

MINUTES
Housing Advisory Committee
April 23, 2018
Robert Lindsey Tower Community Room
370 Church Street SE

1. Call to Order and Roll Call

The meeting was called to order at 12:05 p.m.

Committee Members Present: Mark Cusick, Stephen Gay, Mark Knecht, Sarah Owens, and Kim Lemman.

Committee Members Absent: Ann Marie Andrews, Joey Gomez, Carl Cramer

Staff Present: Kellie Battaglia, Dominique Donaho, Debby Garrison

Guests – Anonymous Citizen

2. Approval of Minutes

a. December 7, 2017

Motion: Motion to approve March 26, 2018 minutes

Motion by: Committee Member Knecht

Seconded by: Committee Member Owens

Vote: Aye, Unanimous

Motion Carried.

3. Reports

a. Kellie Battaglia gave an update on Salem Housing Authority's Partnership with Salem Health to provide medical respite units at 4107 Fisher Road NE, Salem. Ms. Battaglia discussed details on the partnership's plans and goals. She reported that Salem Housing Authority will manage the building, NW Human Services will act as the service provider, Salem Health will be the only entity referring clients to respite care, and there will be 24-hour staffing.

4. Public Comments

Anonymous Citizen addressed the Committee regarding the current payment standards, the lack of security deposit funding and the current one-year lease requirement.

5. Action Items

a. Approve and forward recommendation to the Salem Housing Commission for consideration and approval of revisions to the Salem Housing Authority's Admissions and Continued Occupancy Policy for Public Housing.

Dominique Donaho explained the single change is any family who makes more than the low income limit at their annual recertification will be terminated from assistance. Currently the termination takes effect after the second annual recertification. Ms. Donaho further explained that this change effects only 11 families and they will have ample notice of the termination.

Motion: Motion Approve and forward recommendation to the Salem Housing Commission for consideration and approval of revisions to the Salem Housing Authority's Admissions and Continued Occupancy Policy for Public Housing.

Motion by: Committee Member Gay
Seconded by: Committee Member Lemman
Vote: Aye, Unanimous
Motion Carried.

- b. Open the 45-day comment period for revisions to the PHA plan and CFP 5 year plan.

Motion: Motion to open the 45-day comment period for revisions to the PHA plan and CFP 5 year plan.

Kellie Battaglia explained the PHA and CFP 5 year plan are required to be approved annually. The only revision is to the Admissions and Continued Occupancy portion described in agenda item 5 b.

Motion by: Committee Member Owens
Seconded by: Committee Member Gay
Vote: Aye, unanimous
Motion Carried.

6. Old and/or New Business.
Ms. Donaho gave a status update for the Fair Housing Assessment. She explained that public housing agencies are not currently required to perform the assessment. Prior discussions and cooperative planning have stalled. An update will be brought back to the Committee if the status changes.
8. Scheduling
Next meeting May 29, 2018.
9. Adjournment
Meeting adjourned 12:42 p.m.