

**Salem Public Library Advisory Board
Wednesday, November 13, 2019**

A [full recording of the current meeting](#) is available.
Lois called the meeting to order at 5:29 p.m.

CALL TO ORDER

Members present: Lois Stark, Louise Newswanger, Gretchen Coppedge, Sigrid Olsen, Katherine Daniels, Callen Sterling, Jeffrey Skrysak, Bill Distad

ATTENDANCE

Members absent: Francine Boullosa (excused)

Guests: Talia Ruehr (Teen Advisory Board), Cady McManus (Teen Advisory Board)

Library staff members: Sarah Strahl, Sonja Somerville, Clarissa Maciel-Garibay

None.

APPEARANCE OF INTERESTED CITIZENS AND PUBLIC COMMENT

Minutes were reviewed for October 9th, 2019. Lois moved and Jeffrey seconded that minutes be approved with the changes requested. Motion carried.

APPROVAL OF MINUTES

INFORMATION ITEMS

Talia and Sonja shared a holiday video that will air soon on CCTV. Cady shared that there were 751 visitors at the Haunted House last month.

TAB Report

Lois shared she is removing parking as a discussion item from future agendas. She will be forming a parking committee and board members are welcome to participate.

Chair's Report

Sarah shared the Broadway Library will hold approximately 22,000 items on the shelves. Sarah said the educator card will allow schools to take materials for the duration of the Seismic Project. Sarah shared that the Preliminary State report is sent digitally by filling out a form. Sarah answered questions from the LAB on topics including: report verbiage, statistics, and procedures.

City Librarian's Report

Sigrid shared that the Friends Booksale was successful. No Friends report was shared at the current meeting.

Friends Report

No Foundation report was shared at the current meeting. Louise said there will be a book give away for the Salem Reads 2020 book on December 10th, 2019. The author night will be February 1st, 2020 at the Grand Theatre. The author will be visiting Mc Kay High School.

Foundation Report

Sarah shared updates on the Seismic Upgrade Project. Sarah answered questions from the LAB on topics including: book drop, library interior colors, and services closing.

Seismic Upgrade Project update

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DISCUSSION ITEMS

Lois said she would like multiple avenues to communicate to the public the move to the interim location. Sarah said book marks are being made to put in the books when people pick up their holds to inform them of the move.

Publicity Timeline for Library move (Lois)

Sarah shared she wants the interim Library hours to be sustainable. She held several meetings with library staff to receive their feedback. Bill said library staff have a better idea of what the hours should look like to meet patron needs than LAB members would. The other LAB member agreed with Bill.

Library Hours (Sarah)

Katherine shared with LAB the comprehensive plans of other libraries in the area including: Corvallis, Hillsboro, Newport. She said that these libraries are similar in size to the Salem Public Library and that not all city libraries have compressive plans. Lois said that there should be a December meeting to give LAB members more time to go over each library's plan.

Comprehensive plan policies to support Library (Katherine)

Lois proposed the idea of a December meeting for December 11th, 2019. Katherine moved and Gretchen seconded that there be a December meeting. Motion carried.

ACTION ITEMS

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, December 11th, 5:30 PM, in the Board Room. The meeting adjourned at 7:05p.m.

NEXT MEETING & ADJOURNMENT

Submitted by: Clarissa Maciel-Garibay, Staff Assistant