



SALEM PARKS AND RECREATION ADVISORY BOARD

September 13, 2018

Traffic Control Center Conference Room 325

MINUTES

MEMBERS PRESENT

Tony Caito
Woody Dukes
Bill Fujii
Kasia Quillinan
Carol Snyder
Patty Tipton

MEMBERS ABSENT

David Fridenmaker

STAFF PRESENT

Patricia Farrell
Jennifer Kellar
Becky George
Julie Titchbourne
Tammi Starrs
Jan Staszewski
Rob Romanek
Toni Whitler

1. ROLL CALL

David Fridenmaker was marked absent.

2. APPROVAL OF MINUTES

The August 9, 2018 minutes were approved.

3. APPEARANCE OF INTERESTED CITIZENS

Linda Bierly, Katya Goloviznina (Salem Chamber of Commerce), Vernelle Judy, Paul Rice, Michael Slater, Micki Varney, Dennis Will

Michael Slater: Mr. Slater wanted the Board to be aware of a forthcoming update to the Salem Comprehensive Plan, which includes several individual comprehensive plans such as the Salem Comprehensive Park System Master Plan. He said there will be a technical advisory committee that will be looking at the comprehensive plans.

4. ACTION ITEM

a. Brown Road Park Draft Master Plan – Rob Romanek

Mr. Romanek presented the draft plan and background to the planning and outreach process for Brown Road Park. There was discussion centered on parking with regard to the off-street parking “pocket.” Mr. Romanek said the North Lancaster Association (NOLA) was still undecided with regard to the parking in the Plan and will be reconvening next month to discuss further. Other questions were regarding plantings in the wetland area to enhance the site, but not block view of the park; and rainwater capture in the pocket parking area to which Mr. Romanek responded that the City would be installing with their upcoming street improvements in 2019. Citizens attending commented on the use of the proposed soccer field and the adult exercise equipment.

Member Tipton asked when it will be developed and Mr. Romanek responded that Phase 1 improvements are slated for next year and there is currently \$84,000 in the Capital Improvement Plan available at this time. He plans to seek public grant funds to leverage the available funding.

Chair Quillinan asked that the plan be brought back to SPRAB after NOLA reconvenes and makes a recommendation, which is prior to the SPRAB October 11 meeting when the Board will make its

recommendation. Ms. Farrell said the Plan needs to be adopted by the end of October due to federal funding for the Brown Road street improvements.

5. PRESENTATIONS

a. Salem Parks Foundation Annual Report – Linda Bierly, Treasurer, Salem Parks Foundation

Linda Bierly prepared a PowerPoint presentation that entailed the past year's activities and fund-raising efforts.

6. INFORMATION REPORTS

a. Pringle Creek Connection – Julie Titchbourne, P.E., Public Works Engineer

Ms. Titchbourne presented photos of the site and spoke to the project that should commence in June 2019. The project is the removal of the concrete slab and pilings in the creek and stabilization of the remaining wall. It will not include the full trail connection to Riverfront Park.

Member Fujii asked what the stream bank will look like when done. Ms. Titchbourne said it should look similar to the recently completed east side of the trail.

b. Urban Forestry Update – Jan Staszewski

Mr. Staszewski, Urban Forester, presented an overview of the program specific to how tree requests come to his section: internally, externally, general public and program requests.

Chair Quillinan asked that Mr. Staszewski come back for discussion more specific to the removal of trees at Bush's Pasture and additional discussion to clarify who is responsible for City trees.

Member Fujii would like him to come more often. Chair Quillinan asked the Board if they would like to meet separately to speak to him about trees and to let her know.

Chair Quillinan asked Michael Slater, Mission Street Parks Conservancy (MSPC), and staff about the draft Living Plant Collection Policy for MSPC and indicated that she'd like to stay involved. Ms. Kellar clarified that this policy is part of MSPC and although the City is reviewing the document, it is not a City document. Ms. Farrell added that an additional item to discuss in November is the Oak Management Plan between the City and MSPC. Mr. Slater added that MSPC's purview does not extend to the oak grove, but the City is allowing the Conservancy to participate in the plan.

It was agreed that the November meeting will focus on items related to trees.

c. Capital Improvement Program (CIP) Update – Tammi Starrs, Public Works Program Manager II

Ms. Starrs wanted to introduce herself to the Board and let them know that she will be attending Board meetings each month, and as appropriate, will update the Board on the CIP program as it moves forward in 2019.

d. Park Operations and Recreation Services Update – Jennifer Kellar

Ms. Kellar updated the Board on completed projects. Member Dukes asked about a pre-hire process for Tom Beatty, Horticulturalist, who will be retiring next spring. Ms. Kellar said she'll start the process in October to hire someone to work with Tom prior to his retirement.

e. Parks Planning Update – Patricia Farrell

Status of Riverfront Park Master Plan

Ms. Farrell reminded the Board of the third public meeting taking place on September 18 at Pringle Community Hall beginning at 6:00 p.m. There is a City Council work session on the Plan on September 24, and

then the Plan will come to SPRAB on October 11, where the Board may receive public comment. Following the Board's recommendation, the Plan will be presented to City Council on November 13.

f. Recreation Services Update – Becky George

Ms. George said she is already busy scheduling for 2019 and will end this year with 420 events. The tree lighting event is coming up on November 30.

7. NEXT MEETING

The next meeting will take place October 11, 2018 at 5:30 p.m.

8. ADJOURN

The meeting adjourned at 7:10 p.m.