

CITY OF SALEM
PARKS AND RECREATION ADVISORY BOARD (SPRAB)
AGENDA
July 9, 2020 – 5:30 to 7:00 p.m.

**BOARD MEMBERS, CITY STAFF &
UPCOMING MEETINGS**

BOARD MEMBERS

Dylan McDowell, Chair
Micki Varney, Vice Chair
Alan Alexander
Tony Caito
Diana Dickey
Woody Dukes
Dave Fridenmaker
Keith Norris
Paul Rice

CITY STAFF

Robert Chandler, Assistant Public
Works Director
Mark Becktel, Operations Division
Manager
Patricia Farrell, Parks and Natural
Resources Planning Manager
Jennifer Kellar, Parks and Recreation
Services Manager
Becky George, Recreation Supervisor
Milan Davis, City Urban Forester
Toni Whitler, Parks Planner & Board
Liaison

UPCOMING MEETINGS

- August 13, 2020, 5:30 p.m.
Next regular SPRAB Meeting (online)

LINKS

BOARD WEB PAGE:

<https://www.cityofsalem.net/Pages/parks-and-recreation-advisory-board.aspx>

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. MINUTES
5. BOARD ITEMS/PRESENTATIONS
6. INFORMATION REPORTS
 - a. Urban Forestry Report – Milan Davis
 - b. Parks Planning Update – Patricia Farrell
 - c. Parks Operations Update – Jennifer Kellar
 - d. Recreation Services Update – Becky George
 - e. Transportation Planning Update – Julie Warncke and Anthony Gamallo
7. NEXT MEETING
 - a. August 13, 2020
8. ADJOURN

Information Reports Packet

1. Urban Forestry Report – Milan Davis, Urban Forester
2. Parks and Natural Resources Planning Report – Patricia Farrell, Parks and Natural Resources Planning Manager
3. Parks Operations Report – Jennifer Kellar, Parks Operations and Recreation Services Manager
4. Recreation Service Report – Becky George, Recreation Services Supervisor
5. Transportation Planning Report – Julie Warncke, Transportation Planning Manager and Anthony Gamallo, Senior Transportation Planner

July Urban Forestry Report for SPRAB

We currently have 3 full time staff, one seasonal park employee and one volunteer working on the Salem City Tree Inventory. The inventory is growing daily as of June 30 we have updated 9225 locations
1192 identified street tree planting locations
8039 existing trees

We are watering all the city street trees planted in 2019 and 2020 and will continue on the schedule through September. We are now using 20 gallons per tree and have visited the 228 trees planted 4 times each as of today.

We have removed over 300 trees thus far in 2020 and have over 60 trees scheduled for removal over the next two months, most of these trees were identified through the ongoing Street Tree Inventory.

The Historical 49" dbh Big Leaf Maple that is prominent in front of Deepwood Museum is in decline and has been inspected by multiple arborists on staff, has been determined that the tree will likely be removed before summers end. The tree can be seen in front of the house in a picture from 1900 and is probably 15-20 years old in that picture, making that tree almost 150 years old. The drastic change in temperature in early June along with multiple trunk flare stresses have caused this tree to rapidly decline. We are working with Kimberly Fitzgerald and will provide all the information necessary to comply with protocol and Section 86.085 Removal of trees on city owned Historic Sites, as defined in SRC Chapter 230. Brian Smith is working with Yvonne Putze to make them aware this tree is beginning the process of review and inspection for removal. Please contact me with any questions.

The Urban Forestry team has been working with the Parks planning team to identify planting locations with FOT and Treecology for the upcoming planting season. We have used the new inventory to identify possible planting locations. We have also been working with the planning department in tree preservation plans and installation in the new Fairview Park, to preserve native Oregon white oak groves.

The Urban Forestry Crew will be spending a training day with the City of Salem Fire Department Station 4, the city's rope rescue unit. We will spend multiple days planning and performing Tree Rescue Techniques and share information about climbing equipment and rescue scenarios, and possibly making this an ongoing training. This is scheduled for later in July, specific dates to be determined.

Thomas Bradley will be going to Boise State University to take a three day training with the International Society of Arboriculture PNW Chapter, to become TRAQ certified. With the TRAQ (Tree Risk Assessment Qualification), Tom will have the ability to inspect trees that are prominent trees in the city and have a better understanding of risk associated with trees around people and buildings. This will also be valuable if the city needs anyone to testify about tree health, hazards or risk management as the qualification is the highest certification given by the ISA for risk assessment.

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Deepwood House circa 1900, you can see the *Acer macrophyllum* on the far right.

Parks and Natural Resources Planning Update – July 2020

Eagle's View Park draft master plan is scheduled for City Council July 27.

Geer Park is receiving a master plan update for 20 undeveloped acres. The first virtual open house has been completed. New amenities may include a skate park, ballfields, trails, playground and shelter.

Survey Demographics

- Approximately 370 people completed the survey on-line.
- Approximately one-third of those responding live within walking distance of Geer Park, approximately one-quarter of those responding live in NE Salem, and approximately one-third live in another part of Salem.
- People are familiar with the park. Approximately one-quarter of those responding use the park several times a week. Approximately half of those responding use it a few times a month to several times a year.

Bush Pasture Park and Deepwood cultural landscape management plan work has begun. The plan will define uses and management of different areas of the two parks and will provide guidance on how the properties will be managed in the future. The first virtual stakeholder meeting will be July 15 with the first public virtual open house in August.

Woodmansee Park will have a park master plan update beginning this summer. The Aquifer Storage and Recovery System (ASR) will be enhanced and expanded over the next year, necessitating an update to the park master plan. Here is the link to the Woodmansee Park Master Plan Update page: <https://www.cityofsalem.net/Pages/woodmansee-park-master-plan-update.aspx> to see the link to the first virtual open house and take the first survey starting July 13.

Secor Park construction will begin July 6. The contract has been awarded to Emery and Sons Construction Group (Emery) a local construction company that has worked with the City on several park projects. Construction is scheduled to start on July 6th, with mobilization, erosion control, and traffic control (including fencing). On July 13th, ground disturbing construction activities are scheduled to start. The Contractor's initial schedule show the majority of the work finished by the end of September with landscaping and restoration being completed in October.

Climate Action Plan is beginning with the hiring of a consultant. We received 10 proposals and have selected a consultant. The plan will provide a roadmap for how the city, local businesses, and residents can reduce greenhouse gas emissions and adaptations to climate change for a more resilient community.

Willamette Slough Ludwigia

With the Biological Opinion in hand we are gearing up for treatments this summer. We are contracting with Integrated Resource Management to provide the treatment. IRM has sought consultation from the Oregon Department of Agriculture to assure that their work meets and exceeds established safety measures. Treatment is scheduled to occur M-F beginning July 6, 2020 and running through July 17. Follow up treatment is planned for the end of the summer. Notices have been posted in Minto, Wallace and Riverfront Parks. Staff from City and Willamette Riverkeeper will be on hand most days to answer questions from the public. The Willamette Slough is scheduled for treatment for three years. In an effort to determine the effect of treatment, we will be taking drone footage of the slough before and after the summer treatments.

Parks Operations Update

COVID-19 Pandemic – Phase II All parks amenities are now open in our parks system, with the exception of splash pads. Splash pads will continue to remain closed for the unforeseeable future due to sanitization requirements. Our parks splashpads, unlike pools, do not have a chlorination filtration system for sanitization protocols.

Attachment identifies the parks in our system, which amenities have been turned on if needed, and applicable signage that has been placed adjacent to identified amenity.

Cash for Trash Program Cash for Trash program at both Wallace Marine Park and Cascade Gateway Park has been extended through August 31, 2020. This program is meant to incentivize campers to assist in garbage collection/disposal at both of these parks while they are camped there.

Mission Street Parks Conservancy Memorandum of Understanding Two meetings have been held with MSPC Board members, Christine Chute and Gretchen Carnaby toward the updating of the Memorandum of Understanding (MOU) between MSPC and City of Salem. Based on these exchanges, we are close to finalizing the agreement. Next step would be for the MOU to come to both SPRAB and City Council for approval. Current agreement expires July 31, 2020.

Project Updates

- 1) River Road Park
 - a. Restroom – Painted and sealed interior and exterior of restroom. Replaced interior restroom fixtures.
 - b. Shelter – Fixture replacement
- 2) Woodmansee Park
 - a. Restroom – Painted and sealed interior and exterior of restroom. Replaced interior restroom fixtures.
 - b. Replacement of 27' of sidewalk and addition of ADA ramp around playground area.
- 3) Nelson Park
 - a. Rehabilitation of all concrete around playground; to include, stair landing, pad, retaining wall and pathways.
- 4) Riverfront Park
 - a. Purchase and installation of two security/surveillance network cameras. Cameras have remote viewing and auto-tracking capability and camera recorder has capability to expand for future growth to the system.
 - b. Emery & Sons will begin Riverfront Park Amphitheater project on Monday, July 6, 2020. For safety reasons, during the construction period, the south parking lot will be unavailable for public access Monday-Thursday each week. Friday-Sunday

the parking will be open for public access. Construction is anticipated to go through October. Communications have transpired with the Carousel regarding construction impacts and a plan to offer golf cart shuttle to transport those from the North parking lot that may need assistance. The amphitheater project will span two years for construction.

- c. Emery & Sons has installed utilities to the future restroom location and has placed the aggregate for the building pad. They are nearing completion with the site preparation phase of construction. We recently received our building permit, which allowed Romtec to order the restroom components. We anticipate Romtec crews beginning construction/assembly of the restroom kit later this summer.
- 5) Wallace Marine Park
- a. Installation of new ADA ramp with 30' of sidewalk leading to new drinking fountain and pad at new Marine dock location.
 - b. Purchase and installation of interior and exterior security lighting at "J" Building (maintenance building).

COVID-19 PHASE 2 OPENING & SIGNAGE

Restrooms

Hard restrooms building

- Bush Park- 3 buildings- **All open**- *"Periodic restroom cleaning sign"*
- Deepwood-Open- *"Restroom cannot be cleaned twice daily sign"*
- Fairmount-2 stall- **Closed**
- Geer Park-6 stall- **2 of 6 at main entrance open**- *"Restroom cannot be cleaned twice daily sign"*
- Riverfront-4 stall- **All open**- *"Periodic restroom cleaning sign"*
- River road-4 stall-**2 of 4 open**- *"Restroom cannot be cleaned twice daily sign"*
- Wallace-2 stall- **Closed**
- West Salem Park-2 stall- **Closed**
- Woodmansee- **2 stall- Open**- *"Restroom cannot be cleaned twice daily sign"*

Chemical toilets

- Hoodview-1- **Closed**
- Marion square-2- **Open Best Pots to clean**- *"Restroom cannot be cleaned twice daily sign"*
- McKay-2- **Open**- *"Restroom cannot be cleaned twice daily sign"*
- Minto brown-11- **All open**- *"Restroom cannot be cleaned twice daily sign"*
- Northgate-1- **Closed**
- Orchard Heights-2- **Open**- *"Restroom cannot be cleaned twice daily sign"*
- Pioneer Cemetery-1- **Open**- *"Restroom cannot be cleaned twice daily sign"*
- Riverfront Park-2- **Closed**
- Wallace-5- **Open Best Pots to clean**- *"Restroom cannot be cleaned twice daily sign"*
- Wes Bennet-1- **Closed**

Drinking Fountain- *"Social distancing of 6 feet sign", "Periodic fountain cleaning sign"*

- Aldrich- **On**
- Bill Riegle- **On**
- Brush College- **On**
- Bryan Johnston- **On**
- Bush Park- **On**
- Cascade Gateway- **On**
- Clark Creek- **On**
- College Heights- **On**
- Deepwood- **On**
- Englewood- **On**
- Fairmount- **On**
- Fircrest- **On**
- Geer- **On**
- Gracemont- **On**
- Grant School Park- **On**
- Highland Park- **On**
- Hillview- **On**
- Hoodview- **On**
- Hoover school Park- **Off**
- Lansing- **On**

- Lee- **On**
- Livingston- **On**
- Marion Sq.- **Off due to broken line**
- McKay Park- **On**
- McRae- **On**
- Minto Brown- **On**
- Morningside- **On**
- Nelson- **On**
- Northgate- **On**
- Orchard Heights- **On**
- Pringle Park- **On**
- Rees- **On**
- Richmond School Park- **On**
- River Road- **On**
- Riverfront- **On**
- Royal Oaks- **On**
- Sumpter- **On**
- Sunnyslope- **On**
- Thorp- **On**
- Wallace Marine Park- **On**
- Weathers- **On**
- Wendy Kroger- **On**
- West Salem Park- **On**
- Woodmansee- **On**

Reservation/picnic shelter areas- *“Social distancing of 6 feet sign”*

- Bush Park
 - Amphitheater- 6-8 tables
 - Lower Leffelle - 5 tables
- Cascade Gateway
 - Blue Gill A & B-10 tables each side- **Closed**
 - Beaver Grove Shetler-9 tables- **Closed**
- Minto Brown shelter-8 tables
- River Road shelter-9 tables
- Riverfront pavillion-9 tables
- Woodmansee shelter-7 tables

Multi Courts- *“Social distancing of 6 feet sign”*

Greenhouse- Bush green, Deepwood Green- **Open *“Social distancing of 6 feet sign”***

Playgrounds- **Open *“Periodic cleaning sign” “safe play sign”***

- Aldrich
- Bryan Johnston
- Englewood
- Fairmount
- Fircrest
- Hillview

- Hoodview
- Lee
- Livingston
- Marion Sq.
- McKay
- McRae
- Morningside
- Nelson
- Northgate
- Orchard Heights
- River Road
- Royal Oaks
- Sumpter
- Sunnyslope
- Thorp
- Wendy Kroger
- Wes Bennett
- Woodmansee

Parks and Recreation Advisory Board Meeting

July 2020

Recreation Update

1. Events/Facility Use

- Currently working with City staff including Legal on development of an COVID-19 addendum to Facility Use Permits. Also getting direction on what City support is required for facility use.
- Receiving increased interest in reserving park facilities for smaller group activities such as yoga and outdoor church services. Public seems to be educated on phased approach to reopening and indicates they will abide by the orders given by the Governor, Oregon Health Authority and CDC.
- Use of City streets for rallies has been high. Have requests for eight straight Saturdays of demonstrations in front of the Oregon State Capitol. Coordination of City departments including Police, Public Works, Fire, and Parking Services, as well as the State of Oregon and Cherriot's (transit) is ongoing.

2. Youth Recreation Programs

- STRIDE – Held the second event of the season on June 27 in Bush's Pasture Park. Attendance was less than low at 25. Considering offering July event virtually.
- Summer Staff Training – Holding training for more than 20 seasonal Recreation Leaders the week of June 29. In addition to usual training in City policies and procedures, focus will be on COVID-19 requirements.
- Summer Programs – Some programs started the week of June 29. Most others will begin the week of July 6. There is constant assessment of registrations, facilities, and staffing to determine which programs can be successful and safe. New COVID-19 waivers are being provided to parent/guardians and pre-program communication is occurring.

3. Softball and Kickball Leagues/Tournaments

- Adult slow pitch softball leagues and kick ball leagues have started and is going well. There are player limits, no spectators, phased game times, dugout extensions, player check-in for contact tracing and regular cleaning and sanitizing occurring.
- The first softball tournament for the 2020 season occurred last weekend, June 27-28. While that first tournament was a rental (ran by an outside entity), this next weekend, July 4-5, the City of Salem Recreation staff will run the first youth fastpitch tournament of the season.
- Facility Operation changes for COVID- 19 have been well received and include new signage throughout park, hand sanitizer in dugouts, dug outs sanitized between games, restrooms wiped down consistently and fully cleaned every hour, limiting the number of people in restrooms, one way direction when entering/exiting facility, requiring teams to exit park as soon as game ends, and modifying game times to allow time for cleaning and teams to exit/enter separately.

TRANSPORTATION PLANNING PROJECT SUMMARY REPORT – JULY 2020

TRANSPORTATION PLANNING PROJECTS THAT AFFECT PARK ACCESS

On May 26, 2020 the Salem-Keizer Area Transportation Study (SKATS) formally allocated funding for two projects that include pedestrian improvements adjacent to City parks. The first project listed below (Orchard Heights Rd. NW) improves pedestrian facilities adjacent to Orchard Heights Park. The second project listed below improves pedestrian crossing facilities at five locations around Salem, including adjacent to River Road City Park. These projects will be included in the SKATS FY 2021-2026 Transportation Improvement Program (TIP).

Project: Orchard Heights Rd NW: Snowbird to Westhaven (Salem)

Federal Funds: \$1,682,438
Required Match: \$192,563
Additional Match: \$500,000
Total Estimated Cost: \$2,375,000

This project will enhance pedestrian travel along Orchard Heights Road NW, connecting neighborhoods to the park and schools. Project consists of full street improvement (sidewalk, pavement widening, curb, and stormwater drainage) along south side of Orchard Heights from Snowbird Dr. to Schoolhouse Ct. This project adds curb and sidewalk along south side of Orchard Heights from Chapman Hill Dr. to Westhaven Ave. Project widens Orchard Heights to provide a raised pedestrian median island at Parkway Dr. and a westbound left turn pocket to Parkway Dr.

Project: Pedestrian Safety Improved Crossings (Salem)

Federal Funds: \$1,227,684
Required Match: \$140,515
Additional Match: \$31,802
Total Estimated Cost: \$1,400,000

Installation of enhanced pedestrian crossings at the following locations:

- River Road N at River Road City Park

This is the location of two major pedestrian traffic generators – a Fred Meyer store on the east side and River Road City Park on the west side. No current marked crossings exist in this area of high vehicle traffic, and dart/dash pedestrian crossings have been observed.

- Lancaster Drive NE at Weathers Street NE
- Lancaster Drive NE between Wolverine Street NE and Sunnyview Road NE

Lancaster Drive NE in this area is a high volume, high speed road with a wide cross section. It is characterized by numerous pedestrian trip generators and attractors, including McKay High School. There are very long distances between existing protected crossings that result in dangerous crossing conditions for pedestrians.

- State St. @ 19th St. SE
- State St. @ 21st St. SE

State St. improvements include RRFBs, addition of intersection illumination, and ADA upgrades as called for in the recently adopted State Street Corridor Plan.