

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
January 21, 2021

COMMISSIONERS PRESENT

Carroll Cottingham
Jessica Curteman
Patricia Mulvihill
Tracy Schwartz
Kelly Thomas
Andrew Zimmerman
Russell Schutte, Vice-Chair
Jamie French, Chair

COMMISSIONERS ABSENT

None

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Thomas Cupani, Deputy City Attorney
Zachery Cardoso, Recorder

1. CALL TO ORDER:

Chair Jamie French called the meeting to order at 5:31 P.M.

Commissioner Schwartz moved to reorder the agenda to place item 3, Roll Call, before item 2, Elections. Schutte seconded. The motion passed unanimously.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT: None

4. ELECTIONS

2021 Officer Elections

a. Chair

Motion: Move to elect Tracy Schwartz as Chair of the Salem Historic Landmarks Commission.

Motion by: Commissioner French

Seconded by: Commissioner Schutte

Questions or Comments by: none.

Vote:

Aye: Cottingham, Curteman, French, Thomas, Zimmerman, Schutte, Mulvihill

Nay:

Absent:

Abstentions: Schwartz

Action: Move to elect Tracy Schwartz as Chair of the Salem Historic Landmarks Commission.

b. Vice-Chair

Motion: Move to elect Carroll Cottingham as Vice-Chair of the Salem Historic Landmarks Commission.

Motion by: Commissioner French
Seconded by: Commissioner Schutte

Questions or Comments by: none.

Vote:
Aye: Cottingham, Curteman, French, Schwartz, Thomas, Zimmerman, Schutte, Mulvihill
Nay:
Absent:
Abstentions:

Action: Move to elect Carroll Cottingham as Vice-Chair of the Salem Historic Landmarks Commission.

5. APPROVAL OF MINUTES

a. Minutes of December 17, 2020

Motion: Move to approve the minutes.

Motion by: Commissioner Zimmerman
Seconded by: Commissioner French

Questions or Comments by: none.

Vote:
Aye: Cottingham, Curteman, French, Mulvihill, Thomas, Zimmerman, Schutte, Schwartz
Nay:
Absent:
Abstentions:

Action: Moved to approve the minutes.

VOTE:
Yes 9 No 0 Abstain 0 Absent 0

6. DESIGN REVIEWS

7. ACTION ITEMS:

a. Evergreen Church Mitigation

Kimberli provided a short presentation on the Evergreen Church Mitigation plan from DevNW.

Adam Dallimore, 212 Main St. Springfield, Oregon 97477, on behalf of DevNW gave a little background on the organization and project.

Questions: Commissioner French, Schwartz, Thomas, Zimmerman, Curteman

Motion: Move to have Staff compose a letter with additional mitigation including RLS of the surrounding neighborhood and to include a digital component to the proposed mitigation

Motion by: Commissioner French

Seconded by: Commissioner Curteman

Amendment to Motion: Request additional on-site meaningful interpretation

Motion by: Commissioner Thomas

Seconded by: Commissioner Zimmerman

Vote:

Aye: Cottingham, Curteman, French, Mulvihill, Schwartz, Thomas, Zimmerman, Schutte

Nay:

Absent:

Abstentions:

Action: Move to have staff compose a letter with additional mitigation including RLS of the surrounding neighborhood, a digital component to the proposed mitigation, and meaningful on-site interpretation.

VOTE:

Yes 9 No 0 Abstain 0 Absent 0

b. 2020 Annual Report and 2021 Workplan

Questions: Commissioner French, Schwartz, Cottingham

Motion: Move to accept the annual report and workplan with suggested edits and forward to City Council.

Motion by: Commissioner French

Seconded by: Commissioner Schutte

Vote:

Aye: Cottingham, Curteman, French, Mulvihill, Schwartz, Thomas, Zimmerman, Schutte

Nay:
Absent:
Abstentions:

Action: Move to accept the annual report and workplan with suggested edits and forward to City Council.

VOTE:
Yes 9 No 0 Abstain 0 Absent 0

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8. DISCUSSION ITEMS:

- a. Photo Contest
 - i. Photo evaluation done by whole group, not subcommittee
 - ii. Subcommittee will evaluate renaming the contest, as well as looking over categories, advertisements, and prizes.
- b. Newsletter Assignments
 - i. National Register issue
- c. Workplan Assignments
 - i. Commissioners Thomas, French, Curteman, and Cottingham sign up for upcoming assignments
- d. Vietnam War Memorial Update
 - i. ORPD is accepting public comment on the project
- e. Bush Pasture Park Management Plan
 - i. Virtual public meetings done
- f. Update on All-Star Grant

9. HISTORIC PRESERVATION OFFICER REPORT

- a. Final meeting for Commissioner Schutte
- b. Welcome Thomas
- c. Chinese new year celebration information

With no further business to discuss, the meeting was adjourned at 6:48 p.m.

Prepared by: *Zachery Cardoso, Recorder*
January 21, 2021

APPROVED: February 18, 2021