

**MINUTES**  
**Housing Advisory Committee**  
**March 26, 2018**  
Robert Lindsey Tower Community Room  
370 Church Street SE

1. Call to Order and Roll Call

The meeting was called to order at 12:04 p.m.

Committee Members Present: Mark Cusick, Carl Cramer, Stephen Gay, Mark Knecht, Sarah Owens.

Committee Members Absent: Kim Lemman, Ann Marie Andrews, Joey Gomez

Staff Present: Andy Wilch, Debby Garrison, Kellie Battaglia, Pamala Garrick  
Christine Jeffries, Sonya Ryland

Guests –Leilani Slama, Salem Health Foundation; Bryce Peterson, Salem Health Foundation; Anonymous Citizen

2. Check Presentation from Salem Health

Representatives from Salem Health Community Partners presented a \$50,000 grant to support the Housing Rental Assistance Program (HRAP) program. The Community Partnership Grants provide financial assistance to programs that promote the health and wellbeing of the community.

3. Approval of Minutes

a. December 7, 2017

**Motion:** Motion to approve December 7, 2017 minutes

**Motion by:** Committee Member Knecht

**Seconded by:** Committee Member Owens

**Vote:** Aye, Unanimous

**Motion Carried.**

b. February 26, 2018

**Motion:** Motion to approve February 26, 2018 minutes

**Motion by:** Committee Member Cramer

**Seconded by:** Committee Member Owens

**Vote:** Aye, Unanimous

**Motion Carried.**

4. Reports

Kellie Battaglia gave an update on the HRAP program's success. The program currently has 43 formerly homeless clients housed and 77 enrolled. The program is currently staffed with 2 case managers. The City has committed to funding 2 additional case managers. Recruitment for the new positions will begin on April 2nd.

4. Public Comments

Anonymous Citizen addressed the Committee regarding SHA's rules requiring a 12 month lease for the first year. Anonymous Citizen believes that the requirement is forcing her to live in an unhealthy situation. The interactions with her landlord has cause Anonymous Citizen to feel great anxiety. Anonymous Citizen believes a 30-day requirement is more reasonable.

5. Action Items

- a. Recommend to the Housing Commission to hold a public hearing for the authorization of an exemption from the competitive bidding process, and authorizing alternative methods for contracting public improvement contracts for renovation of affordable housing projects.

Andy Wilch explained the exemption request and why it's needed. The committee discussed whether the exemption was necessary and what benefits could be gained by having an exemption.

**Motion:** Motion to recommend to the Housing Commission to hold a public hearing for the authorization of an exemption from the competitive bidding process, and authorizing alternative methods for contracting public improvement contracts for renovation of affordable housing projects.

**Motion by:** Committee Member Owens

**Seconded by:** Committee Member Knecht

**Vote:** Aye: Members Cusick, Knecht, Cramer, Owens

Nay: Member Gay

**Motion Carried.**

- b. Recommend to the Housing Commission approval for the Salem Housing Authority to apply for and accept 9% Low Income Housing Tax Credits for the Public Housing Rental Assistance Demonstration.

Andy explained the need for the tax credits. Working with consultant- the application is due in mid-April.

**Motion:** Motion to recommend to the Housing Commission approval for the Salem Housing Authority to apply for and accept 9% Low Income Housing Tax Credits for the Public Housing Rental Assistance Demonstration.

Andy explained the need for the tax credits. Working with consultant- the application is due in mid-April.

**Motion by:** Committee Member Owens

**Seconded by:** Committee Member Knecht

**Vote:** Aye, unanimous

**Motion Carried.**

6. Old and/or New Business.

Nominate Chair and Vice Chairpersons

**Motion:** Nominated Mark Cusick as Committee Chairperson and Carl Cramer as Committee Vice Chairperson.

**Motion By:** Member Owens

**Seconded by:** Member Gay

**Vote:** Aye, Unanimous

**Motion Carried.**

8. Scheduling

Next meeting April 23, 2018.

9. Adjournment

Meeting adjourned 12:43 p.m.