article from the Salem Report regarding one of the two incidents denoted in the email communication.

- 3) Due to high stress levels and escalation of negative encounters in the parks, on-site stress/trauma management sessions are being held for Parks staff Tuesday-Friday, March 30th – April 2nd, to assist in providing tools to address the impact of such encounters. All Parks staff will be participating in these stress management sessions. Additionally, Situational Awareness training is being scheduled with Salem Police Department for Parks staff. This training will be held within the first part of April 2021. In October 2020, self-defense training was provided to Parks staff should a confrontation be unavoidable and reasonable efforts to avoid verbal and physical confrontations prove unsuccessful.

- 4) Discussion has taken place with County officials regarding a partnership with the street outreach teams to “pop up” and provide on-site COVID vaccinations at the City Council-sanctioned parks housing unsheltered campers. Initially, Salem Health will be providing COVID vaccinations at Wallace Marine Park on April 8, 2021 from 1:00-3:00 pm. Vaccinations would occur as part of the County’s public health efforts and will be administered within Oregon Health Authority (OHA) guidelines.

Ice Storm Emergency Clean-Up Efforts

Field staff continue to work providing cleanup services for the February Ice Storm event. Three (3) contracted crews and Parks Operations staff continue to work in parks. There continues to be

a major effort underway to document the downed trees and limbs, both scattered and in piles, in the parks properties as removal of the branches and limbs is transpiring. Documentation prior to, during, and at completion of complete efforts in each park is necessary to substantiate any possible future FEMA and insurance claims.

Adults In Custody Work Crews Two intermittent DOC crews from Mill Creek continue to support Parks staff in the clean-up efforts. Due to the closure of Mill Creek and ultimate elimination of the two remaining AIC crews, availability of the crews is on a day-by-day basis, not extending any further than June 30, 2021.

Bush Park Project

Mission Street Parks Conservancy (MSPC), in partnership and with the approval from Parks, is undertaking plans to fix the brickwork in Bush's Pasture Park in the area of the Tarter Rose Garden. The total project includes repairing the brickwork and moving/replacing benches in the garden area. MSPC sent out Requests for Proposals (RFP) for the project work. MSPC provided the RFP to Parks for review and approval prior to the solicitation transpiring. Although the Cultural Landscape Master Plan (CLMP) has not been concluded, this project was approved to move forward as it has been in progress and approved by Parks Operations prior to the initiation of the CLMP. This project is a rehabilitation of an existing park feature and is not a new addition to the park.

Toni Whitler

From: Jennifer Kellar
Sent: Thursday, March 25, 2021 12:00 PM
To: Dylan McDowell
Cc: Toni Whitler; Patricia Farrell; Micki Varney; Alan Alexander (Awa8025@aol.com)
Subject: RE: Information about park incident
Attachments: Salem Reporter Article.pdf

Good Morning Dylan-

Let me start by relaying how appreciative we are of SPRAB's willingness to provide support and interest during what has been, and continues to be, a very trying and overwhelming time for our Parks Operations team. It was my intention to share information relative to the most recent events you and Alan referenced in your recent emails to me within my April monthly report to SPRAB. As Toni is copied on this email as well, rather than putting in the April informational report, I will let you share my response in the format and timeframe you feel appropriate.

There have been two recent high stress, escalated events that have occurred at Wallace Marine Park within the past week. The first incident, to which was reported in the Salem Reporter (article attached for your reference), two Galt employees were attempting to clean a trail at Wallace Marine Park to which an individual who is unsheltered and living at the park refused to remove his belongs, which were adjacent to a tent to which the individual was residing, from the trail so that the employees could proceed with their task. The individual began to verbally berate, threaten and yell expletives at the employees. The employees responded that they would need to remove the individual's items from the trail if he did not do so himself. The unsheltered individual then attempted to hit one of the two employees with a tree branch that was lying in the vicinity from the recent ice storm event. To defend himself from the tree branch, the employee took a shovel out of the ATV he was using. The incident continued to escalate with the individual than dropping the tree branch and grabbing a Park's rake out of the employee's ATV and a physical altercation then ensued. A dog, owned by the unsheltered individual, began biting the one employee who was in the physical altercation with the individual. The second employee attempted to try and get the dog and individual off of the employee and in doing so was bitten by the individual's dog. When they were able to extricate themselves from the incident the two employees drove off in the ATV and contacted Parks Supervisors and Manager and Salem Police Department. SPD responded to the incident and the gentleman was charged with Assault IV. The individual was not arrested nor removed or trespassed from the park and currently still resides at the park.

As a point of clarification, Galt is a third-party non-profit temporary staffing agency that is used by the City, and Parks Operations specifically, as a means to supplement our staff career and seasonal staffing shortages. They perform the same task functions as park employees; however, are employed through the third-party service. Given the Galt staff are not City employees counseling and mental health services at no cost are not available to them as would be the case for City career and seasonal staff, should they have wanted to use them after the incident occurred. As such, a GoFundMe account was established on their behalf to which \$1,500 was raised for the two employees in question should they want to avail themselves to mental health or additional medical services.

The second incident occurred yesterday morning at Wallace Marine Park as well; to which four staff working at the park were informed by SPD that there was an individual with a gun in the park and they were unsure of the individual's intentions at that point in time so staff needed to take cover and hold themselves in one of the parks buildings on-site while the SWAT team responded to the incident. Staff did so and were locked in the building for approximately 2 1/2 – 3 hours while the issue was resolved. The incident was later determined to be a potentially suicidal individual in a vehicle in an adjacent parking lot; to which, SPD was able to confiscate the gun and take the individual from the scene to a mental health facility. The vehicle in question was one staff identified as having been in the park routinely and was used by an unhoused individual.

With the escalation of incidents, the City is actively developing very specific safety directives that, when approved, I will be able to share. Unfortunately, until those directives are approved and in place, I am unable to provide you specifics.

Please be assured that I, as the Manager, take these incidents very seriously and share your concern and frustration with regard to the current circumstances in both Wallace Marine and Cascade Gateway. I am extremely cognizant of both the mental and physical impact and toll that our current situation is having on Parks staff. We continue to provide training, relay employee assistance program (EAP) offerings off-site for employees to avail themselves too. As an added opportunity, I am scheduling EAP on-site services for staff to utilize should they be finding it difficult to utilize the off-site services. The on-site services goal would be to minimize the damage being created by these stressful events in an alternate environment and format.

I would encourage, where appropriate, SPRAB members refer public inquiries or their inquiries to our department to assist in appropriate and factual messaging of the information.

I will endeavor to provide and relay and keep you abreast of situational information in the most expeditious manner I'm able. I would ask for your patience in my doing so, as these issues can be fluid and evolving and Parks is responding to several large scale priorities at this time.

Thank you again for SPRAB's support-
Jen

Jennifer Kellar

Parks and Recreation Services Manager

City of Salem | Public Works Department

1460 20th Street SE / Building 14, Salem OR 97302-1209

jkellar@cityofsalem.net | 503-588-6284

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From: Dylan McDowell <dylan.d.mcdowell@gmail.com>

Sent: Wednesday, March 24, 2021 3:39 PM

To: Jennifer Kellar <JKellar@cityofsalem.net>

Cc: Toni Whitler <Twhitler@cityofsalem.net>; Patricia Farrell <PFarrell@cityofsalem.net>; Micki Varney <mickivarney@gmail.com>

Subject: Information about park incident

Hi Jennifer,

I wanted to reach out and see if you had any additional information about the recent incident involving park maintenance workers being attacked that could be shared with members of SPRAB? I saw Alan's email yesterday and Micki actually heard about it this weekend from members of the public. She and I spoke briefly and there is now the story in [Salem Reporter](#).

I'm not sure if there are emails shared with staff about major incidents like this where SPRAB could be included, or perhaps some relevant pieces could be sent to us separately. My goal would be to find a way for us to stay informed about significant events like this so we can be responsive to the public when asked. I'm always sensitive to not creating extra work, which is why I'm wondering if there are existing communications inside the city that could be shared with SPRAB on an as-needed basis when they include developments related to parks or trees. I envision these being very simple, such as bullet points, and only as needed, but they could help us communicate with the public about timely events that happen between meetings.

I appreciate your thoughts and additional information.

Thank you,
Dylan

--

Dylan McDowell

541.961.7755

dylan.d.mcdowell@gmail.com

PUBLIC SAFETY

Park maintenance workers shaken after assault in Wallace Marine Park

Two workers picking up trash in the park say they were confronted by a man and bitten by his dog. Unsheltered people have been allowed to live in the park for the past year in an effort to limit the spread of Covid. The incident raises questions about the safety and security in Salem parks.

March 23, 2021 at 1:40pm



Trees fell onto tents in Wallace Marine Park during an intense storm on Valentine's Day weekend. (Saphara Harrell/Salem Reporter)

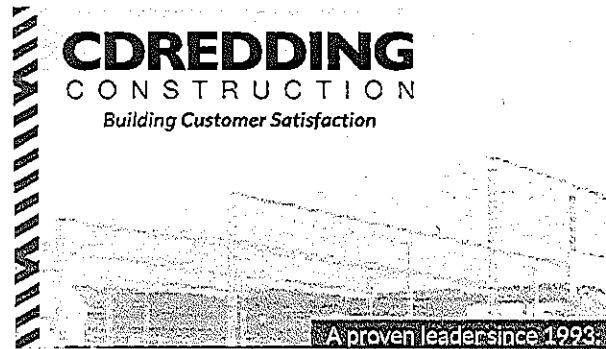
Tino Montero didn't know unsheltered people lived in Wallace Marine Park when he signed up for a contract job cleaning up city parks almost two years ago.

But on Thursday, he squared off against a man living in a tent in the park. He was bit multiple times by the man's dog. In an interview with Salem Reporter, Montero said the man held him down and tried to bite his face and gouge out his eyes.

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The attack raises questions about the safety and security at Wallace Marine Park and Cascades Gateway Park where the city has allowed unsheltered people to camp since last March in an effort to limit the spread of Covid.

At the start of the year, Salem released a plan to “unwind” camping at the two parks. The plan hinges on finding new shelter sites and additional shelter beds becoming available later this year. It also calls for finding the location for a managed camp, where a social services group provides onsite staff and connects people to programs.

Monday night, the Salem City Council approved a managed camp on Portland Road that can hold up to 48 people as currently planned.

However, homeless service organizations estimate there are about 200 to 300 people in each park.

Montero and his coworker, Christian Arevalo, were 10 minutes from the end of their shift when Montero told Jacob Collazo, 56, to move the garbage from the front of his tent or he would have to drive over it in the ATV they were in, according to Montero.

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The men work for Galt Foundation, a nonprofit the city contracts with for services like cleaning up trash in the parks.

A Salem police report described a verbal altercation in which Collazo "struck" Montero several times.

Montero said Collazo started cursing him out from his inside this tent and threatened to kill him. Collazo then unzipped the tent and got out, said Montero.

Montero said Collazo threw wire cutters at his chest and started swinging a four-foot branch at him. Collazo's Pitbull barked nonstop.

"Is this really happening?" Montero recalled thinking. He grabbed a shovel out of the ATV to defend himself.

The confrontation escalated from there. According to Montero's account in an interview with Salem Reporter:

Collazo dropped the branch, grabbed a rake out of the ATV and hit Montero's hand as Montero swung the shovel at his shoulder.

Then Montero tackled the man. Collazo's dog bit him in the arm three times and Collazo got on top Montero.

"Then he was trying to bite my face and scratch it," Montero said "And then he was like trying to poke my eyes out and bite my face. That's when I realized I couldn't get him off me."

Arevalo pulled Collazo off Montero, but the dog bit him in the leg.

The pair got into the ATV and drove off.

Montero said his skin was cut open from the dog bite, but he was wearing a sweater and jacket at the time that

didn't leave. Arevalo said he got a tetanus shot for the bite on his leg.

Collazo was cited and released for fourth-degree assault, police said. He has been charged with fourth-degree assault seven times in the last three decades, according to court records.

The next day, Arevalo was back at work, cleaning parks. He spent the day looking over his shoulder.

"We're getting paid minimum wage to get swung at, bit by dogs," he said.

Shaken from the experience, Montero worries that Collazo might retaliate.

"I honestly didn't even feel like I had to worry about anything like that happening," he said.

Kim Harman, a representative for Oregon AFSCME Council 75, said there have been a number of Salem employees who have been accosted at the park with guns, knives and threats.

Unlike the Galt employees, city workers represented by the union have access to mental health care to deal with such attacks, she said.

Harman started a GoFundMe to raise money for their medical expenses. It collected more than \$1,500 over the weekend and was closed.

Have a tip? Contact reporter Saphara Harrell at 503-549-6250, saphara@salemreporter.com.

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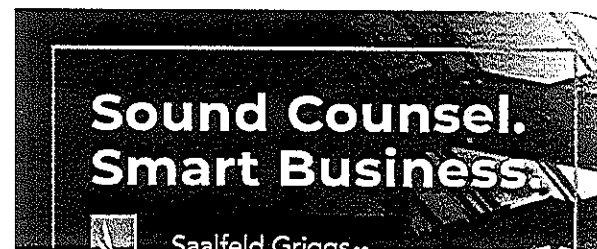
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Parks and Recreation Advisory Board Meeting

April 2021

Recreation Update

1. Events/Facility Use

- The Public Works Office, Room #325 of City Hall, continues to be closed. Permit Specialist staff in the front office are working remotely, including answering phones (M-F, 8 am to 5 pm) and assisting customers via email and our online payment system.
- Much discussion is occurring with the City Manager's Office, Department Heads, Emergency Operations Center (EOC) and Legal staff regarding the evolving State of Oregon COVID-19 guidelines and their impact on facility rentals for special events. A specific decision on when, and at what scope level, to begin accepting permit requests has not yet been made.
- With the Coronavirus continuing, and directives from the State of Oregon becoming less strict, we are getting a lot of interest from community members to hold outdoor activities on City property. Parks and Recreation staff in Public Works are receiving multiple requests each day and hope to be able to follow-up and provide them with a decision soon. April events scheduled previously have already been cancelled.
- Travel Salem and Ironman Triathlons are working with City leadership to develop an approved safety plan to offer a triathlon in Salem in July 2021. A press release is expected to be released in the coming week.

2. Youth Recreation Programs

- The new one-page front and back tri-fold Recreation pamphlet is nearing completion and will be mailed out to past program participants in the next two weeks.
- High school spring sports are starting soon. Orchard Heights, Highland, River Road, and Bush Park tennis courts are all being rented for the spring session.
- Natural grass ballfields are opening for scheduled use on April 9. We are busy scheduling baseball, softball, soccer, and flag football all while reiterating to groups that they are responsible for following COVID-19 guidelines as set by the Oregon Health Authority and Governor Kate Brown's office.
- The five soccer fields at Wallace Marine Park are not currently available so we are trying to find alternate solutions for community requests. One of the standard soccer fields at McKay Park is being converted into 2 small fields. We are still trying to determine how to meet the loss of the medium size field, and one full size soccer field.


3. Softball and Kickball Leagues/Tournaments


- Spring league registration has closed. We are currently writing league schedules and doing the necessary prep work for leagues to begin. We have 62 teams for the spring (30 coed, 18 men's and 14 kickball).
- We are currently in the middle of the hiring process, we have offered positions and received acceptance from 10 part-time staff who are returning from previous seasons, and we have 5 new applicants that we will be interviewing the upcoming weeks.
- Some softball staff have begun to work with Parks Operations staff to get the complex ready for the season to begin on April 9th.
- Softball staff continue to work with Oregon Health Authority, Oregon Recreation and Parks Association, and other government officials to ensure we remain in compliance with the constantly changing policies regarding COVID-19.

Attached is the Parks and Open Space damage report. If you would like to be removed from this list or know if someone who should be added to the list, please let us know.



MEMO

TO: Jennifer Kellar, Parks and Recreation Services Manager 
Public Works Department

FROM: Marlene Cisneros-Villalovos, Staff Assistant
Public Works Department 

DATE: March 10, 2021

SUBJECT: **Damage to City of Salem Parks and Open Space**

Damage to the City of Salem's parks and landscape maintenance areas caused by malicious mischief, theft, and reckless action is reported by the appropriate law enforcement agency, citizens and maintenance personnel. The following is a total of these incidents during February 2021. The dollar amount shown represents the estimated repair/replacement cost for the damage sustained.

A total of \$1,698.81 occurred from 1 incident. In comparison, the total from February 2020 was \$2,813.93 from 2 incidents.

CC: Steve Powers, City Manager
Trevor Womack, Chief of Police
Chuck Bennett, City Mayor
Lt. Ben Bales, Commander, SPD
Irma Dowd, Neighborhood Services Specialist
Reed Godfrey, SFD, Battalion Chief
Tye Godfrey, Facilities Services Division Manager
Jennifer Hingston, SPD, Graffiti Abatement / Volunteer Unit
Marcus Pitts, Risk Manager
Lt. Treven Upkes, SPD, Community Response Section
Peter Fernandez, PE, Public Works Director
Robert D. Chandler, PhD, PE, Assistant Public Works Director
Mark Becketl, AICP, Operations Division Manager
Patricia Farrell, Parks and Natural Resources Planning Manager
Becky George, Recreation Supervisor
Toni Whitler, Planner
Skip Miller, Deputy Police Chief, SPD

**DAMAGE TO CITY OF SALEM PARKS AND OPEN SPACE
February-21**

Date Occurred	Cost	Location / Neighborhood Association	Description
02/09/21	\$1,698.81	Lee Park	Playground spring element vandalized
<u>1</u>	<u>\$1,698.81</u>		
Total			
Number of Incidents	Total Dollar Damage		

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