
**City of Salem Sustainable Services Revenue Task Force
Minutes**

DATE: NOVEMBER 7, 2018

CHAIRPERSON: Mayor Bennett

PLACE: Council Chambers

STAFF LIAISON:

Kelley Jacobs, Budget Officer

503-588-6049

kjacobs@cityofsalem.net

Members Present:

Mayor Bennett
Councilor McCoid-Vice Chair
Councilor Ausec
Member Britni Davidson-Cruickshank
Member Antonia Decker
Member Mike Erdmann
Member Dayna Jung
Member Raquel Moore-Green
Member Monica D. Pacheco
Member Kasia Quillinan
Member Ray Quisenberry

Staff Present:

Steve Powers, City Manager
Kacey Duncan, Deputy City Manager
Kelley Jacobs, Budget Officer
David Lacy, Financial Operations Manager
Alicia Blaylock, Public Works Administration Manager
Ryan Zink, Budget Analyst
Kali Leinenbach, Budget Analyst
Josh Eggleston, Budget Analyst
Samantha Naluai, Management Analyst
Kelli Blechschmidt, Administrative Analyst

Members Absent:

Member Jesse Gasper
Member Theresa Haskins
Member Dan Wellert

- 1. CALL TO ORDER: 6:02pm – Quorum**
- 2. APPROVAL OF MINUTES:**
 - a. October 30, 2018
- 3. PUBLIC COMMENT:**
 - a. Mr. CJ Nelson of Coin Jam in regards to a Business License Program
 1. Questions or Comments by: Mayor Bennett, Councilor McCoid, Councilor Ausec
 - b. Mr. TJ Sullivan of Huggins Insurance in regards to a Business License Program
 1. Questions or Comments by: None
- 4. ACTION ITEMS:**
 - a. A motion was made by Mayor Bennett to approve the October 30th, 2018 meeting minutes. Motion was seconded by Councilor McCoid.

The motion carried by the following vote:

Aye: 11-Bennett, Ausec, McCoid, Davidson-Cruickshank, Decker, Erdmann, Jung, Moore-Green, Pacheco, Quillinan, Quisenberry,

Nay: 0

Absent: 3- Gasper, Haskins, Wellert

Abstain: 0

5. INFORMATION ITEMS:

- a. *Staff Presentation* by Kacey Duncan, Deputy City Manager, on the Task Force's previous meeting request for more information on Payment in Lieu of Tax, Local Improvement Districts and Urban Renewal Districts. Deputy City Manager Duncan also gave outline of staff reports and potential draft recommendations for City Council to be discussed.

Questions or Comments by: Mayor Bennett

Staff Responses: Kacey Duncan

- b. *Business License Program Recommendation*

Questions or Comments by: Mayor Bennett, Councilor Ausec, Councilor McCoid, Member Erdmann, Member Jung, Member Quillinan

Staff Responses by: None

1. A motion was made by Member Jung to remove a Business License Program from the list of potential recommendations to City Council. Motion was seconded by Councilor McCoid.

The motion was carried by the following vote:

Aye: 9-Bennett, McCoid, Davidson-Cruickshank, Decker, Erdmann, Jung, Moore-Green, Pacheco, Quisenberry

Nay: 2-Ausec, Quillinan

Absent: 3- Gasper, Haskins, Wellert

Abstain: 0

- c. *City Operating Fee Recommendation*

Questions or Comments by: Mayor Bennett, Councilor Ausec, Councilor McCoid, Member Davidson-Cruickshank, Member Decker, Member Erdmann, Member Jung, Member Moore-Green, Member Pacheco, Member Quillinan, Member Quisenberry

Staff Responses by: City Manager Powers, Deputy City Manager Duncan, Budget Officer Jacobs, Financial Operations Manager Lacy, Public Works Administration Manager Blaylock

- d. *Municipal Payroll Tax Recommendation*

Questions or Comments by: Mayor Bennett, Councilor McCoid, Member Davidson-Cruickshank, Member Decker, Member Erdmann, Member Jung, Member Moore-Green, Member Pacheco, Member Quillinan

Staff Responses by: City Manager Powers, Deputy City Manager Duncan, Budget Officer Jacobs, Administrative Analyst Blechschmidt

e. *Local Gas Tax Recommendation*

Questions or Comments by: Mayor Bennett, Member Ausec, Member Erdmann, Member Pacheco, Member Quillinan

Staff Responses by: Deputy City Manager Duncan

6. SPECIAL ORDERS OF BUSINESS:

a. Task Force Discussion of Revenue Options

1. Task Force requests additional information on a City Operating Fee, a Payroll Tax and a Local Gas Tax to formulate a potential recommendation to the City Council.

7. ADJOURNMENT: 8:20 PM

The next meeting of the Sustainable Services Revenue Task Force is Wednesday November 28th, 2018 at 6PM in Council Chambers.