

**Salem Public Library Advisory Board  
Wednesday, May 9, 2018**

Harry called the meeting to order at 5:31 PM.

**CALL TO ORDER**

**Members present:** Bill Distad, Harry Iwatsuki, Louise Newswanger, Lois Stark

**ATTENDANCE**

**Members absent:** Sigrid Olsen, Jeff Skrysak (excused), Callen Sterling, Nick Wood (excused)

**Guests:** none

**Library staff members:** Emily Cable, Lilly Gamaney

None.

**APPEARANCE OF  
INTERESTED  
CITIZENS AND  
PUBLIC COMMENT**

Minutes were reviewed for April 11, 2018. Motion to approve minutes will be moved to next meeting as a quorum was not present at the current meeting.

**APPROVAL OF  
MINUTES**

**INFORMATION  
ITEMS**

In the absence of the group's chair, Nick Wood, no Chair Report was shared at this meeting.

**Chair's Report**

Emily shared an update on Library news in Danny's absence, which included the following:

**City Librarian's  
Report**

- New City Librarian, Sarah Strahl, will begin work on Tuesday, May 29;
- New college interns are being hired in circulation;
- Youth Services Library Assistant II Kathy Hand will be retiring at the end of May. Kathy has been working at the library since 1994 when she started at the West Salem Branch Library;
- Youth Services is recruiting for a new Library Assistant II to fill the upcoming vacancy left by Kathy Hand;
- West Salem Branch Library (WSBL) will be temporarily closed for some large-scale facilities maintenance work (e.g., replacement of siding, HVAC maintenance) in June or early July. WSBL may be closed for this work for several weeks;
- Library staff are gearing up for the 2018 Summer Reading Club;
- Congratulations to Teen Librarian, Sonja Somerville, who received the statewide award for excellence in teen services at the annual Oregon Libraries Association conference;
- The library will partner with OrangeBoy, Inc. to complete a Community Needs Assessment focusing on the Library and its ongoing role in the community. Harry asked when the survey results will be presented. Emily said that September is the goal.
- 218 Adult Reading Challenge has launched with over 150 registrants;
- A project website for the library bond project has been launched and can be found on [www.salemlibrary.org](http://www.salemlibrary.org)

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Emily confirmed that new City Librarian, Sarah Strahl, will attend the next LAB meeting. Lois asked for an update on the action to remove children's collections fines and fees recommended to City Council by LAB at a recent meeting. Emily shared that the City's Budget committee is meeting tonight, Wednesday, May 9, and it is on their agenda to discuss this proposed action. Lois asked if City staff were able to provide a daily snapshot of parking revenue generated by the Library parkade. Emily said she did not have that information at the current meeting (see more about this topic under Discussion Items). Harry asked if there will be bookmobile outreach in summers like there has been in the past at Salem Saturday Market. Lois suggested that the Bookmobile could visit parks. Louise suggested that the Bookmobile could visit the World Beat festival.

In the absence of the group's liaison to the Board of the Friends of the Salem Public Library, no Friends Report was shared at this meeting. Louise said she will attend the next Friends meeting on May 17 to follow up on the liaison relationship between both boards.

Lois said that the SPLF Board has picked a book for Salem Reads 2019, *Good Morning Midnight* by Lily Brooks-Dalton. Lois said the SPLF Board is working on ongoing board development and working to add new board members with community and business ties.

No Teen Advisory Board report was shared at this meeting.

Emily shared estimated costs to offset parking on Saturdays and said that Danny had met with Norm to discuss the LAB group's suggestion that LAB-stewarded funds be used to offset parking fees on a temporary basis. Emily reported that Norm said a better long-term option could be funding some kinds of parking upgrades that would be implemented during the bond build out (kiosks, self-serve permitting machines, validation, etc.). Lois said she would still like to see a daily snapshot of parking revenue from the Library garage. Lois said she would try to produce an estimate of this figure using the annual revenue report. Lois said she would like to see this topic on the agenda at the next LAB meeting.

The group decided not to discuss this item at the current meeting in Jeff's absence. The topic will be reassigned to the June 2018 LAB meeting.

None.

None.

The next board meeting will be held on Wednesday, June 13, 2018 5:30 p.m., in the Board Room. The meeting adjourned at 6:08 p.m..

**Friends Report**

**Foundation Report**

**TAB Report**

**DISCUSSION ITEMS**

**Funding for parking  
(Lois)**

**LAB support during  
bond construction  
(Jeff)**

**ACTION ITEMS**

**MISC BOARD ITEMS**

**NEXT MEETING &  
ADJOURNMENT**