



Salem Public Library Advisory Board

Salem Public Library

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-588-6071 (TTD/TTY 503-588-6439) at least two business days in advance.

Salem Public Library Advisory Board

Board Members

Francine Boullosa
Gretchen Coppedge
Katherine Daniels
Bill Distad
Louise Newswanger
Sigrid Olsen
Jeffrey Skrysak
Lois Stark
Callen Sterling

City Staff

Sarah Strahl, City Librarian
Clarissa Maciel-Garibay, Staff Assistant

Next Meeting: Wed., Jul. 8, 2020

www.cityofsalem.net

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Meeting Agenda

Wednesday, June 10th, 2020

5:30 p.m. – 7:00 p.m. Virtual Meeting

The meeting will be available on

<https://www.youtube.com/channel/UCuw7eUMqW0fgwHhj8h1ECIQ>

1. Call to Order
2. Approval of Minutes
 - Wednesday, May 13th, 2020
3. Public Comment

Appearance of persons wishing to address the Board can send an email to spladmin@cityofsalem.net
4. Information Items
 - Teen Advisory Board (TAB) update
 - Chair's report
 - City Librarian's report
 - Friends of SPL report
 - SPL Foundation report
5. Discussion Items
 - Guidelines for use of LAB funds (Lois)
 - Board Bylaws concerning the library budget (Lois)
 - Library Parkade Options (Sarah)
6. Action Items
 - Bylaw language
7. Miscellaneous Board Items
 -
8. Adjournment

Staff News

Amazing genius staffers

A contactless curbside pickup pilot began Tuesday, May 26. More info about the pilot is in the General section of the report. Thank you to Matt Hunsinger, Laurel Pick and Andy Alvarez for their fantastic planning, innovation and execution of setting up and using Sign-up Genius for patrons to schedule their pickups. Thank you to Armando Trujillo and Bridget Rogers for their role in getting Contactless Curbside and other information out to our Salem community.

Thank you to all of our staff for their tireless efforts to help patrons no matter the situation! They are doing a great job of working from home not only in direct patrons services with phone, email, and chat reference but also in creating online events and engagements for patrons. More about this in the “Events” section of the report.

Sprinkles Grant Recipients

The Salem Public Library Foundation awarded four exciting project grants in June. Kudos to Ashley Folgate, Armando Trujillo, Dan Johnson, and Heather Yehnert for their great ideas to improve Salem Public Library services to our community!.

Front Porch Service - Ashley Folgate requested funds to purchase supplies that will be used to provide contactless library materials delivery to Salem Public Library homebound patrons. This program is a partnership with the Assistance League of Salem Keizer.

Library Service in Your Language - Armando Trujillo requested funds to purchase two Real Time translation devices that allow staff to assist patrons in the moment who speak languages unknown to the staff member. This will be especially useful when providing welcoming library assistance in languages other than English and Spanish.

Virtual Animal Crossing Library - Dan Johnson requested funds to purchase a Nintendo Switch system and “Animal Crossing” game to enhance our Virtual Library engagement through this popular interactive online game. Once we are back to normal operations, the Nintendo Switch system will reside in the Teen area, eventually replacing an older gaming system for teens.

Mobile Volunteer Station - Heather Yehnert requested funds to purchase a rolling cart with locking storage underneath that will allow Youth Services volunteers to work on projects in various locations. These carts will increase flexibility at Broadway and when library services return to the renewed Main Library. The Foundation liked the idea so much, they funded two! Until volunteers are back in the Library, these carts will be used to allow staff to socially distance while they work on projects at the Library.

Library Spaces

Seismic News

Construction is ongoing and on schedule. Here's some pictures of the progress from this past week. (Photo credit to Library IT David Muller)



David got a picture of the rebar skeleton that goes into the seismic shear wall. He also captured the City Librarian in construction site safety gear taking photos so you can see the scale. The image below this is one of the shear wall sites in the library.



Parking Structure Update

Work has been ongoing with the conversation about how to best approach parking in the Library Parkade when construction is complete and SPL is back at home in the renovated Main Library. For LAB member consideration please see the following three options:

Options	Pros	Cons
Solar Powered Kiosk(s)	<ul style="list-style-type: none">● revenue potential● flexible in implementation● known solution used elsewhere in city	<ul style="list-style-type: none">● cost of kiosks/install● extra step before entering library● maintenance/service of kiosks
3 Hour Signs	<ul style="list-style-type: none">● known solution used elsewhere in city● no equipment maintenance● helps keep lot from being misused	<ul style="list-style-type: none">● cost of signs/install● what do patrons who want to stay longer than 3 hours do?● enforcement● no revenue
Free unlimited parking	<ul style="list-style-type: none">● easiest and most cost efficient● patrons can stay at library as long as desired● matches West Salem	<ul style="list-style-type: none">● potential for misuse of library parking● no revenue● political ramifications

Collections

Restarting physical materials processes while bulking up virtual services

Technical Services staff return to the West Salem Library Branch on June 8th to resume ordering, receiving and processing physical library materials. eBook and eAudiobook usage continues to increase and e-materials purchasing has been increased to keep up with demand. Courier services from CCRLS have not yet resumed. When they do this will help get materials processing and services more normalized as well.

Events

Summer Reading and More!

Food For Fines

Salem Public Library began a virtual Food For Fines on May 15 and the event will continue through June 15. For every dollar donated to Marion Polk Food Share, the Library takes \$5 off of overdue fines on a patron's account. Marion-Polk Food Share has received at least \$3000.00 in monetary donations from the program so far.

Summer Reading Club, "Imagine Your Story" Virtual Edition!

Robust online sign-ups on the *Beanstack* platform began Tuesday, June 2nd. As of 10:30 a.m. June 3rd, there were 477 kids, 195 teens and 303 adults (nearly 1,000 people) participating!

Thanks to the Oregon State Library for accepting delivery and storing the 4,500 Summer Reading backpack prizes that will be awarded to Salem youth summer reading club finishers. The Summer Reading Club prize backpacks arrived June 2nd!

Virtual Storytimes in English and Spanish continue through the summer.

StoryWalk - Experience a picture book as you walk along a park path. Begins June 23 at Bush Park (*confirmation pending*)

Online challenges: Emoji Book Titles (early June); Readerville Library Murder Mystery (mid June); Blank Book Covers Contest (late June)

Quaran-Teen Book Chat - 3-4 p.m. Wednesdays on Zoom - This casual chat group focuses on a different book, book series, or book type each week.

Bucket of Words Teen Writing Group – 4-5:30 p.m. June 19, July 17, and August 21 on Zoom - Meetings include writing prompts for individual or group writing and option time for sharing.

Teen Jackbox Game Night on Zoom – 6-8 p.m. June 18 and July 16 on Zoom - Teens are invited to login and spend an evening playing hilarious Jackbox games like Quiplash, Fibbage, Guesspionage, Bracketeering, and Split the Room. Each game starts with a tutorial and is easy to learn for new players.

Rainbows & Unicorns Teen Art Nights – 6-8 p.m. June 23 and July 21 on Zoom - Teens are invited for two very chill nights of chatting on Zoom while creating art. Bring your own supplies to create art that makes

July/ August Preview:

Summer Fun Scavenger Hunt - All Ages July

Events continued

Take and Make Craft Kits - All Ages, different kits for children, teens and adults.

“Dragons” Interactive Show by ScienceTellers - Children/ Families 11 a.m. Wednesday, July 29

Interactive Imagine Your Story 2020 Short Story Contest for Teens and Adults - Entries due: July 15 Winners announced: August 20 - Cash prizes will be awarded in each of three categories (Middle School, High School, and Adult). Prizes awarded are \$50 for first place; \$20 for second place; and \$10 for third place. Prizes are sponsored by the Friends of Salem Public Library.

Teen Movie Nights on Zoom – 6-8 p.m. July 2 and July 30 - Hang out online and watch a movie together. Mics will be muted, but watchers can use chat to share comments about the movie and compare favorite characters, lines and scenes from the movie.

Virtual Teen Talent Showcase - 6 p.m. Thursday, August 6; Livestream on YouTube - Keeping our annual Teen Talent Showcase tradition alive, Teen Scene will host a livestream premiere of videos submitted by local teens sharing their best talent.

General Library News

Unfolding return to physical services

For the past two weeks the Library has been testing Contactless Curbside Pick-Up. This new library service allows Salem patrons to pick-up library materials placed on hold. Cardholders within the Salem city limits can [schedule a time](#) to pick-up their holds. Holds Pick-Up is limited to 10 items per card. Holds are placed in protective bags and placed outside on the “Holds Pick-Up Table” located next to the Broadway location’s book drop at the patron’s scheduled pick-up time. The service has been well received by patrons who are picking up their holds that were already on the shelves. Soon it will be more broadly rolled out.

Please note, the Library is not accepting returned materials yet and due dates have been extended accordingly. Plans are in the works for when/how the Library will accept returned materials.

Curbside service is offered by appointment Tuesday - Saturday:

Tue, Thu, Fri & Sat 11:00 AM to 3:00 PM

Wed 2:00 PM to 6:00 PM.

Proposed Wording Change to Library Advisory Bylaws

Background:

Discussion has ensued at past Library Advisory Board meetings about the need to have a nominating committee (as indicated in the bylaws.) In the past the actual practice has often been to simply nominate from the floor at the September meeting. At the Library Advisory Board Meeting on May 13th, 2020 the following changes to the Board's bylaws were proposed to:

Article III
Officers
Section 6.

Original Bylaw wording:

A nominating committee shall be appointed by the Chair in June and shall present a slate of officers at the September meeting. Additional nominations may be made from the floor at that time.

Suggested Changes:

"Shall be appointed by the Chair in June" changed to "may be appointed by the chair in June." From "Shall present" to "may present a slate of officials at the September meeting." Also removal of the word "additional" from the second sentence.

Final Wording for adoption into the bylaws:

A nominating committee may be appointed by the Chair in June and may present a slate of officers at the September meeting. Nominations may be made from the floor at that time.

Chair's Report for LAB Meeting

June 10, 2020

My board report for this meeting will be the guidelines that I have written for the board to consider concerning the use of LAB funds.

These guidelines are ONLY a draft for your discussion. Changes in language, content, and additions are requested. These three guidelines are just a way to get the conversation started.

Guidelines for Use of LAB funds

1. The Board will give priority to fund projects that promote and align with the Salem Library Strategic Plan goals.
2. The Board will give priority to projects of our library partner organizations: The Salem Public Library Foundation and the Friends of the Salem Library.
3. The Board will seek to use LAB funds for innovative and expansive programs at the Salem Public Library.

These guidelines will be an agenda item at our meeting on June 10.

Submitted,
Lois Stark

Salem Public Library Foundation Report

June 2, 2020

The Foundation met via Zoom on Thursday, May 28, 2020. The main item on the agenda was a review of current financial status and passing the FY 20-21 budget. The finances of the SPLF are in good shape.

The Foundation is very engaged in library programming. They will continue to make adjustments as the library closure due to Covid 19 continues, but strongly support the Summer Reading Program, Sprinkles Grants, and Salem Reads, in addition to the generous contributions to the Retrofit project.

The Foundation announced the 2021 Salem Reads title will be WALKING WITH PEETY: The Dog Who Saved My Life by Eric O'Grey.

Louise Newswanger