

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
September 17, 2020

COMMISSIONERS PRESENT

Carroll Cottingham
Jessica Curteman
Jennifer Maglinte-Timbrook
Patricia Mulvihill
Tracy Schwartz
Andrew Zimmerman
Russell Schutte, Vice-Chair
Jamie French, Chair

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Natasha Zimmerman, Deputy City Attorney
Zachery Cardoso, Recorder
Shelby Guizar, Recorder

COMMISSIONERS ABSENT

Kelly Thomas

Note: This meeting was held virtually to help stem the spread of the Covid-19 virus. All attendees were virtual.

1. CALL TO ORDER:

Chair Jamie French called the meeting to order at 5:30 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT: None

4. APPROVAL OF MINUTES

a. Minutes of August 20, 2020

Motion: Move to approve the minutes.

Motion by: Commissioner Schutte

Seconded by: Commissioner Maglinte-Timbrook

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, French, Maglinte-Timbrook, Mulvihill, Zimmerman, Schutte, Schwartz

Nay:

Absent: Thomas

Abstentions:

Action: Moved to approve the minutes.

VOTE:

5. ALTERATION REVIEWS

a. Major Historic Design Review HIS20-20 for 388 State St

REQUEST: Major Historic Design Review of a proposal to modify existing antennae, PRU's and Cabinets on the roof of Capitol Tower, a historic contributing resource in Salem's Downtown Historic District, located at 388 State Street (Marion County tax lot 073W27AB07200).

The Chair opened the public hearing at 5:33p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. There were none.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments, and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Adopt the facts and findings of the Staff Report and APPROVE the proposal with the following CONDITION:

Condition 1: Any new or replacement communication device(s), including but not limited to dishes, antennas, and associated equipment shall not exceed the total number and cumulative size of the dishes, antennas, and associated equipment currently approved for installation.

Questions for Staff by: Schutte, Curteman

Persons Testifying: Hannah Kamph on behalf of T-Mobile was present but did not provide testimony

Applicant: None

Questions for the applicant: None

Neighborhood Association: none

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the chair closed the public hearing at 5:44 p.m.

Motion: Move to approve Staff Recommendations.

Motion by: Commissioner Schutte

Seconded by: Commissioner Maglinte-Timbrook

Questions or Comments by: Schwartz

Vote:

Aye: Cottingham, Curteman, French, Maglinte-Timbrook, Mulvihill, Zimmerman, Schutte, Schwartz

Nay:

Absent: Thomas

Abstentions:

Action: Moved to approve Staff Recommendations.

VOTE:

Yes 8 No 0 Abstain 0 Absent 1 (Thomas)



6. ACTION ITEMS

7. DISCUSSION ITEMS:

- a.** Archaeology Month
 - i.** Putting together a postcard and collaborating with state agencies
- b.** Subcommittee Reports
 - i.** Survey and Inventory Committee: None
 - ii.** Heritage Tourism Committee: None
 - iii.** Education Committee: None
 - iv.** Economic and Recognition Incentives: None
- c.** For the Good of the order
 - i.** Commissioners would like to send a letter of support to fellow CLGs impacted by the recent fires
 - ii.** Amphitheatre construction has begun
 - iii.** Oregon Heritage News put out resource on wildfires, including success stories.

8. HISTORIC PRESERVATION OFFICER REPORT

- a.** Update on Code Amendment timeline

With no further business to discuss, the meeting was adjourned at 6:05 PM p.m.

Prepared by: *Zachery Cardoso, Recorder*

September 17, 2020

APPROVED: October 15, 2020