



URBAN RENEWAL AGENCY URBAN DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503.588.6178 (TTD/TTY 503-588-6439) at least two business days in advance.

WEST SALEM REDEVELOPMENT ADVISORY BOARD

Board Members

Jeff Miller - Chair

Mark May – Vice Chair

Britni Davidson-Cruikshank

Kathy Goss

John Hannam

Tyler Jackson

Samantha Ross

Michael Ryan

Sean Enbom

Open – Business/Property in WSURA

Open – Resident in WSURA

City Staff

Tory Banford, Project Manager

Annie Gorski, Economic Dev. Manager

Therese Van Vleet, Staff Assistant

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades

Remember to declare potential or actual conflicts of interest prior to each item on the agenda.

MEETING AGENDA

Wednesday September 1, 2021 - 7:30 a.m.

Virtual Meeting

**Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online on [YouTube](#). Please submit written comments on agenda items by 5:00 p.m., or earlier, one day prior to the day of the meeting at WSRAB@cityofsalem.net.

1. OPENING EXERCISES
Call to order, roll call, welcome new members and visitors, introductions, and announcements
2. APPROVAL OF AGENDA
a. September 1, 2021
3. APPROVAL OF MINUTES
a. June 2, 2021 (mp3)
4. ACTION ITEMS
a. Election of WSRAB Chair/Vice Chair (Banford/All – 10 min)
5. DISCUSSION/INFORMATION REPORTS
a. City of Salem Climate Action Plan update and next steps (Banford/Patricia Farrell/All – 20 min)
b. City of Salem Economic Development Strategic Plan progress and next steps (Banford/Seth Lenaerts/All – 20 min)
c. Update on projects; 2nd St NW, sign options, and grants (Banford/All – 15 min)
d. Edgewater Partnership, West Salem Business Association, West Salem Neighborhood Association, Salem-Keizer School District updates (Banford/Ross/Goss/All – 5 min)
e. Next meeting topics (All – 5 min)
6. ADJOURN

Next Meeting: October 6, 2021



ACTION AGENDA/MINUTES WEST SALEM REDEVELOPMENT ADVISORY BOARD

Wednesday June 02, 2021, 7:30 a.m.
Virtual – Zoom - Online



<http://media.cityofsalem.net/meetings/audio/west-salem-redevelopment-advisory-board-audio-2021-06-02.mp3>
[YouTube UD Channel](https://www.youtube.com/watch?v=kEMrQ109cts&t=13s) – Meeting: <https://www.youtube.com/watch?v=kEMrQ109cts&t=13s>

1. **OPENING EXERCISES** 7:30 a.m. MP3 - 00:00:00
INTRODUCTIONS AND ROLL CALL: Jeff Miller-Chair, Mark May-Vice-Chair, Brandon Fahlman, John Hannam, Samantha Ross, Michael Ryan (left 8:00 a.m.) Britni Davidson-Cruickshank (left 8:00 a.m.)
MEMBERS ABSENT: Sean Enbom, Kathy Goss, Tyler Jackson
STAFF: Tory Banford, Therese Van Vleet-UD; Gretchen Bennett -CMO

2. **APPROVAL OF AGENDA** 00:01:20
Motion: Move to approve the agenda for June 02, 2021, as presented.
Motion by: Board Member May
Seconded by: Board Member Hannan
Action: Agenda for June 02, 2021, approved as presented.
Vote: Aye: Unanimous **MOTION CARRIES**

3. **APPROVAL OF MINUTES** 00:02:00
Motion: Move to approve the minutes for May 05, 2021, as presented.
Motion by: Board Member Davidson-Cruickshank
Seconded by: Board Member Ryan
Action: Approved the May 05, 2021, minutes as presented.
Vote: Aye: Unanimous **MOTION CARRIES**

4. **ACTION ITEMS** 00:02:30
None

5. **DISCUSSION/INFORMATION ITEMS**
 - City Efforts to Address Homelessness** 00:02:35
Presented by: Gretchen Bennett
Discussion: Miller, Bennett, Ross, Fahlman, Hannam, Banford, May

 - Edgewater Partnership, West Salem Business Association, and West Salem Neighborhood Association updates and the School District. Grant Updates.** 00:42:15
Presented by: All
Discussion: Ross, Miller, May, Hannam, Banford

 - July meeting cancellation and next meeting topics** 00:56:45
Presented by: All
Topics: *July meeting cancellation (tbd). West Salem sign (August).*
Discussion: Banford, Miller, May, Hannam, Ross

6. **ADJOURNMENT:** 8:33 a.m. **NEXT MEETING:** August 04, 2021 00:59:00

Transcribed by: Therese Van Vleet | Reviewed by Anita Sandoval | Edited by: Tory Banford

Election of Officers

Robert's Rules of Order – Chapter XIV – Nominations & Elections

Chair announces Election of Officers.

Chair calls for nominations* to fill the office of WSRAB “**Chair**” for one year.

1. A member would say “I nominate _____ for Chair.”
2. Once a nomination is made Chair says: “Member _____ has been nominated. **Do you accept the nomination? (Repeat for each nomination.)**
3. Chair asks “Are there any other nominations?” Continue with nomination for “Chair” until there are no more nominations. If none say: “Seeing there are no more nominations, **nominations are closed.**”
4. **The vote:** Announce the nominated persons: “Member _____ has been nominated for Chair. All in favor say aye, all apposed say neigh.”
 - a. If there is more than one nominee the **votes must be counted.**

Chair calls for nominations for “Vice-Chair”

1. A member would say “I nominate _____ for Vice-Chair.”
2. Once a nomination is made the Chair **restates who was nominated** and **asks them if they accept the nomination. For each nomination.** Member accepts the nomination or not.
3. Then the Chair says “**Are there any other nominations?**” Continue with nomination for “Vice-Chair” until there are no more nominations. If none, the Chair say “Seeing there are none, **nominations are closed.**”
4. **The vote:** Announce the nominated persons: “Member _____ has been nominated for Vice-Chair. All in favor say *aye*, all apposed say *neigh*.”
 - a. If there is **more than one** nominee the **votes must be counted.**

* A nomination is, in effect, a proposal to fill in the blank in an assumed motion “that _____ be elected to” the specified position...

- Hence you **do not need a motion stated, nor seconded.**
- BUT, **the nominee must accept the nomination before the vote.**
- Absent members can be elected if they have proclaimed ahead of time (email or over the phone) they would accept the nomination.