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**City of Salem Sustainable Services Revenue Task Force  
Minutes**

**DATE: OCTOBER 30, 2018**

**CHAIRPERSON:** Mayor Bennett

**PLACE:** Council Chambers

**STAFF LIAISON:**

Kelley Jacobs, Budget Officer

503-588-6049

[kjacobs@cityofsalem.net](mailto:kjacobs@cityofsalem.net)

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**Members Present:**

Mayor Bennett  
Councilor McCoid-Vice Chair  
Councilor Ausec  
Member Antonia Decker  
Member Mike Erdmann  
Member Theresa Haskins  
Member Dayna Jung  
Member Raquel Moore-Green  
Member Monica D. Pacheco  
Member Kasia Quillinan  
Member Ray Quisenberry  
Member Dan Wellert

**Staff Present:**

Kacey Duncan, Deputy City Manager  
Kelley Jacobs, Budget Officer  
David Lacy, Financial Operations Manager  
Ryan Zink, Budget Analyst  
Kali Leinenbach, Budget Analyst  
Josh Eggleston, Budget Analyst  
Samantha Naluai, Management Analyst  
Kelli Blechschmidt, Administrative Analyst

**Members Absent:**

Member Britni Davidson-Cruickshank  
Member Jesse Gasper

**1. CALL TO ORDER: 6:03pm – Quorum**

**2. APPROVAL OF MINUTES:**

- a. October 15, 2018

**3. PUBLIC COMMENT:**

- a. None

**4. ACTION ITEMS:**

- a. A motion was made by Councilor McCoid to approve the October 15<sup>th</sup>, 2018 meeting minutes. Motion was seconded by Councilor Ausec.

The motion carried by the following vote:

**Aye:** 12

**Nay:** 0

**Absent:** 2- Davidson-Cruickshank, Gasper

**Abstain:** 0

## 5. INFORMATION ITEMS:

- a. Staff Presentation by Kacey Duncan, Deputy City Manager, on General Fund outlook, Revenue Options Survey results, methodology and next steps.

Questions or Comments by: Mayor Bennett, Councilor McCoid, Member Haskins, Member Wellert, Member Quillinan.

Staff Responses: Deputy City Manager Duncan, Budget Officer Jacobs, Financial Operations Manager Lacy.

- b. Staff Presentation by Samantha Naluai, Management Analyst, on the revenue option of a City Operating Fee on the utility bill.

Questions or Comments by: Mayor Bennett, Member Erdmann, Member Haskins, Member Jung, Member Pacheco, Member Moore-Green, Member Quillinan, Member Quisenberry, Member Wellert

Staff Responses: Deputy City Manager Duncan, Financial Operations Manager Lacy

- c. Staff Presentation by Josh Eggleston, Budget Analyst, on the revenue option of a Construction Excise Tax.

Question or Comments by: Mayor Bennett, Councilor Ausec, Member Erdmann, Member Haskins, Member Jung, Member Moore-Green, Member Pacheco, Member Quillinan, Member Quisenberry, Member Wellert,

Staff Responses: Deputy City Manager Duncan

- d. Staff Presentation by Josh Eggleston, Budget Analyst, on the revenue option of a Payment in Lieu of Taxes.

Questions or Comments by: Mayor Bennett, Member Decker, Member Erdmann, Member Haskins, Member Moore-Green, Member Quillinan.

Staff Response: Management Analyst Naluai

- e. Staff presentation by Kelli Blechschmidt, Administrative Analyst, on the revenue option of a Payroll Tax.

Questions or Comments by: Mayor Bennett, Member Decker, Councilor McCoid, Member Moore-Green, Member Pacheco, Member Quisenberry, Member Wellert

Staff Response: Deputy Manager Duncan,

- f. Staff presentation by Kali Leinenbach, Budget Analyst, on the revenue option of a Local Gas Tax.

Questions or Comments by: Member Haskins, Member McCoid, Member Quillinan.

- g. Staff presentation by Samantha Naluai, Management Analyst, on the revenue option of a Local Option Levy.

Questions or Comments by: Member Erdmann, Member Haskins, Member Quillinan.

## **6. SPECIAL ORDERS OF BUSINESS**

- a. Task Force Discussion of Revenue Options
  - 1. Task Force requests additional information on a City Operating Fee, a Payroll Tax and a Local Gas Tax to formulate a potential recommendation to the City Council.

## **7. ADJOURNMENT: 8:25 PM**

The next meeting of the Sustainable Services Revenue Task Force is Wednesday November 7<sup>th</sup>, 2018 at 6PM in Council Chambers.