

**Salem Public Library Advisory Board
Wednesday, November 10, 2021**

A [full recording of the current meeting](#) is available.
Lois called the meeting to order at 5:30p.m.

CALL TO ORDER

Members present: Gretchen Coppedge, Katherine Daniels (Vice Chairman), Bill Distad, Sarah Bishop, Francine Boulosa, Denise Duren, Stephen Rosen, Lois Stark (Chairman), Callen Sterling

ATTENDANCE

Members absent: none

Guests: Carol Voeller (Friends of Salem Public Library), Michelle Teed (City of Salem Attorney)

Library staff members: Norm Wright, Kim Carroll, Sonja Somerville, Clarissa Maciel-Garibay

The following individual provided public comment via email:
(The written comment is available via the recording link displayed above.)
Jim Scheppke, 1840 E. Nob Hill SE

**APPEARANCE OF
INTERESTED
CITIZENS AND
PUBLIC COMMENT**

Minutes were reviewed for October. Gretchen moved and Steve seconded that minutes be approved as amended. Motion carried.

**APPROVAL OF
MINUTES**

**INFORMATION
ITEMS**

Teen Services Librarian, Sonja Somerville, and Teen Advisory Board (TAB) Member, Cady McManus provided an update on recent TAB activities. The Take What You Need project is going well. Personal care items are available in clear-pocket holders in Floor 1 bathrooms at the Main Library.

TAB Report

No written report was submitted to the agenda packet for the current meeting. Lois shared a verbal report on recent LAB Chair activities. Norm shared that Sarah Strahl resigned as the City Librarian and is grateful for her time with the city. The library will soon begin the recruitment process for the City Librarian position.

Chair's Report

Kim answered questions from the group regarding the November City Librarian's Report.

**City Librarian's
Report**

Carol shared a report on the Friends of Salem Public Library activities. The Friends board will be forming committees at the next meeting and the five new boards members will be participating as well.

Friends Report

Gretchen shared a report on Salem Public Library Foundation activities. On behalf of the Foundation Gretchen thanked LAB for the \$5000 donation LAB made.

Foundation Report

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DISCUSSION ITEMS

Michelle shared an ethics presentation with LAB and answered questions from the group. (The PowerPoint is available via the recording link displayed above.)

Ethics (Michelle Teed)

The Library Statistical Report was added as an attachment to the November LAB agenda packet. Kim answered questions from the group regarding the report.

Library Statistical Report (Christopher Rumbaugh)

Lois expressed interest in having several LAB members attend the Public Library Association Conference that will be held in Portland, Oregon in 2022.

Public Library Association Conference (Lois)

Lois shared information regarding fine free libraries. Kim will be providing a presentation to LAB on this topic at the January 12th, 2022 LAB meeting.

Fines (Lois)

Denise provided a list of wild ideas that is available in the November 2021 LAB agenda packet. LAB will be analyzing the list and will discuss their top favorite ideas during the January 12th, 2022 LAB meeting.

Wild Ideas (Lois)

Katherine shared that the city is moving quickly with the approval of potential projects in the capital improvement bond. She expressed interest in Salem Public Library expanding with branches through this bond.

Branch Libraries (Lois)

ACTION ITEMS

Stephen moved that LAB strongly recommends the city include funding for branch libraries in the northeast and south or southeast for underserved city patrons in the bond issue. Motion passed with the absence of Bill Distad for the vote.

Branch Libraries

Gretchen moved to approve the 2022 LAB Calendar and Stephen seconded. Motion passed with the absence of Bill Distad for the vote.

2022 LAB Calendar

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, January 12, 2022 5:30 PM, via ZOOM. The meeting adjourned at 7:08p.m.

NEXT MEETING & ADJOURNMENT

Submitted by: Clarissa Maciel-Garibay, Staff Assistant