

CITY OF SALEM
PARKS AND RECREATION ADVISORY BOARD (SPRAB)
ON-LINE MEETING AGENDA

Si necesita ayuda para comprender esta información, por favor llame 503-588-6003.

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 503-588-6211 or 503-588-6003 (TTD/TTY 503-588-6439), or by e-mail at: twhitler@cityofsalem.net at least two business days in advance.

This regular meeting of the Salem Parks and Recreation Advisory Board will take place online. This page will tell you how to participate in this digital format. The agenda for the meeting is on page two.

DIGITAL MEETING INFORMATION

The City will be using ZOOM software to host this meeting. If you are new to ZOOM, you will be able to access the meeting without downloading the application. If you wish to download the software, that option will be provided when you click on the link to the meeting.

To access the November 12, 2020, 5:30 p.m. Zoom meeting from computer, tablet, or smartphone click on the following link: <https://zoom.us/j/92373874996>

You can also view the meeting on YouTube at the following link:
https://www.youtube.com/channel/UCQLj9RKZNHu4wfYcs_TC0TA

PUBLIC COMMENT

Contact Toni Whitler, Parks Planner, at twhitler@cityofsalem.net if you wish to provide public comment on any agenda or non-agenda item.

Email comments: Please provide email comments no later than 3:00 p.m. the day of the meeting.

Live, public comment: Please contact Toni Whitler no later than 3:00 p.m. the day of the meeting.

Public comments will only be addressed during the public comment period as noted on the agenda (see Agenda on page 2) and will include comment on agenda and non-agenda items. Email comments submitted will be addressed during the comment period.

CONTACT INFORMATION

The City of Salem and the Salem Parks and Recreation Advisory Board thank you for your support by using the digital format. For any questions or concerns about the above information, please contact Toni Whitler, Parks Planner, at twhitler@cityofsalem.net or 503-588-6211.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with the Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades.

CITY OF SALEM
PARKS AND RECREATION ADVISORY BOARD
DIGITAL AGENDA
November 12, 2020 – 5:30 p.m.

**BOARD MEMBERS, CITY STAFF &
UPCOMING MEETINGS**

BOARD MEMBERS

Dylan McDowell, Chair
Micki Varney, Vice Chair
Alan Alexander
Tony Caito
Diana Dickey
Woody Dukes
Dave Fridenmaker
Keith Norris
Paul Rice

CITY STAFF

Robert Chandler, Assistant Public
Works Director
Mark Becketl, Operations Division
Manager
Patricia Farrell, Parks and Natural
Resources Planning Manager
Jennifer Kellar, Parks and Recreation
Services Manager
Becky George, Recreation Supervisor
Milan Davis, City Urban Forester
Toni Whitler, Parks Planner & Board
Liaison

UPCOMING MEETINGS

- December 10, 2020, 5:30 p.m. -
Next regular SPRAB Meeting (online)

LINKS

BOARD WEB PAGE:

<https://www.cityofsalem.net/Pages/parks-and-recreation-advisory-board.aspx>

AGENDA

- 1. CALL TO ORDER** (5:30 p.m.)
- 2. ROLL CALL**
- 3. MINUTES (5:35 p.m.)**
 - a. October 8, 2020
- 4. PUBLIC COMMENT** (*Public Comment for agenda and non-agenda items.* (5:40 – 5:50 p.m.)
- 5. BOARD ITEMS/PRESENTATIONS**
 - a. Annual Report Draft Text - Toni Whitler (5:50 – 6:00 p.m.)
 - b. Woodmansee Park Aquifer Storage & Recovery Project
Construction and Tree Removal Update – Tom Walsh, Walsh
Consulting Group, LLC (6:00 – 6:15 p.m.)
 - c. Mission Street Parks Conservancy Annual Work Plan 2021 –
Christine Chute, President (6:15 – 6:25 p.m.) **ACTION ITEM**
 - d. Board Goals for City Council Strategic Planning Session –
Dylan McDowell (6:25-6:35 p.m.) **ACTION ITEM**
- 6. INFORMATION REPORTS – WRITTEN** (6:35 – 6:50 p.m.)
 - a. Urban Forestry Update
 - b. Parks Planning Update
 - c. Parks Operations Update
 - d. Recreation Services Update
- 7. NEW BUSINESS** (6:50 – 7:00 p.m.)
- 8. NEXT MEETING**
 - a. December 10, 2020
- 9. ADJOURN**



SALEM PARKS AND RECREATION ADVISORY BOARD

HEARING

October 8, 2020

DRAFT MINUTES

MEMBERS PRESENT

Dylan McDowell, Chair
Micki Varney, Vice Chair
Alan Alexander
Tony Caito
Diana Dickey
Woody Dukes
Dave Fridenmaker
Keith Norris
Paul Rice

MEMBERS ABSENT

STAFF PRESENT

Tom Cupani
Patricia Farrell
Jennifer Kellar
Milan Davis
Becky George
Toni Whitler
Melinda Mokalla
Billy Powers
Rose Henlin

1. ROLL CALL

All Board members present.

2. APPROVAL OF MINUTES

Vice Chair Varney asked that Tom Cupani's name be added to the staff list for the last meeting. Member Norris wanted it noted that he abstained from approving the minutes for the previous meeting since he was not present. Vice chair Varney also asked that a date be added to the timeline when the trees were removed (2nd to last paragraph on page 4: "the street trees in question were removed on April 15."). Toni will listen to recording and fix if the recording bears out the change. Vice Chair Varney moved to accept minutes; Member Alexander seconded. Roll call vote – minutes approved with correction; Member Dickey abstained since she was absent.

3. PUBLIC COMMENT

a. *Toni Kramer*

She had a concern about the Riverfront Amphitheater project. She had made a diligent effort to be involved since April 2018. She went to open houses, wrote about issues, spoke at City Council meetings, gave SPRAB input on the project and was assured that her comments were valid. She didn't try and contact committee members since she understands that the Board is all volunteer and she didn't want to be a pest. She was assured she would be contact for more information on her input. When the final design was released and construction began on July 13, 2020, she had not been contacted and none of her ideas were taken into consideration. In speaking with the project manager, she was told that her information had "slipped through the cracks" and that it was too late to consider her ideas. She felt that the Board should have supported her testimony for the accommodations she was requesting for people with physical limitations to be able to use the facility that go beyond the ADA requirements. She asked that the Board be responsible with citizen's input; the citizens that trust that you will listen. She is disillusioned with the whole public involvement process.

Chair McDowell apologized that her opinions were disregarded, and he is hoping that her example would serve as a way to improve the public input process in the future. He asked for questions from the Board.

Vice Chair Varney also apologized that Toni's input was overlooked. Ms. Kramer thought that since the Board asks for citizen involvement there should be more of an effort to have a more reliable way to relay information through the lines of communication.

Member Caito asked about the input process and how it happened. What was staff supposed to get back to her about? Ms. Kramer answered that at the open house for the Amphitheater she talked with the architect who took her submitted ideas. She received conflicting information about feasibility and whether they were cost-effective. The architect told her that the ideas were valid, and they were to be considered in the design. She was fully expecting to be contacted to at least know the decisions that were made.

Chair McDowell asked Toni & Patricia for their input on the timeline for plans. Patricia said she remembered Ms. Kramer and she had passed her ideas along to Aaron Kimsey, the project manager. Patricia Farrell said that once the master plan is adopted and there is money in the budget, it moves to Engineering where it becomes a construction project – that could have been one disconnect; Engineering hires a consultant to do the construction documents – that could have been another disconnect.

Ms. Kramer said that she had talked with the Project Manager Aaron Kimsey multiple times and she was told there was nothing that could be done. She is not at all happy with the seat wall where people with limited mobility could sit when they are not able to sit on the ground because it is too tall for ADA standards.

Vice Chair Varney asked staff about ADA requirements and how far did the City's obligation go to make accommodations when someone with limited mobility wants to participate in City events?

Tom Cupani asked for clarification: at a specific event or at the time of design? We try to make reasonable accommodations for needs when a person with disabilities if the City has advance notification such as hearing devices for City Council meetings. Making the new facility available to everyone is an ongoing process; it doesn't just stop with construction.

Chair McDowell pointed out that Ms. Kramer still deserves communication and thanked her again for her input about this issue. Ms. Kramer said that she did not require any further closure with this issue; she discussed this with Aaron on multiple occasions and it always came back to "it's too late". She just wanted to let the Board know that they shouldn't let citizens "fall through the cracks".

She also said that she was in contact about getting different signage put up about the seat wall should be reserved for those with limited mobility but was told that nothing permanent could be installed. She will be working with Becky George to coordinate signage for vendors at specific events going forward. Chair McDowell again thanked her for giving the Board the opportunity to think about lines of communication and keeping them open.

b. Ted Burney, Land Use Chair of South West Association of Neighbors (SWAN).

He just wanted to thank SPRAB for their effort and consideration during the long meeting last time. SWAN learned a lot and he appreciated SPRAB's thoughtful consideration of SWAN's point of view. They will be working Jennifer Scott going forward and they were looking forward to the City Council's "tree

meeting” on October 19, 2020. He thought it was a very fair process even though SWAN didn’t “win”. Chair McDowell and Toni Whitler complimented Mr. Burney on his well-done and thoughtful presentation.

4. ACTION ITEMS

a. Written findings regarding the removal of street trees on 725 Market Street N.E.

Chair McDowell asked if there were any changes to be made to the findings. Member Fridenmaker corrected that he had ‘recused’ himself not ‘abstained’ from the vote. Member Norris pointed out that the count for affirmation was incorrect. It should be 6-1 and that dialogue was spelled incorrectly in the last paragraph. Toni Whitler will make the changes.

Member Alexander made a motion to adopt the findings as amended. Member Varney seconded. The motion carried with Member Fridenmaker abstaining.

b. Written findings regarding the removal of street trees in 500 blk of Salem Heights Ave S.

Tom Cupani wanted to let the Board know the civil penalty letter had been issued by code enforcement officer Cullen Armstrong for the unpermitted removal of trees. They were assessed a fine of \$8,158.30, which includes \$2250 for civil penalty and \$5908.30 for the appraised value of the trees that were removed. If it had been done correctly, the permit fee for tree removal is \$240 so they wanted to send a clear message that the right way to do it would have been to receive a permit before doing any tree removal. City Council will be having a work session on October 19, 2020 to discuss the process further so this doesn’t happen again.

Vice Chair Varney asked if the money from the fine will go to the City’s tree fund. Tom Cupani said that it would.

Chair McDowell asked if anyone had any changes to make to the findings. No one did. Member Varney made a motion to adopt the findings as presented. Member Rice seconded. The motion carried with a unanimous vote.

Chair McDowell asked for comments on the draft of the letter that Member Alexander provided for consideration. Member Alexander stated that he wanted the letter to make a statement to City leadership that there is a better way of doing business and he tried to be fair and speak to the process and not just the circumstances of this individual case.

Member Fridenmaker wanted to point out that the appeal was not a part of the land use process. The land use subdivision case 19-02 conditions gave tentative approval to remove the trees. Some question about what is “tentative approval” in the land use process. During the hearing, the City argued that the decision to remove the trees was part of the land use decision. It was a little confusing. He wasn’t sure why the appeal was brought before SPRAB since he felt that it should have been a part of the land use process.

Member Norris said that he concurred with Member Fridenmaker’s opinion to look at the land use code and tree permitting process to see if there is a way to streamline.

Vice chair Varney thought that including a timeline would be helpful. Chair McDowell asked that she

provide that timeline through the meeting chat to add to the observations in the letter.

Note in chat from Vice chair Varney: *February-permit issued to developer which included an approval to remove the trees after issuance of Tree Removal Permit.*

March 10-City sent the developer a notice that Tree Removal Permit must be issued prior to removal of the trees.

April 15-the trees were removed.

April 17-site visit by Urban Forester.

June 25-Developer applied for 'after-the-fact' Tree Removal Permit.

July 27-Appeal of Tree Removal Permit by SWAN.

July 28-Tree Removal Permit would have become effective.

Tom Cupani wanted to point out that the term “tentative approval” could be misleading. It means that the Planning Commission has made their decision, the plat for the subdivision is approved. The right to appeal a permit issuance is under SPRAB’s jurisdiction. One of the things the Council is contemplating is a mechanism of what happens to the trees as a much more explicit process in the land use decision with public comment applicable throughout.

Member Fridenmaker wanted to applaud the effort being made to streamline the process so the land use and tree permits are simultaneous.

Member Norris asked who the letter would be signed by. It is assumed that the Chair will sign the letter with the Board’s tacit approval.

Chair McDowell proposed that the letter be amended to include an observation about the timeline and a statement about what the Board recommends. He asked Member Norris to provide a statement through the meeting chat.

Note in chat from Member Norris: *We recommend that the Council review the processes around the land use plan and tree permitting to ensure that potential conflict is minimized and clarity is enhanced.*

There was a motion by Member Alexander to approve the letter with corrections. Member Dukes seconded. Motion passed with a roll call vote; Member Fridenmaker voted no, all others voted yes.

5. INFORMATION REPORTS

a. Mission Streets Parks Conservancy MOU, Quarterly Report & Newsletter

Christine Chute, Board President provided the Board with a packet of information about the Conservancy’s activities in the last quarter. Their web site has all the information that is in the packet as well as links to plant maps for Bush Park with planting diagrams and descriptions. She wasn’t sure if SPRAB needed approve the memorandum of understanding that is being developed between the Conservancy and City staff.

Chair McDowell said that SPRAB does not need to approve the MOU. He asked if the Conservancy had a 501c3 designation; Ms. Chute said they had been tax-exempt for about a year. He also said that there was a note about receiving meeting minutes from the Conservancy on a regular basis. He suggested that they be sent to Toni Whitler to be included in SPRAB packets for their monthly meetings.

Patricia Farrell talked about the potential for overlapping events and the statement in the MOU that the Conservancy and the City will work together to communicate when they have events that could benefit the other.

Member Rice wanted to applaud the Conservancy on their work. The plant and tree inventory for Bush Park looks like a lot of work and it is very useful.

Member Fridenmaker also wanted to let the Conservancy know that he appreciates their hard work and expertise. He wanted to know about the white oaks and enlarging the tree circles. How does that help the oaks? Christine said that the mulch around tree roots helps with feeding the trees and protect the tree roots from mowers. It also spreads the weight of foot traffic, so the soil compaction is reduced, which is better for the tree's overall health.

More information about this organization can be found on their website:

<https://www.missionstreetparks.org/>

b. Urban Forestry Update

Chair McDowell asked for comments on the report.

Member Norris said that the mapping effort is greatly appreciated.

Chair McDowell mentioned that the eastern side of Salem needed more canopy. The map makes it look like there is not a lot of space in that part of town to even out the canopy. Milan Davis said that the City has been working with Oregon Department of Forestry to create a map overlay which can point out areas that are under-served. For the City to be able to plant more trees with the lack of staff, it sometimes takes resident cooperation in helping those trees get established in the first few years of growth with watering.

Vice Chair Varney made a comment about the interactive online maps being a great way to see at a glance the trees in the City. She also asked about the settlement about the Gatti tree topping incident. She was wondering if that was public information yet, in case she gets questions. Tom Cupani said that they are attempting to finalize the paperwork. He will be sure to update SPRAB for the next meeting.

c. Parks Planning Update

Member Dickey had a conversation with Rob Romanek, the City's Park Planner about Geer Park which is the park that most people access by State Street but you can get to it from Center; the section of Park Avenue that runs along the State Hospital property, it just isn't very pedestrian-friendly. There are also no sidewalks going through the State Hospital parking lot and sometimes drivers don't watch for pedestrians. The access to the park is actually on private property with a public easement so they can't close it. The situation has been surprisingly controversial, but Rob thought it might be time to open a conversation with the State now that some time has passed.

Chair McDowell asked Patricia Farrell what the format of the ribbon cutting ceremony for Secor Park would be. Patricia said that there would be a video and drone footage posted online. She wasn't sure when it would be posted.

Member Norris asked about a recent trip he took though Minto Brown and saw there were fences and a

sign about “habitat restoration”. Ms. Farrell confirmed that the City had one grant from Oregon Department of Fish and Wildlife (ODFW) to isolate areas of the park that were great for turtle habitat because the soil was good for nesting. There are another couple of sites in the park that have grants for habitat restoration.

Chair McDowell suggested a sign informing the public of the reason for the blocked-off areas but Ms. Farrell said that ODFW does not like to advertise in order to protect the turtles. There is information on the kiosks in the park, but the signs are generalized so they can be used multiple times.

Member Rice asked about the two big fields on the way into the park. He noticed that they had been mowed recently. He asked if this was a habitat area, wouldn't it harm the habitat?

Jennifer Kellar said that these fields were given a rough mow once a year to knock down the weeds and usually in the fall after all migratory birds had finished nesting in the area.

Member Norris asked if burning would be more efficient than mowing. Ms. Kellar mentioned that Parks has started to develop a process with Salem Fire to do controlled burns instead of mowing along rights-of-way and sidewalks.

Chair McDowell asked the question about the sidewalk in Riverfront Park being blocked by amphitheater construction, so people have to walk over the grass.

Ms. Kellar said that allowing the grass to be trampled was the least impactful option and the grass will come back once construction is finished.

d. Parks Operations Update

Chair McDowell asked for comments on the Parks Operations Update report.

Vice chair Varney asked if the DPI reports were still be provided weekly and what kind of notable incidents were being reported. Ms. Kellar said that the reports contain information on encounters with park patrons such as Marion Square Park which is not sanctioned for camping or Wallace Marine Park where unsheltered individuals are setting up camp in unsanctioned areas like the parking lot. Most of the reports are routine and DPI refers more serious issues to Salem Police.

Chair McDowell asked about the City's Park Ranger report.

Ms. Kellar said that he provides daily reports. He tries to stagger his schedule, so he is not predictable. His duties are not enforcement. He just lets people know about no smoking in parks, dog on leashes and parking in unsanctioned areas. She offered to provide his daily reports to SPRAB.

Member Alexander said that occasional reports would be nice. Ms. Kellar stipulated that the Park Ranger's scope is more education than enforcement. He works for Community Development and has limited authority. He can give citations for repeated behavior but that is usually a last resort and it is not his goal.

Member Rice said that the Board doesn't need detail, so Ms. Kellar offered to add a Park Ranger summary on her monthly reports to the Board. There is a staff report before the Council to expand his geographic region to more than just the two parks. That may mean that there is more information coming from the Park Ranger. She also offered to include DPI information as a bullet point list on the

same report. Chair McDowell said that would be helpful.

Chair McDowell asked about Parks/Salem Keizer Schools and outdoor learning opportunities after Covid is over. Ms. Kellar said that there used to be an agreement between Salem Keizer Schools and Parks that allowed each entity to use the others' facilities with no charge. That agreement expired and there has not been a renewal because there are areas of overlapping authority, so it is hard to know who is responsible. Parks and Salem Keizer Schools have drafted a maintenance agreement document, trying to work through responsibility for maintenance. Englewood Park/School and McKay Park/School are two examples of overlapping responsibility so there needs to be clarification.

Member Dukes wanted to go on record about his concerns about the incident in the summer with the group Salem Awakenings. Ms. Kellar said that the group was given a permit for their activities prior to the Governor's guidelines for Covid. They were warned that if the guidelines changed, the validity of their permit may change. When the guidelines were issued there was no specific notations for outdoor events but to err on the side of caution, the City would have to provide a social distancing and sanitization monitor at the event: 1 for every 50 attendees. There was much discussion at all levels of the City that there were just too many variables and no budget to allow staff to monitor and the City chose to cancel their permit and ALL other permits. Salem Awakenings chose to hold their event anyway. They were told what the guidelines were but since it was not permitted, there was no valid method of enforcement. There were no City services provided for this event: sanitation or electricity.

Member Dukes said that the pictures in the paper showed them with microphones. Becky George said that they were using a generator or battery-powered PA system and the sound did not carry far. It was a "drop in" situation; it was not supported by the City. They used it more as a "free speech" event. There were Salem Police at the park during the event because of the number of attendees.

e. Recreation Services Update

Chair McDowell asked about attendance of the Owl Prowl. It was a popular event in the past. November 13, 2020 is the next event and if it is well attended, they may plan more when there is a full moon. Member Norris asked if the other classes were led by City staff. Becky George said that the classes are led by regular City staff, such as seasonal recreation staff or it could be a contract program like self-defense classes.

6. INFORMATION REPORT – VERBAL REPORT

a. Verbal update on Summer Recreation Programs.

Melinda Mokalla, Recreation Coordinator, reported that over 800 kids went through recreational camps offered during the summer, following the Governor's Covid guidelines and there were no outbreaks in any of the classes. Tennis and wilderness survival courses were popular. The summer program is usually hosted in four parks but this year it was held at two parks. The last Stride event was held, and they had 40 participants which was a good attendance with Covid.

Bill Powers, Recreation Coordinator, gave his report on the shortened summer/fall recreation season as well. There were 11 weekends of tournaments and 88 teams participated; there are usually 150-190 teams. There were 24 kickball teams when the number is ordinarily around 68. It was about 2,000

players in both events when there is usually 3,500 to 4,000. Mr. Powers said that the Park Ranger was the social distancing educator during the event. No spectators were allowed; just teams and coaches and team staff.

The City cancelled the 2020 National 10B softball tournament but it has been given to the City in 2022. The season closes on October 9, 2020 and the park is going to be closed for the season and quite a bit of maintenance to do on the fields.

Member Norris mentioned that he was a participant and was very happy to have the tournaments.

7. New Business

Chair McDowell asked for input about additional public outreach ideas where there is an opportunity for SPRAB to be a resource. He brought up the subject of a fact sheet with an overview of SPRAB's mission. He shared his rough draft on the screen and there was a discussion about additions and changes to it. He thought that Toni Whitler would be able to send it out to the members for their comments and input and then it can be used as a handout or posted on the web site.

Member Dickey suggested that the fact sheet shouldn't have dates on it since that would require updates when the dates change.

Member Rice wanted to include a comparison of tree canopy numbers with other cities if that information was available.

Member Fridenmaker suggested including it in the annual report and then it could be updated then since the annual report is reviewed every year. Patricia Farrell suggested that staff take another look before it goes out to edits or other changes.

Chair McDowell complimented Vice chair Varney on her piece in the west Salem newspaper and suggested that SPRAB should make an effort to connect with the Neighborhood Associations to keep that door open. The fact sheet would help with providing information to people who don't know about SPRAB.

Patricia Farrell wanted to remind everyone about the City Council's work session on trees on October 19, 2020. No public comment allowed but everyone can tune in.

Toni Whitler was having audio issues so Ms. Farrell wanted to remind everyone about the Woodmansee open house which will be up on the City's main web page until October 19, 2020. Ms. Whitler encouraged everyone to click on the link in the email she will be sending and take the survey.

8. Next meeting – November 12, 2020

9. Adjournment at 8:08 p.m.

Salem Parks and Recreation Advisory Board Annual Report 2020

DRAFT TEXT FOR REVIEW AND MODIFICATION

(Board info will be changed to reflect new members and Zoom meetings, etc.)

Our Mission

The Salem Parks and Recreation Advisory Board (Board) is a strong advocate for the [acquisition, planning, development](#), preservation, protection, and enhancement of Salem's parks, natural resources, [trees](#), and recreational opportunities for current and future generations by receiving input from the community and providing advice to City Council.

Commented [TW1]: Addition to the Mission Statement. The Board will need to approve this addition.

Our Vision

Our vision is for our community to have [a healthy and robust urban tree canopy and ample open spaces and recreation opportunities for all people to gather, celebrate, contemplate, and engage in activities that promote health, well-being, community, and the environment.](#)

Commented [TW2]: Addition to the Board's Vision Statement. The Board will need to approve this addition.

[The SPRAB Annual Report reflects the importance of parks and natural resources through the City's Strategic Plan mission, vision, values, and goals that were developed in 2017.](#)

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The Board understands that the current COVID-19 pandemic has [imposed](#) temporary restrictions on large group gatherings and events, and other requirements, such as social distancing, to maintain the safety of the public. The value descriptions, goals and actions presented by the Board in this document are understood to be implemented through the adherence to these requirements until such time as they are lifted.

Note to Board: I have added caveats throughout the draft where I thought they were needed. Let me know what you think. I didn't want to have to include the pandemic language over and over through the document.

Commented [TW3]: An introduction prior to the community result areas (Safe Community, Welcoming and Livable Community, etc.) as a broad statement to address the impacts of COVID could be something along these lines:

Safe Community

Promote healthy, positive park use for ~~all age groups~~[all people](#). The Salem Parks and Recreation Advisory Board (SPRAB) recommends a proactive approach through vegetation and grounds maintenance to provide safe walking and recreation areas for all ages to enjoy the outdoors. Parks ~~can~~ provide increased opportunities for volunteer engagement and local stewardship while presenting a visually clean, safe, and active environment.

SPRAB has endorsed and recommend[ed](#) City Council provide funding of the following:

- Increasing Park maintenance staff and equipment to levels sufficient to maintain existing and newly acquired properties.
- Maintaining Department of Corrections / Marion County agreements for DOC crews who assist in park and right-of-way maintenance.
- Coordination of volunteer programs such as Minto Brown and Bush's Pasture Park Patrols, and establishment of local park stewards.

- 🌿 Providing additional Park Ranger(s).
- 🌿 Supports the expansion of the Park Ranger's duties and service area to better serve the Community's needs.
- 🌿 Providing additional security lighting, which allows police and residents a clear view into park areas.
- 🌿 The Board recommends Salem parks should not be used for permanent or temporary campsites (Motion made 12/12/20. Letter to Council 1/9/20).

Welcoming and Livable Community – ~~Age-Friendly, close~~Close-to-home, and fully accessible parks and recreation facilities are vital to a welcoming and livable community. Salem's neighborhood, community, and urban parks, as well as our trails and natural areas allow for diverse outdoor and recreational opportunities. [Maintaining and Improving existing Parks](#) and expanding Salem's parks and recreation activities through additional programs, new park acquisitions and development, upgrades to existing parks, and new trail connections will ensure Salem continues to provide outdoor recreational opportunities across the City and for ~~all-age groups~~ [Salem residents](#).

SPRAB has endorsed the following opportunities and actions:

- 🌿 Purchase of seven acres of land on Reed Road SE for a neighborhood park. Purchase of 17 acres of land on Rees Hill Road SE for a Community Park, purchase of 2-acre property adjacent to Fisher Road Park, purchase of 7-acre Reed Road property, purchase of 7-acre D Street property,
- 🌿 Annexation of 45-acre Hazelgreen Road park property and 17-acre Rees Hill Road property.
- 🌿 Application for an Oregon Parks and Recreation Department (OPRD) Local Government Grant for Bill Riegel Park Phase II development.
- 🌿 Riverfront Park master plan implementation including completion of Riverfront Park north restroom facility through OPRD grant assistance and Parks SDCs.
- 🌿 Riverfront Park master plan implementation in the south 4-acres. Improvements include additional parking, entrance plaza, maintenance yard, and new amphitheater and performance stage.
- 🌿 Eagle's View Park, Geer Park, and Woodmansee Park Master Plans and Bush's Pasture Park & Deepwood Gardens Cultural Landscape Management Plan.
- 🌿 Completion of Secor Park Phase I development.
- 🌿 Salem Park Improvement Fund Program awards.
- 🌿 Rehabilitation of multiple multi-sport courts
- 🌿 Rehabilitation of basketball courts, including new striping, basketball posts and backboards
- 🌿 Complete refurbishment of tennis courts at Orchard Heights Park, including 4 new pickleball courts (Capital Improvement Program)
- 🌿 Upgrading and/or replacement of parks amenities, including parks entrance signage, drinking fountains, benches, picnic tables, kiosks, shelters and playground equipment
- 🌿 Upgrading and/or replacement of Wallace Softball Complex features, including, all dugouts, buildings, viewer bleacher stands, and individual field playing turf

- 🌿 New Curb cuts and paths to address ADA accessibility issues at Woodmansee Park as part of the Safe Routes to Parks program
- 🌿

SPRAB endorses and recommends support and funding for the following actions and programs:

- 🌿 The enhancement of Salem’s parks through funding and development of additional recreational program opportunities, park acquisitions, and upgrades to existing and new parks
- 🌿 Continuation of fee waivers for low-income families to provide positive, healthy activities for children and families
- 🌿 Continued collaborative relationships with neighborhood associations through the Salem Park Improvement Fund and Salem Parks Foundation partnerships
- 🌿 Applications for funding assistance through Oregon Parks and Recreation Department and National Park Service grant programs for park improvements and development
- 🌿 Continued collaboration with Salem Art Association, Friends of Trees, Mission Street Parks Conservancy, Deepwood Estates, Salem Riverfront Carousel, and Gilbert House Children’s Museum

Strong and Diverse Economy

Beautiful and diverse parks and ample recreational opportunities contribute to a thriving economy. The current restrictions due to the COVID-19 pandemic resulted in cancelling the otherwise normal events of the summer season. The Board wishes to acknowledge the many events that have assisted in building the strong and diverse economy in Salem and includes Riverfront Park’s -quality events and regional festivals such as

- 🌿 Cherry Fest NW, World Beat, Fourth of July Celebration
- 🌿 River Rock, and Fish Fest concerts

SPRAB recognizes and fully supports the outstanding recreation events and event facilities within Salem that provide strong economic support to the City. SPRAB recognizes that a strong park system is an economic driver for the community and the region.

While most community events were canceled in 2020 due to COVID, there were recreation opportunities that were provided - youth and adult recreation programs such as Summer Parks Program, sport camps, and outdoor programs. In addition, softball/kickball leagues and tournaments run by City of Salem recreation staff occurred as did facility sport rentals for baseball, softball, soccer and volleyball tournaments. All sport reservations were required to abide by COVID regulations established by the State of Oregon.

SPRAB ~~will continue to~~ endorses and recommends funding for the following programs in accordance with restrictions on social distancing.

- 🌿 National and regional softball and soccer tournaments
- 🌿 STRIDE and 5K/10K events
- 🌿 Promotion of regional marathon and half-marathon events

Safe, Reliable, and Efficient Infrastructure

SPRAB supports infrastructure improvements as noted in the *Salem Comprehensive Parks System Master Plan* and *Salem Pedestrian and Bicycle Plan* to connect parks with trails and family friendly bike and pedestrian routes throughout the City.

SPRAB recognizes the importance of park infrastructure to the health and well-being of the entire Salem community. Multi-use paths; safe connections between parks, schools, and neighborhoods; and support facilities such as restrooms and drinking water fountains are key elements to a healthy park system.

SPRAB has endorsed or supported the following actions and programs:

- ✦ Grant funding applied for and received by Transportation Planning to construct safe pedestrian crossings to Orchard Heights Park (at Parkway Drive NW) and River Road Park (at Riviera Drive NE); construction in 2024
- ✦ Minto-Brown Island Park trail development
- ✦ Pringle Creek trail connection linking downtown to Riverfront Park
- ✦ Bike share locations in City parks
- ✦ Riverfront North Restroom facility

SPRAB endorses and recommends continued funding and support for the following actions and programs:

- ✦ Safe Pedestrian Crossings Program for safer pedestrian access to parks.

Natural Environmental Stewardship

Parks, open space, natural areas, and the urban tree canopy are priorities for community health, individual health, economic vitality, and climate change resiliency. SPRAB advocates for opportunities to provide connections to nature, important plant and wildlife habitat, and overall sustainability for the next generation of Salem residents.

SPRAB recognizes the importance of healthy natural areas and tree canopies for water quality benefits, heat island reduction, carbon sequestration, and restorative passive recreation opportunities. SPRAB fully supports the protection of established trees, preservation of Oregon white oaks, and continued commitment to tree plantings in low canopy areas of the city. Additionally, SPRAB fully supports the protection and enhancement of sensitive natural resources in parks through restoration and public education.

SPRAB has endorsed or supported the following actions and programs:

- ✦ Participate on the task force for the Salem Climate Action Plan.
- ✦ Hearing of appeals related to removals of City trees.
- ✦ Participate in implementing the *Community Forestry Strategic Plan* goals, including formation of a tree committee to assist in education and outreach.
- ✦ Applications to Oregon Watershed Enhancement Board for restoration grants at Minto Island Conservation Area
- ✦ Working in partnership with Friends of Trees and local environmental groups for community tree planting events, pollinator habitat gardens, and weed pulls.

- ✦ Partnership with Willamette Riverkeeper to control invasive aquatic weeds in the Willamette Slough
- ✦ Protection of new eagle's nest in Minto-Brown Island Park through signage, buffer area, and public education and outreach.
- ✦ Ludwigia treatment at Minto Brown Island Park

SPRAB endorses and recommends continued funding and support for the following actions and programs:

- ✦ Salem Urban Tree Canopy Assessment and new canopy goal of 28% by 2030.
- ✦ Applications for grant funding for restoration of natural areas
- ✦ Mayor's Monarch Pledge and pollinator habitat creation in parks
- ✦ The development of a management plan for Minto Brown Island Park
- ✦ Expanded tree planting efforts through contracts with Friends of Trees and Treecology
- ✦ Update to the City's Integrated Pest Management Plan
- ✦ Opportunities for natural area and trail enhancements for passive recreation
- ✦ Public education through door hangers, interpretive signage, bird walks, and outreach through tree and native vegetation planting events.
- ✦ Continuation of Minto Brown Island Park Turtle Habitat Restoration project with ODFW
- ✦ Continued assessment and inventory of the City's street trees
- ✦ Development and implementation of the Salem Climate Action Plan .

Good Governance


The Board acknowledges and appreciates City Council's proactive approach to preserving parks, open space, natural areas, and trees as well as recognizing the need for additional recreation programming. These efforts will provide a more sustainable and economically stable community.

SPRAB is proud to ~~have served~~[serve](#) in an advisory manner to City Council and the Public Works Director on park-related matters and recommends that it continue in these capacities.

- ✦ Provide advice and counsel in matters referred to them by City Council and the Public Works Director.
- ✦ Participate on advisory groups, such as the Climate Action Plan Task Force.
- ✦ Continue to provide SPRAB members as liaisons for park master planning efforts.
- ✦ Continue SPRAB's role with regard to hearing SRC 86 appeals or referrals on City-owned trees.
- ✦ Conduct annual board retreat or online survey to identify priorities and emerging issues for the Board annual work plan.

SPRAB supports the exploration of a future park bond measure, [and other parks funding methods](#), for acquisition, development and rehabilitation of Salem parks as well as revenue opportunities for park maintenance funding and recreation programming.

TO: Salem Parks and Recreation Advisory Board (SPRAB)

FROM: Ben Haney, PE, Engineering Program Manager
Public Works Department
Tom Walsh, PE, Consultant Project Engineer
Walsh Consulting Group, LLC 

DATE: November 4, 2020

SUBJECT: **Aquifer Storage and Recovery Improvements in Woodmansee Park
Project Number 719000**

This memorandum provides an update to the Salem Parks and Recreation Advisory Board (SPRAB) regarding the City's improvements to the Aquifer Storage and Recovery (ASR) Drinking Water Supply System in Woodmansee Park. Due to the COVID-19 pandemic, the SPRAB meeting of March 12, 2020, was cancelled. An informational packet was distributed via email to SPRAB in early April providing information intended for that March 12 meeting that included plans and a narrative of the project with budget and schedule information.

BACKGROUND

The City's ASR System provides the City with supplementary drinking water during high-demand summer months from a natural underground aquifer (reservoir). The ASR System improvements in Woodmansee Park include a new water treatment building, piping, and future construction of additional wells. These drinking water improvements are being coordinated with the ongoing Woodmansee Park Master Plan Update that will determine future park enhancements.

The new water treatment facility building will be on the east side of the park, immediately north of the soccer field on land purchased by the City at the time of the original ASR well development in 1996. This site was selected only after unsuccessfully searching for nearby property outside the park suitable for the treatment facility. The new treatment facility will be situated outside the currently developed areas of the park to the greatest extent possible. See attached Figure 1 for the ASR project location.

Future development of up to three new wells and associated piping are also planned to increase capacity of the ASR System in the south area of the park in the vicinity of the restroom and

tennis courts (see attached Figure 1). The depth, constructability and flow potential are being studied before final decisions are made about the exact location and how many of these wells will be constructed. Each new well will include a 900 square-foot building similar to other existing well buildings in the park. Hard surface access driveways will be installed to access the wells, and these will be integrated with park trails and walkways where practical.

The treatment facility building will be approximately 2,200 square-feet in size and about 20 feet high and includes a paved access area for maintenance vehicles and material deliveries from an existing easement to Sunnyside Road SE. For security purposes the building will be fenced, but the fenced area will be minimized to lessen the impact on the park. To install the new building, an existing trail will need to be re-routed and an area of the disc golf course will be affected. The Capital City Disc Golf Club has been contacted about this issue. Coordination with them will address the construction impacts as the project progresses.

In the past, this section of the park has drawn concern about undesirable activity from park users and neighbors. Mainly because the areas are visually obstructed from neighboring properties and other parts of the park. A key objective for the project is to allow for ample visibility and promote recreational use in this area. The ongoing park master plan process is intended to help achieve this goal. City staff has been working with stakeholders to address park impacts through the master plan process.

CURRENT STATUS

Design is approximately 90 percent complete. Permit applications are in process. The City has selected a contractor ahead of design completion using both qualifications-based and competitive cost criteria to promote a collaborative approach to sensitively working in Woodmansee Park. Construction is estimated to begin in January 2021.

From the earliest stages of design, all efforts have been made to avoid or reduce impacts to trees and recreational areas, with special consideration to preserving white oaks. The original ASR study involved locating future wells along the north and south side of the park and running connective pipe across the park. While working with the City Forester at the time, it was decided that no wells would be located along the north side of the park in the large stand of oak trees to avoid impacts to the trees. The future piping location was designed to minimize tree impacts and moved to the existing park driveway. If a future well pipeline crossing of Pringle Creek is required to connect to the City's system on Jones Road SE, underground boring will be considered as a viable alternative. The project will integrate new landscaping into the existing park environment and mitigation will include new tree plantings coordinated with the master plan.

Site design has been coordinated closely with the Natural Resources Planning Manager and Urban Forester. See attached Figure 2-Design Plan Sheets for anticipated tree impacts.

The treatment facility and associated piping to connect existing ASR wells in Woodmansee Park will require the removal of 23 trees within the park limits ranging in size from 6-inch to 37-inch dbh (diameter-at-breast-height), mostly located near the proposed treatment facility, north of the row of trees north of the soccer field. Additionally, 11 additional trees are proposed for removal on adjacent private property for the widening of the existing access driveway. Alternatives were explored for the new building, driveway, and pipeline locations to reduce impacts where possible, including various truck turning configurations. The challenge was siting the treatment facility in an area with several large conifers while balancing those impacts with extending the site work and piping further into the park. This would effectively result in an increase of the overall project footprint.

Twenty of the trees proposed for removal (6-inch to 37-inch dbh) are in the area of the new treatment facility building, north of the existing ASR 4 well building. No oaks are impacted at this site. Adjustments were made to the site layout to avoid a pair of large cedar trees along the east park boundary (54-inch and 27-inch dbh). There is concern about site grading encroaching in those root zones. City Forestry staff will continue to work with the design and construction team to address impacts as much as reasonably possible.

Three of the trees proposed for removal (6-inch to 8-inch dbh) are adjacent to the existing ASR 1 and 2 well building near the main park driveway for pipeline construction and a new sidewalk. The only oak to be impacted by the project is an 8-inch diseased tree in poor condition at this location.

The project also includes widening of an existing driveway through an easement across the neighboring Avamere property. The design was adjusted to preserve most of the existing row of mature trees along the driveway. However, the work will require the removal of up to 11 additional trees ranging in size from 6-inch to 21-inch dbh, mainly near the driveway entrance at Sunnyside Road SE. None of these trees are oaks and several trees proposed for removal are diseased, dying and/or damaged including two conifers (18-inch and 21-inch dbh) near the park boundary. Avamere and Buttercup Hill Kindergarten have expressed concern about existing trees and vegetation obscuring trespassers accessing the park through the property.

The City's Urban Forestry Group will coordinate the donation of trees slated for removal to the Marion County Juvenile Fresh Start Program for recycling as firewood, compost, and potential milled building materials. They will also coordinate with City Parks to select logs for future creek restoration projects.

Recognizing there will be impacts to the park from the ASR improvements, approximately \$500,000 of the ASR System budget will be allocated to Woodmansee Park improvements. Half of these dollars will be dedicated to implementing improvements identified in the master plan, the remaining funds are planned to be dedicated to replacement of the existing tennis courts.

SCHEDULE

Construction is expected to begin in January. The treatment system and associated piping is scheduled to be complete by Fall 2021. It is expected construction of additional wells could occur as soon as mid-2022 although the feasibility, including exact number and location of additional wells, is still being investigated.

Park master planning is ongoing and will be completed by early 2021.

CONTACT INFORMATION

Ben Haney, Engineering Program Manager – City of Salem Public Works Department

bhaney@cityofsalem.net

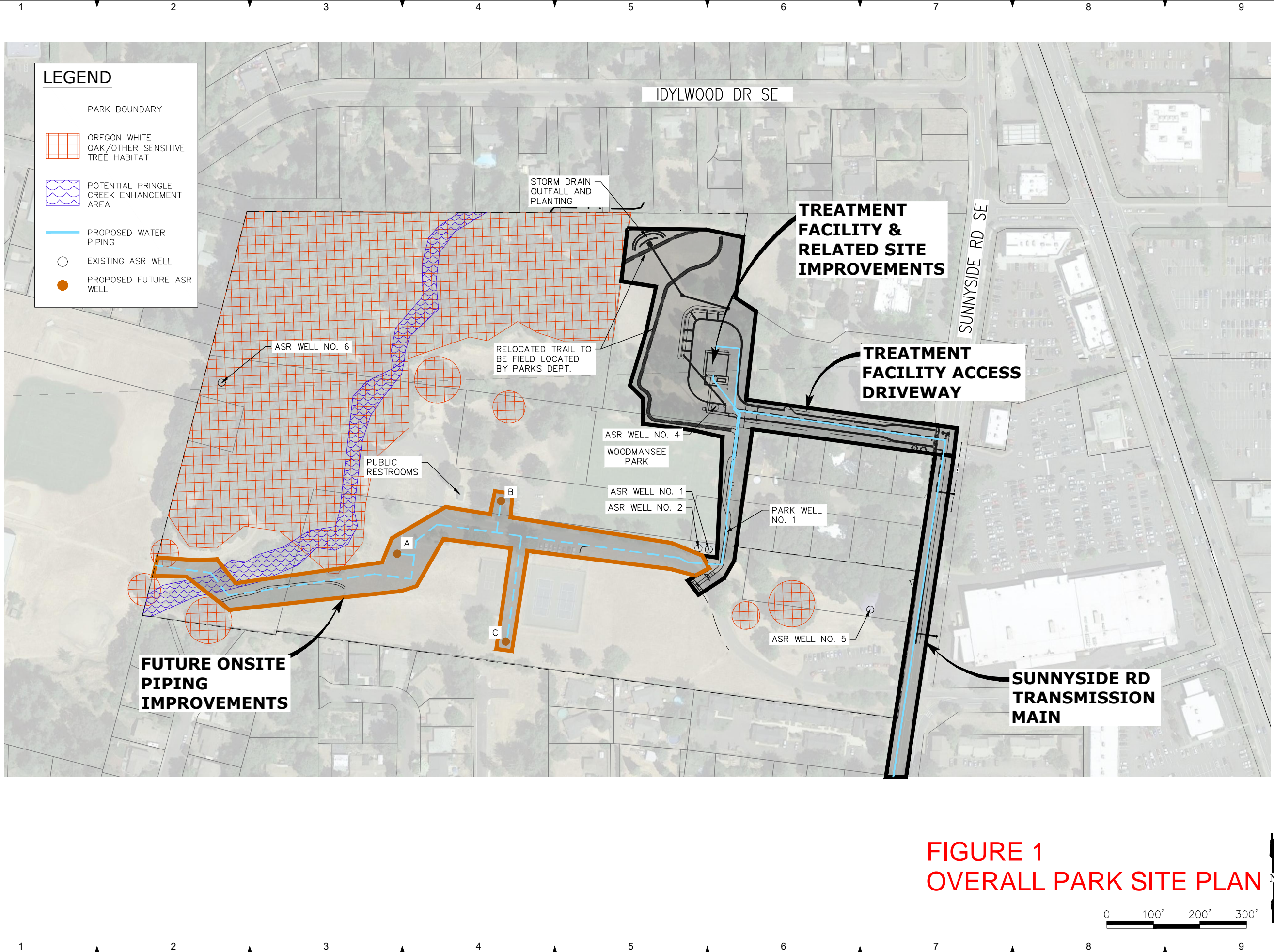
503-588-6211

TW/MK/MD/BH: \\pubwks\pwfiles\Group\Engineering\Projects\CIP\719000 ASR Improvements\Construction\Project Meetings\20201004 SPRAB Memo.docx

Attachments:

1. Figure 1 – Overall Park Site Plan
 2. Figure 2 – ASR Design Plans (4 sheets)
- cc: Peter Fernandez, PE, Public Works Director
Brian D. Martin, PE, City Engineer
Keith H. Kuenzi, PE, Assistant City Engineer

G:\PDX_Projects\19\2629 - Salem Improvements To ASR\CAD\PDF\Figures\Parks Meeting - 11-3-20\19-2629-OR-G-11-3-20.dwg G-6 11/3/2020 3:56 PM LEA.CONNORS 23.0s (LMS Tech)



LEGEND

- PARK BOUNDARY
- OREGON WHITE OAK/OTHER SENSITIVE TREE HABITAT
- POTENTIAL PRINGLE CREEK ENHANCEMENT AREA
- PROPOSED WATER PIPING
- EXISTING ASR WELL
- PROPOSED FUTURE ASR WELL



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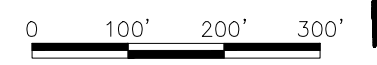
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SITE MAP AND GENERAL PROJECT OVERVIEW

G-6

SHEET ---- OF

**FIGURE 1
OVERALL PARK SITE PLAN**



TREE TABLES - TF-C-5








TREE NUMBER	TYPE	DBH (IN.)	TO BE REMOVED
20035	DECIDUOUS	19, 8	NO
20036	CONIFEROUS	24	NO
20037	CONIFEROUS	20	NO
20045	DECIDUOUS	28	NO
20046	CONIFEROUS	20, 18	NO
20047	CONIFEROUS	23	NO
20106	CONIFEROUS	32	NO
20111	CONIFEROUS	47	NO
20159	DECIDUOUS	11, 10	NO
20161	DECIDUOUS	10	NO
20183	DECIDUOUS	16	NO
20194	CONIFEROUS	37	YES
20195	CONIFEROUS	54	NO
20196	CONIFEROUS	27, 10	NO
20201	DECIDUOUS	9	NO
20207	DECIDUOUS	24, 16	YES
20210	CONIFEROUS	36	YES
20216	DECIDUOUS	6	YES
20217	CONIFEROUS	25	NO
20225	DECIDUOUS	6	NO
20265	CONIFEROUS	23	YES
20269	DECIDUOUS	16, 7	NO
20275	DECIDUOUS	13	NO
20276	DECIDUOUS	10, 8, 6	NO
20277	CONIFEROUS	27	YES
20278	CONIFEROUS	11	YES
20279	CONIFEROUS	15	YES
20280	CONIFEROUS	15	YES
20281	CONIFEROUS	24, 21	YES
20282	CONIFEROUS	27	YES
20304	DECIDUOUS	15, 12, 9	YES
20307	CONIFEROUS	35	YES
20312	CONIFEROUS	34	YES
20315	DECIDUOUS	29	YES
20316	DECIDUOUS	8	YES
20319	DECIDUOUS	16, 12	YES
20322	CONIFEROUS	14	YES
20323	DECIDUOUS	25	YES
20324	DECIDUOUS	23	NO
20325	CONIFEROUS	17	NO
20331	CONIFEROUS	13	NO
20332	CONIFEROUS	18	NO
20333	CONIFEROUS	22	NO
20336	DECIDUOUS	30	NO
20341	DECIDUOUS	10, 6	NO
20347	DECIDUOUS	13	NO
20350	CONIFEROUS	40	NO
20352	CONIFEROUS	23	NO
20353	DECIDUOUS	8	NO
20354	DECIDUOUS	7	NO
20355	OAK	7	NO
20356	OAK	12	NO
20356B	OAK	11	NO
20357	CONIFEROUS	33	NO
20358	CONIFEROUS	33	NO
20359	OAK	8	NO
20360	OAK	13, 10	NO

TREE TABLE - TF-C-6

20368	CONIFEROUS	7	NO
20372	CONIFEROUS	6	NO
20373	CONIFEROUS	8	NO
20374	CONIFEROUS	6	NO
20375	DECIDUOUS	6	NO
20403	CONIFEROUS	32	NO
20404	CONIFEROUS	42	NO
20405	CONIFEROUS	31	NO
20406	CONIFEROUS	37	NO
20407	CONIFEROUS	19	NO
20410	OAK	19	NO
20412	CONIFEROUS	30	NO
20413	DECIDUOUS	11	NO
20414	CONIFEROUS	18	NO
20415	CONIFEROUS	43	NO
20416	CONIFEROUS	36	NO
20417	CONIFEROUS	29	NO
20418	CONIFEROUS	30	NO
20419	CONIFEROUS	29	NO
20420	CONIFEROUS	36	NO
20422	CONIFEROUS	39	NO
20423	CONIFEROUS	30	NO
20424	CONIFEROUS	21	YES
60127	DECIDUOUS	10	NO
60128	DECIDUOUS	9, 9	NO
60129	DECIDUOUS	12	NO
60130	DECIDUOUS	6	NO
60131	CONIFEROUS	40	NO
60135	DECIDUOUS	7, 9	NO
60138	CONIFEROUS	34	NO
60139	DECIDUOUS	10	NO
60140	DECIDUOUS	8	NO
60141	DECIDUOUS	12	NO
60142	DECIDUOUS	7, 8	NO
60156	DECIDUOUS	17	NO

TREE NUMBER	TYPE	DBH (IN.)	TO BE REMOVED
40320	DECIDUOUS	6, 8	NO
40321	DECIDUOUS	15	NO
40322	DECIDUOUS	10	NO
40323	DECIDUOUS	7	NO
40324	DECIDUOUS	9, 9	NO
40325	DECIDUOUS	7	NO
65386	DECIDUOUS	18	NO
65428	OAK	8	NO
65429	OAK	9	NO
65549	DECIDUOUS	23	NO
65550	DECIDUOUS	16	NO
65742	DECIDUOUS	8	NO
65743	DECIDUOUS	8	NO
66001	DECIDUOUS	5	NO
66002	DECIDUOUS	2, 6	NO
66003	DECIDUOUS	6	NO
66004	DECIDUOUS	12, 3	NO
66005	DECIDUOUS	8	YES
66006	DECIDUOUS	5	NO
66007	DECIDUOUS	7	YES
66008	DECIDUOUS	8	YES
100003	DECIDUOUS	19	NO
100004	DECIDUOUS	21	NO
100005	DECIDUOUS	17	NO
100009	DECIDUOUS	35	NO
100023	DECIDUOUS	23	NO
100031	DECIDUOUS	10, 9, 13	NO
100032	DECIDUOUS	14, 18, 13	NO

LEGEND

-  DECIDUOUS TREE
-  CONIFEROUS TREE
-  REMOVE TREE
-  TREE PROTECTION ZONE - NO WORK
-  WORK AREA WITHIN CTZ, SEE CTY OF SALEM STD DET NO. 821 FOR MITIGATION MEASURES. APPLY 6 TO 12 INCHES OF BARK MUCH PER DETAIL.
-  TREE PROTECTION FENCING
-  LIMITS OF DISTURBANCE

**FIGURE 2A
ASR DESIGN PLANS
TREE TABLE
SHEET 1 OF 4**



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SCHEDULE A
TREATMENT FACILITY
TREE PROTECTION
TREE TABLES &
LEGEND

TF-C-4

SHEET ---- OF

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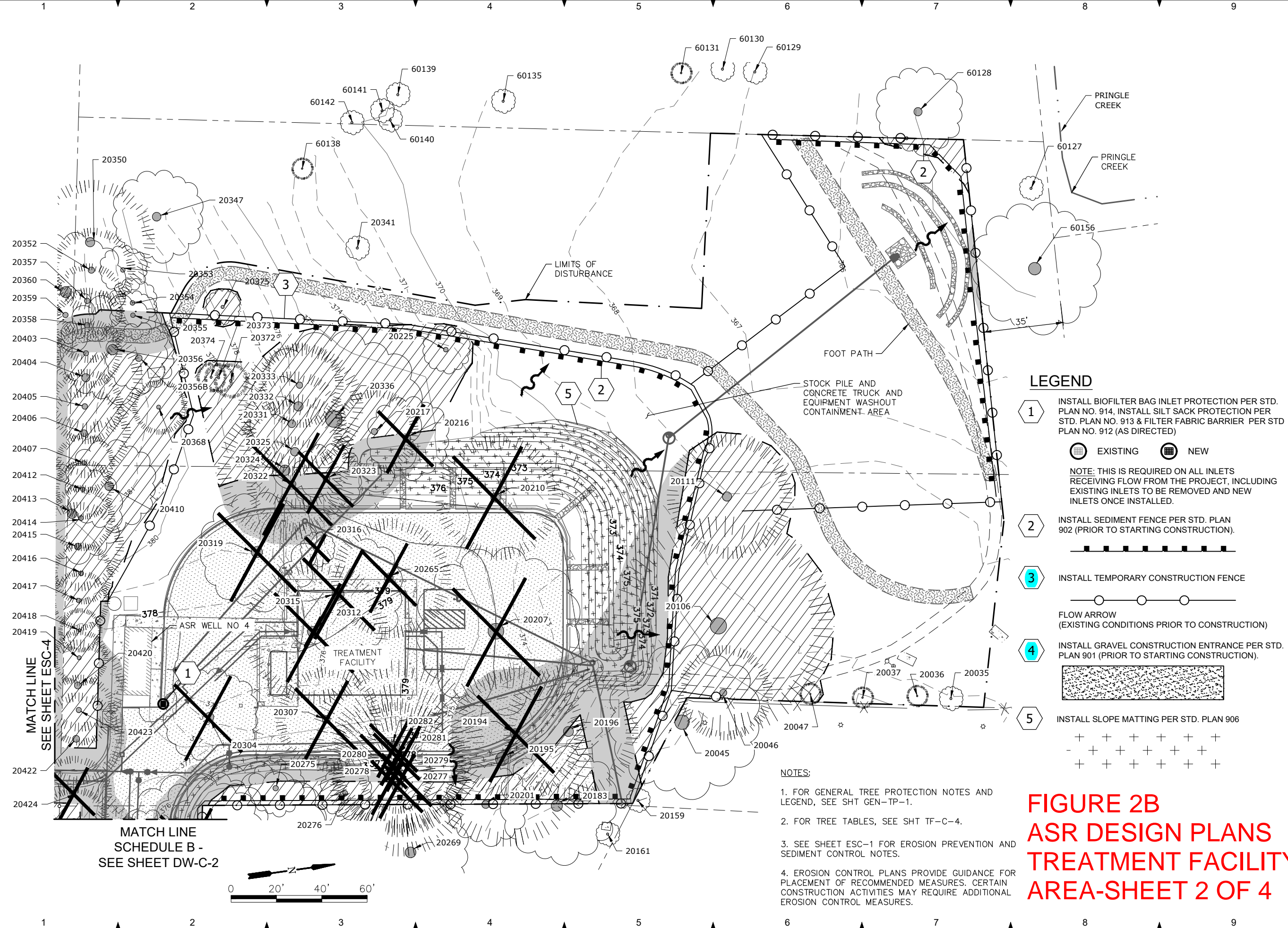
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SCHEDULE A
TREATMENT FACILITY
SEDIMENT CONTROL
PLAN & TREE
PROTECTION

TF-C-5

SHEET ---- OF



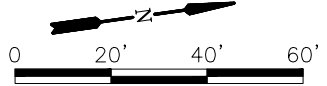
LEGEND

- 1 INSTALL BIOFILTER BAG INLET PROTECTION PER STD. PLAN NO. 914, INSTALL SILT SACK PROTECTION PER STD. PLAN NO. 913 & FILTER FABRIC BARRIER PER STD. PLAN NO. 912 (AS DIRECTED)
 - 2 INSTALL SEDIMENT FENCE PER STD. PLAN 902 (PRIOR TO STARTING CONSTRUCTION).
 - 3 INSTALL TEMPORARY CONSTRUCTION FENCE
 - 4 INSTALL GRAVEL CONSTRUCTION ENTRANCE PER STD. PLAN 901 (PRIOR TO STARTING CONSTRUCTION).
 - 5 INSTALL SLOPE MATTING PER STD. PLAN 906
- EXISTING NEW
- NOTE: THIS IS REQUIRED ON ALL INLETS RECEIVING FLOW FROM THE PROJECT, INCLUDING EXISTING INLETS TO BE REMOVED AND NEW INLETS ONCE INSTALLED.
- FLOW ARROW (EXISTING CONDITIONS PRIOR TO CONSTRUCTION)

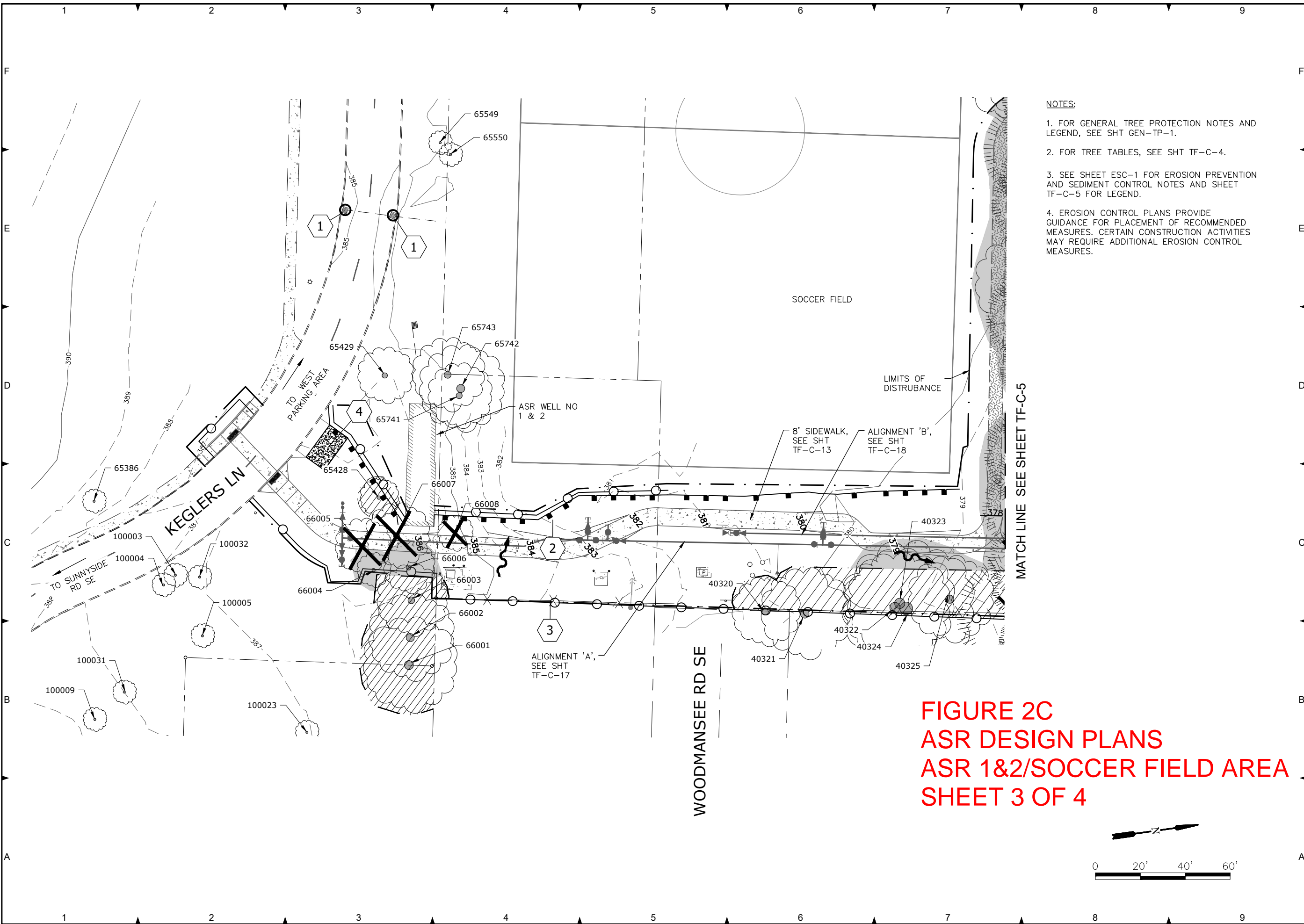
NOTES:

- FOR GENERAL TREE PROTECTION NOTES AND LEGEND, SEE SHT GEN-TP-1.
- FOR TREE TABLES, SEE SHT TF-C-4.
- SEE SHEET ESC-1 FOR EROSION PREVENTION AND SEDIMENT CONTROL NOTES.
- EROSION CONTROL PLANS PROVIDE GUIDANCE FOR PLACEMENT OF RECOMMENDED MEASURES. CERTAIN CONSTRUCTION ACTIVITIES MAY REQUIRE ADDITIONAL EROSION CONTROL MEASURES.

**FIGURE 2B
ASR DESIGN PLANS
TREATMENT FACILITY
AREA-SHEET 2 OF 4**



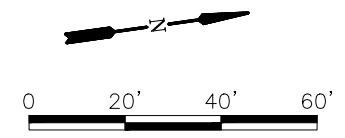
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- NOTES:
1. FOR GENERAL TREE PROTECTION NOTES AND LEGEND, SEE SHT GEN-TP-1.
 2. FOR TREE TABLES, SEE SHT TF-C-4.
 3. SEE SHEET ESC-1 FOR EROSION PREVENTION AND SEDIMENT CONTROL NOTES AND SHEET TF-C-5 FOR LEGEND.
 4. EROSION CONTROL PLANS PROVIDE GUIDANCE FOR PLACEMENT OF RECOMMENDED MEASURES. CERTAIN CONSTRUCTION ACTIVITIES MAY REQUIRE ADDITIONAL EROSION CONTROL MEASURES.

MATCH LINE SEE SHEET TF-C-5

**FIGURE 2C
ASR DESIGN PLANS
ASR 1&2/SOCCER FIELD AREA
SHEET 3 OF 4**



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SCHEDULE A
TREATMENT FACILITY
SEDIMENT CONTROL
& TREE PROTECTION
- PED CONNECTION

TF-C-6
SHEET ---- OF

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NO.	DESCRIPTION	DATE	BY

PN:719000

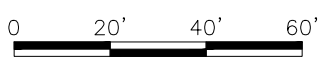
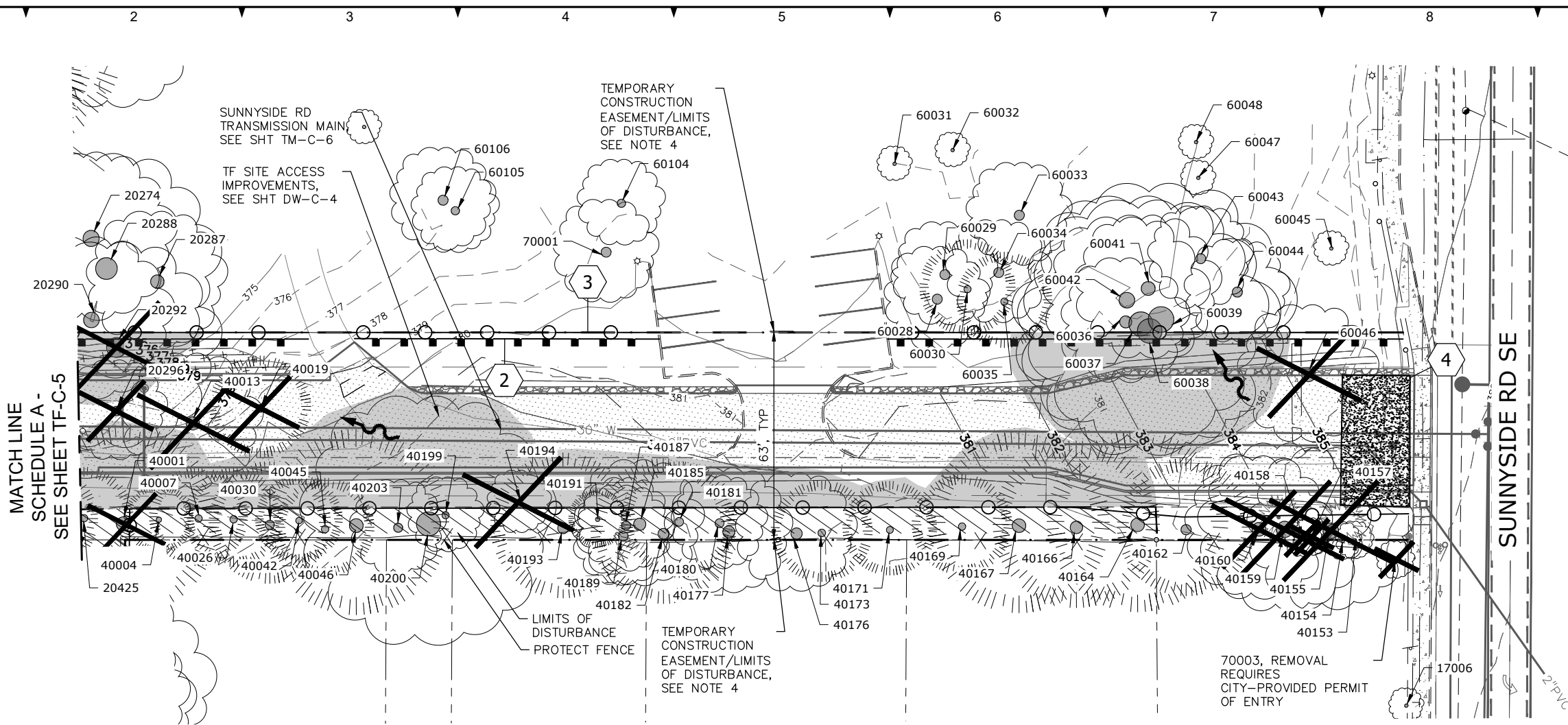
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VERT DATUM: NGVD 1929 (47)
HORIZ SCALE: AS SHOWN
VERT SCALE:
DESIGN: LRC
DRAWN: CAD
CHECKED: ANB

APPROVED: LLA

SHEET TITLE
**SCHEDULE B
SITE ACCESS
DRIVEWAY - EROSION &
SEDIMENT CONTROL
& TREE PROTECTION**

DW-C-2

SHEET --- OF



TREE TABLES

TREE NUMBER	TYPE	DBH (IN.)	TO BE REMOVED
17006	DECIDUOUS	6	NO
20274	DECIDUOUS	17, 12	NO
20287	DECIDUOUS	7	NO
20288	DECIDUOUS	31	NO
20290	DECIDUOUS	23	NO
20292	DECIDUOUS	15	YES
20296	DECIDUOUS	21	YES
20425	CONIFEROUS	36	NO
40001	CONIFEROUS	18	YES
40004	CONIFEROUS	30	NO
40007	CONIFEROUS	27	NO
40013	DECIDUOUS	7	YES
40019	CONIFEROUS	21	YES
40026	CONIFEROUS	20	NO
40030	CONIFEROUS	16, 21	NO
40042	CONIFEROUS	11	NO
40045	CONIFEROUS	18	NO
40046	CONIFEROUS	40	NO
40153	DECIDUOUS	7	NO
40154	CONIFEROUS	4, 4, 8	NO
40155	CONIFEROUS	11	YES
40157	CONIFEROUS	2, 4, 7	YES
40158	CONIFEROUS	8	YES
40159	CONIFEROUS	8, 8	YES
40160	CONIFEROUS	12	YES
40162	CONIFEROUS	33	NO
40164	CONIFEROUS	29	NO
40166	CONIFEROUS	15, 17	NO

40167	CONIFEROUS	19	NO
40169	CONIFEROUS	22	NO
40171	CONIFEROUS	30	NO
40173	CONIFEROUS	26	NO
40176	CONIFEROUS	9	NO
40177	CONIFEROUS	3, 5, 6	NO
40180	CONIFEROUS	11	NO
40181	CONIFEROUS	6, 6	NO
40182	CONIFEROUS	22	NO
40185	CONIFEROUS	11	NO
40187	CONIFEROUS	6	NO
40189	CONIFEROUS	24	NO
40191	CONIFEROUS	5, 5	NO
40193	CONIFEROUS	15	NO
40194	CONIFEROUS	6	YES
40199	CONIFEROUS	9	NO
40200	CONIFEROUS	12, 20	NO
40203	CONIFEROUS	10, 10	NO
60028	DECIDUOUS	6, 6, 7	NO
60029	DECIDUOUS	8, 9	NO
60030	CONIFEROUS	36	NO
60031	DECIDUOUS	22	NO
60032	DECIDUOUS	13	NO
60033	DECIDUOUS	28	NO
60034	DECIDUOUS	16	NO
60035	CONIFEROUS	31	NO
60036	DECIDUOUS	9, 12, 18	NO
60037	DECIDUOUS	9, 11	NO
60038	DECIDUOUS	14	NO
60039	DECIDUOUS	17	NO

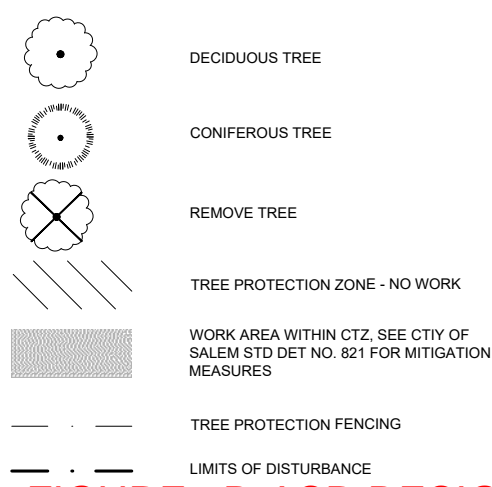
60041	DECIDUOUS	10, 20	NO
60042	DECIDUOUS	12, 13	NO
60043	DECIDUOUS	28	NO
60044	DECIDUOUS	42	NO
60045	DECIDUOUS	12	NO
60046	DECIDUOUS	20	YES
60047	DECIDUOUS	19	NO
60048	DECIDUOUS	32	NO
60104	DECIDUOUS	30	NO
60105	DECIDUOUS	18	NO
60106	DECIDUOUS	22	NO
70001	DECIDUOUS	36	NO
70003	DECIDUOUS	18	YES

LEGEND

- 1 INSTALL BIOFILTER BAG INLET PROTECTION PER STD. PLAN NO. 914, INSTALL SILT SACK PROTECTION PER STD. PLAN NO. 913 & FILTER FABRIC BARRIER PER STD PLAN NO. 912 (AS DIRECTED)
- 2 INSTALL SEDIMENT FENCE PER STD. PLAN 902 (PRIOR TO STARTING CONSTRUCTION).
- 3 INSTALL TEMPORARY CONSTRUCTION FENCE
- 4 INSTALL GRAVEL CONSTRUCTION ENTRANCE PER STD. PLAN 901 (PRIOR TO STARTING CONSTRUCTION).
- 5 INSTALL SLOPE MATTING PER STD. PLAN 906

NOTES:

1. FOR GENERAL TREE PROTECTION NOTES, SEE SHT GEN-TP-1.
2. SEE SHEET ESC-1 FOR EROSION PREVENTION AND SEDIMENT CONTROL NOTES AND LEGEND.
3. EROSION CONTROL PLANS PROVIDE GUIDANCE FOR PLACEMENT OF RECOMMENDED MEASURES. CERTAIN CONSTRUCTION ACTIVITIES MAY REQUIRE ADDITIONAL EROSION CONTROL MEASURES.
4. CONTRACTOR SHALL NOT ENCROACH ONTO ADJACENT PROPERTY BEYOND TEMPORARY CONSTRUCTION EASEMENT.



**FIGURE 2D-ASR DESIGN PLANS
DRIVEWAY EASEMENT AREA
SHEET 4 OF 4**



2021 Work Goals

MAINTENANCE

- Continue weekly volunteer gardening work in landscape beds with focus on edging and weeding – March thru November
Continue rehab and/or enhancement of all landscape beds (as of 9/1/2020, 7 not started, 41 in progress) on-going
- Help Park staff prune espaliered apple trees north of conservatory, as needed. – January
- Help dig out tulips; help replant with summer annuals as needed (April, May)
- Help Park staff prune spring-flowering shrubs (Camellias, Rhododendrons, Pieris, lilac, Deutzia, forsythia, azalea, etc.) as needed. April thru June, following bloom time
- Consult with City Horticulturist to order 2022 spring tulips – June, July
- Assist in Rhododendron Hillside on April 13, July 13 and November 2
- Provide input to City Horticulturist and Urban Forester on health of trees in the Orchard and northwest corner of BPP – July, August
- Annual clean-up in Pump House bed by Pringle Park - October 5
- Help dig out summer annuals and plant tulips: October, November
- Provide input to City Horticulturist and Urban Forester on new tree plantings in the Orchard and northwest corner of BPP – November thru February 2021
- Clean up Nursery Garden

PROJECTS

- Continue rehabilitation of the Tartar Old Rose Collection, including fundraising for new plants and new plant labels – January thru May
- Continue identifying Tartar Old Rose collection roses, accession, and install labels – May thru Spring 2022
- Get quote, raise funds, install brickwork and move benches for rehabilitation of Rose Garden brickwork – starting January
- Rehabilitate kidney bed in Tartar Old Rose Collection – January thru March
- Partner with City Parks to ‘raise’ 5 – 10 more rose beds in the Hybrid Tea/Floribunda collection – fall
- As part of the Cultural Landscape Management Plan (CLMP) process, present concept to City for Nursery Garden (possible location on south side of conservancy), and Outdoor Classroom/Terrace (possible location on west side of derby track)– Timeline TBD upon completion of CLMP
- Continue to accession plant material in the Exhibit A Area – NW corner of the park
- Raise funds and rebuild plant database front-end website
- Work with City GIS to migrate plant accession database from MPSC to City

EVENTS

- Organize and host spring plant sale: Approx. April 23-24
- Organize and host garden party for donors: Approx. Sunday, May 16
- Organize and host Rose Garden Open House – Approx. June 19 & 20
- Partner with Bush House Museum in Exploration Day – Approx. June 19
- Organize and host summer plant sale: Approx. July 16-18
- Annual volunteer appreciation dinner – Around Sunday, December 5
- Offer first Saturday free public garden tours partnering with Bush House Museum - March thru October

NOTE: All events are dependent on the Governor and Oregon Health Authority COVID-19 Pandemic Guidelines

OTHER

- Participate in CLMP process – January – end of process
- Attend and report to SPRAB: January 14, April 8, July 8, October 14

November 12, 2020

Dear Mayor and City Council,

We write to you as members of the Salem Parks and Recreation Advisory Board (SPRAB) requesting that you consider parks and local recreation as part of the upcoming strategic planning work session and final goals.

The COVID-19 pandemic has underscored the need for investing in ample local recreation opportunities in our community. Additionally, maintaining and expanding parks and green space will be integral aspects of both the Climate Action Task Force and the Our Salem project as our city continues to grow. As such, we suggest the following recommendations for your consideration:

- Begin planning for a bond measure and/or levy to fund park development and associated maintenance needs for existing and future projects.
- Update and implement the goals included in the Community Forestry Strategic Plan to expand canopy cover in all Wards, with a focus on low-canopy areas and planting on private property.
- Increasing bike and pedestrian pathways in the city with a focus on connectivity between existing and future parks.
- Identify opportunities for increasing community engagement, such as public comment, from all Wards across the city to better represent diverse needs in city planning.

We appreciate your consideration and look forward to partnering with you on growing Salem's parks and recreation opportunities in the coming years.

Sincerely,

Information Reports Packet

For SPRAB Meeting November 12, 2020

1. Mission Street Parks Conservancy Minutes August 27, 2020 – Kathy Savicki, MSPC
2. Urban Forestry Report – Milan Davis, Urban Forester
 - a. Gatti Tree Follow-up – Tom Cupani, Assistant City Attorney
3. Parks and Natural Resources Planning Report - Patricia Farrell, Parks and Natural Resources Planning Manager
4. Parks Operations Report – Jennifer Kellar, Parks Operations and Recreation Services Manager
5. Recreation Service Report– Becky George, Recreation Services Supervisor



Board Meeting Minutes
August 27, 2020

In Attendance

Gretchen Carnaby
Christine Chute
Bonnie Heitsch
Gary McKuen
Kathy Savicki
Michael Slater

1. **Agenda** Christine called the meeting to order via telephone, and we reviewed and approved the agenda.
2. **Minutes** Michael moved and Gretchen seconded adoption of the minutes of the July meeting. The minutes were approved.
3. **Financial** Gary reviewed the end of July financial report.
4. **MOU** The MOU has been signed and now goes to SPRAB and the City Council for final approval. Christine will ask whether we should begin operating under the new terms now or wait for Council approval.
5. **GIS Project** Michael reported that posts and labels are being installed. Next step is to optimize the database and work on the map. He estimates a cost of \$5,000 to \$10,000 to contract with a firm which can do the database work. He reviewed possible sources of grant funding for the project.
6. **2020 Work Plan** Volunteers are mulching the upper oak grove tree circles and weeding and mulching NW landscape beds, pruning and watering. Michael and Gretchen are setting up the annual review of tree issues with Brian. Kathy moved and Michael seconded approval of up to \$600 to purchase an item of apparel to identify volunteers when working in the Park, to be selected by Gretchen in consultation with the volunteers. Motion approved. Recent vandalism to the display case in the kiosk by the Root House has been repaired by one of our volunteers. Brian indicated to us that given the high levels of Park use, we have a very small problem with vandalism, and the City does immediate repairs to any damage. Bonnie and Gretchen walked the nursery area south of the Conservatory; Bonnie will develop a schematic for creating a quiet garden space for use by very small groups; the intention is to offer this for consideration as part of the Cultural Landscape Plan by January. The CLP survey is out and volunteers have been urged to respond. Michael reported that almost all of the plantings we did by the Pump House in Pringle Park have died for lack of water. We reviewed the newsletter articles being written and provided to Michael who will format and distribute the newsletter.

7. New Business

- A. Our report to SPRAB has been moved to their October meeting, at which time we will present the required draft of our 2021 work plan.
- B. Christine will see if we can get on the SCAN agenda for October to report on the new bed labels.
- C. We reviewed Christine's draft of a 2021 work plan. She will incorporate suggested changes from the discussion and circulate the next version via email.
- D. Christine moved and Bonnie seconded a motion that MSPC pay for Board Member attendance at relevance conferences, subject to Board approval considering the topic and the budget. Motion passed.
- E. Christine moved and Gretchen seconded a motion that we donate \$25 to support the free conference calling service we are using for meetings. Motion passed.

Next Meeting:

September 24, 4 to 6 pm By Phone

SPRAB

URBAN FORESTRY REPORT

November 2020

City of Salem
Public Works Department, Parks Operations
Urban Forestry Division

The Urban Forestry Division reporting to SPRAB for work completed and scheduled for the month of October 2020.

The Urban Forestry has continued to update the street tree inventory on the GIS Salem Maps Online site. As of 11/3/20 we have inventoried 17205 locations.

During the month of October 2020, the Urban Forestry Division had over 120 Service Requests from PW Dispatch, with 40 of those calls after hours emergency related calls. Currently there are 8 open service requests as of 11/4/20.

The Urban Forestry Division is removing a 30" dbh Oregon white oak in the right of way at 1889 Court St NE. The city posted the tree on 10/20 and will leave it posted a minimum of 15 days before removal. We are working with the Planning Department as well as the Historic Preservation Program to make sure everyone is aware of the Significant Tree removal by the City of Salem Salem PW Department. On 9/19/20 after a high wind event, a large *Quercus garryana* fell at 1889 Court St NE. When the tree fell it took out power and landed in the street and in both adjacent yards. After inspection the oak had severe root rot and visible fungus and decay in the trunk.

Reasons for removal of 30" Oregon white oak:

The tree we are proposing to remove is located at 1889 Court St NE only a few feet away from the tree that fell on 9/19. Since the water main leak three years ago under the tree at this location, the construction impacts of the new sidewalk and bridge, and the soil disturbance and burying of the root flare this tree has rapidly declined. There are signs of root rot, fungal fruiting bodies throughout and almost half the tree over the sidewalk has noticeable branch decay. If we pruned all the deadwood, we would have a little more than half the tree left. After very close inspection and consultation by our city arborist's we have scheduled this tree for removal. We filed for a permit and will be replacing this tree with another Oregon white oak this spring.

The Urban Forestry Division has scheduled the removal of 5 trees at Riverfront Park located adjacent to the south playground. Three pines in poor condition and two red maples with severe trunk damage and in poor condition will be removed and replaced with new trees. The trees were posted on 11/4 and are scheduled for removal on 11/19. We will replant a mix of evergreen and deciduous trees to replace the trees removed.

The Urban Forestry Division has scheduled the removal of 18 fruiting pears trees located in the grass area east of the Civic Center. Sixteen of the eighteen trees are evaluated as in poor condition and two trees are in fair condition with weak branch attachment and heavy dieback. The trees were posted in mid October and are going to be removed soon. The plan for replacing the trees are being discussed by Parks planning and Urban Forestry staff. We would likely plant three Oregon white oaks in this space to create more canopy and a more usable grassy area.

Toni Whitler

From: Thomas Cupani
Sent: Tuesday, October 20, 2020 2:51 PM
To: Toni Whitler
Subject: Gatti Trees

Toni—

The Gatti matter is settled. The Gattis paid a total of \$43,000 in civil penalties and assessed value for the trees. In the coming months, the City will remove and replant trees along the Gatti property.

Please include this email in the packet of materials sent with the next SPRAB agenda.

Thanks

Tom

Thomas Cupani
Assistant City Attorney
City of Salem, Legal Department
555 Liberty St SE, Room 205
Salem, Or 97301-3513
(503) 588-6037
tcupani@cityofsalem.net

Parks and Natural Resources Planning Update – November 2020

Geer Park-The online survey component of the second VOH concluded on Oct. 3rd. The City received approximately 318 responses. The survey results showed a preference for flexible use areas and a strong desire for enhanced bike/bike park amenities. There was no clear preference as to where amenities should be located in the park. Greenworks is now preparing a preferred design option. The third and final project VOH will be used to present and review this option. VOH #3 is scheduled to begin on Dec. 7.

Bush Pasture Park and Deepwood - Cultural Landscape Management Plan. Results of first survey are on the website. A second virtual stakeholder meeting was held October 21 and a second public open house will be November 30- December 14. The second survey will show a draft Management Area map with recommendations for each area. Input will be sought on the public's level of support for the draft recommendations.

Woodmansee Park - master plan update. Second open house received 62 responses and 340 views. The summary of the second survey results are posted on the project website. There were parts of each of the three park design concepts the public liked. The consultant, ESA, is preparing a preferred master plan based on the feedback. The final virtual open house will be online at end of January 2021.

Secor Park construction - Construction is substantially complete and new playground is being enjoyed. Due to COVID-19 there will not be a ribbon cutting ceremony, but a news feature will be on the City's website near end of November. Benches and PGE lighting will be completed later.

New Park Property- Fisher Road Park Addition - Survey has been recorded for 2-acre addition to Fisher Road Park. The site is nicely treed and adjacent to the east side of Fisher Road Park at the end of IbeX Street NE.

Parks and Recreation Frequently Asked Questions - list is in the process of being developed as an on-line platform to eventually be available to the community and provide park, natural resource, and recreation facts and general information such as number/acres of parks, park feature information, recreation programming information, how to partner with parks and rec as a volunteer, and an email address to send questions and comments.

Rees Hill Road Park Annexation/Comprehensive Plan/Zone Change – Annexation process underway. A virtual South Gateway Neighborhood Association meeting will be on November 12 regarding the land use action for this recently purchased park property. Rees Hill Road Park is a new 17-acre Community Park property located on Rees Hill Road SE and Devon Avenue SE. Once the neighborhood has been informed and provided opportunity to give input, the annexation process will move forward and will take approximately one-year. The land use actions need approvals from Planning Commission and City Council before going to the Secretary of State for approval.

Climate Action Plan has begun. The plan will provide a roadmap for how the city, local businesses, and residents can reduce greenhouse gas emissions and adaptations to climate change for a more resilient community. A public survey was open until November 4 to gather input on community's perceptions about Salem and climate change. First task force meeting is November 18. Second community visioning exercise will be November 20.

Beaver Strategy- due to increase in the number of beaver dams throughout the City, Public Works staff is assessing impacts to conveyance and flooding and then devising a strategy for how best to handle potential problematic locations. The strategies will be developed in consultation with ODFW.(No change).

Tree Planting Projects. Friends of Trees planting projects are confirmed. All events are full (limited to 25 people each due to pandemic). Also additional street tree planting will be through Treecology contract, beginning with Salem Parkway planting.

Fisher Road Park Addition



Parks Operations Update – November 2020

COVID-19 Pandemic – Phase II Continuation of sanctioned camping is occurring in Wallace Marine and Cascade Gateway parks. Council has sanctioned camping in the undeveloped portions of these parks for the next 6-12 months. Parks Operations staff has been working with the City Manager's Office, Community Development Code Enforcement, and Salem Police Department on ways to incorporate infrastructure to sustain these camps for the referenced time period.

As a result of the camping allowance, parking lot camping and overnight vehicles have continued to increase. Park rules do not allow for vehicles in to remain in the parking lots when parks are closed. Parks are closed from sunset to sunrise. As such, Parks Operations staff, Code Enforcement staff, and Salem Police Department have begun the process of towing, removing disabled or junk vehicles and providing a 5-day notice to vehicles that are residing in the parking lots on continual basis. Once vehicles are removed, Parks Operation staff provide the clean-up of those abandoned areas. The first round of actions occurred on Wednesday, October 14th, with follow-up repeated steps occurring on Tuesday, October 20th and Monday, October 26th. Since these initial actions, cars have returned and are continuing to utilize the parking lots or illegal camping. Overnight parking lot use ranges from 35-40 cars per night at Cascade Gateway and 15-20 cars at Wallace Marine Park.

Parking lot camping has continued to quickly grow in other parks as well, including Geer Park, McKay Park, River Road Park and Minto Brown Island Park.

Testimony and photographs were provided by Corey Poole, SCAN Neighborhood Association Chair, to City Council on Monday, October 26th, relaying impacts to both Cascade Gateway and Wallace Marine parks by the allowance of the unsheltered individuals camping. There are approximately 1,500 unsheltered individuals camping in these two parks. These figures are estimates at best as outlying areas of the park where a substantial portion of the camping that is occurring is not maintained by City parks staff due to safety concerns. Parks staff is aware of trees being cut down and potential environmental issues associated with the camping; however, at this point, the extent of the damage being caused to the parks is difficult to quantify due to the inaccessibility of these areas to staff. If, and/or when, circumstances change regarding the housing of unsheltered individuals in these locations, Park staff will then have the ability to assess first-hand the ramifications and extent of damage to these locations.

The safety of Parks staff attempting to perform their duties continues to be of concern in parks where unsheltered individual are congregating. Issues are arising at parks in addition to Cascade Gateway and Wallace Marine locations. More aggressive and embolden behaviors are being demonstrated by unsheltered individuals. Parks Operations staff have been chased, verbally assaulted, spat upon, and most recently a staff person had a loaded gun pointed at their head while trying to perform his duties. As such, we have been increasing our training efforts with staff through verbal judo techniques and self-defense classes.

Criminal activity, such as parks vandalism, break-ins, and theft continue to increase, with items needing to be routinely replaced and infrastructure repaired. Additionally, Parks Operations crews will be working with ODOT, under a new agreement, to assist in the clean-up, hauling and disposal of transient camp debris on some right-of-way ODOT properties. Monday, November 9th, we will be assisting with hauling and disposal of camp debris at Market Street & I-5 exchange and Tuesday, November 10th, we will be assisting with hauling and disposal of camp debris at those same bridge locations, as well as, along Front Street. Serve Pro (cleaning contractor through ODOT) will be performing the cleaning services at these locations on the

referenced dates and Parks Ops crews will be throwing the bagged items inside the garbage truck and hauling away the camping debris.

COS-SKSD Maintenance Agreement Draft agreement currently with SKSD for final review. Awaiting their final comments to finalize and implement maintenance agreement. Will follow-up with SKSD designee regarding status of their review. Agreement still in review with SKSD.

Note: Five email attempts since June 19th have been sent to SKSD representatives in an attempt to finalize this agreement. There was no acknowledgment or response from the first four emails. A response was received on the fifth email, sent October 30th, indicating that they hoped to provide a response in the next week or so.

Dock Removal at Minto & Wallace Floating docks at Wallace Marine and Minto Brown parks are being removed today, Wednesday, November 4th. A press release is going out today regarding their removal. The floating docks are removed in mid-to-late Fall each year to prevent them from collecting debris, being damaged, or being carried away as river levels rise. They will be reinstalled when water levels recede in the Spring.

Leaf Season Leaf season is beginning and leaf removal has already begun in some parks and will continue for the next 2-3 months. Vacuum systems are being utilized on mowers to expedite the process, as was the practice beginning last year.

Project Updates

- 1) Riverfront Park
 - a. North restroom project has begun. Underground utility work is taking place. Next steps will be concrete pad for structure and then installation of fabricated structure itself. Project completion scheduled for mid-December 2020.
- 2) Orchard Heights
 - a. Tennis court rehabilitation project is near completion. Punch list was developed last Thursday, October 29th. The four tennis courts (2 of which are combined tennis/pickleball courts) will remain closed until the punch list items have been resolved. The two stand-alone pickleball courts are open and are actively being used.
- 3) Letters of Intent from neighborhood associations for possible upcoming SPIF projects were received by the October 31st deadline. Parks Operations staff will provide estimates for submitted projects between November 2020 – January 2021. Formal applications are due by Neighborhood Associations no later than January 31, 2021. A meeting will be scheduled in February 2021 for the SPIF Committee to review the application submittals and estimates and determine funding award amounts. Eight applications were received from the following neighborhood associations:

SESNA – Project at Aldrich Park

SWAN – Project at Fircrest Park

CANDO – Project at any park in CANDO area

MORNINGSIDE – Project at Fairview Park – Phase 1

SUNNYSLOPE – Project at Sunnyslope Park

NEN – Project at McRae Park

ELNA – Project at Royal Oaks Park

NORTHGATE – Project at Northgate Park

Details regarding the awarded project specifics will be provided to SPRAB in February or March once funding awards have been determined by the SPIF Review Committee.

Parks and Recreation Advisory Board Meeting
November 2020
Recreation Update

1. Events/Facility Use

- The Public Works Office, Room #325 of City Hall, continues to be closed. Permit Specialist staff in the front office are working remotely but are answering phones (M-F, 8 am to 5 pm) and assisting customers via email and our online payment system.
- After receiving approval last month from the City Manager and Emergency Operations Center, to accept 2021 facility rentals for April 1 and beyond, the Parks and Recreation office has been receiving multiple inquiries a day.
- The annual Holiday Tree Lighting Ceremony has been cancelled. However, Parks and Recreation personnel plan to place lights on the Holiday Tree as well as set-up the popular light display in the north end of the park during the month of December. Coordination is underway to have the mayor light the tree in a virtual ceremony filmed by CCTV during the first week of December. Families will be encouraged to visit the park to see the tree and other holiday displays at their leisure.
- Staff have executed a contract with Western Display Fireworks to provide the fireworks show at Riverfront Park on Sunday, July 4, 2021.

2. Youth Recreation Programs

- Fall/Winter Programs
 - An Owl Prowl with the Park Ranger is scheduled on Friday, November 13, at Minto-Brown Island Park, from 4:30-6:00 pm, for ages 9-12. Cost is \$5/person or \$10/family.
 - A new program called Bush Craft Camp is being offered during Thanksgiving Break, November 23-25 from 9 am to 3 pm at the Minto-Brown Island Park Shelter for children ages 9 to 12. Cost is \$174. This program is being led by one of our contractors Coyle Outside. Participants will learn the skills it takes to survive in wet weather, including shelters, navigation, hunting and gathering.
- Planning for 2021 – Although we don't know the impact COVID-19 will have on 2021 programs, Recreation staff has started planning. A rough draft of the 2021 Recreation Guide – due out annually in March – is currently being developed. Popular programs such as sport camps, and the Summer Parks Program are expected to return. Recreation staff are also currently evaluating the potential for offering new spring and fall sport activities.

3. Softball and Kickball Leagues/Tournaments

- Leagues – Adult slow pitch softball and kick ball leagues concluded Friday, October 9th. We were able to finish all summer and fall leagues completely (versus having rain outs and needing to refund money).
- Facility/Field Rehabilitation – The week of October 19th Pacific Sports Turf Company frayed (mechanically removed of the top layer of thatch and organic matter) the lips on the infields and staff worked with them to put down new seed. In addition, they laser leveled fields 3 and 4 putting in new soil and Turfice (field drying agent) to help with drainage. This week Parks Operations staff aerated the fields which we have not done in the fall for several years due to weather. We look forward to this work paying off next spring when we reopen for play, hopefully in March/April.
- Looking Forward to 2021 – Recreation staff is starting to work on the 2021 schedule and will be attending the USA Council meeting the week of October 30th thru November 8th by Zoom call.