

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
March 18, 2021

COMMISSIONERS PRESENT

Carroll Cottingham, Vice-Chair
Jessica Curteman
Jamie French
Brett Fuller
Steven Ponce
Tracy Schwartz, Chair
Kelly Thomas
Andrew Zimmerman

COMMISSIONERS ABSENT

Patricia Mulvihill

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Thomas Cupani, Deputy City Attorney
Zachery Cardoso, Recorder

1. CALL TO ORDER:

Chair Schwartz called the meeting to order at 5:30 P.M.

2. Roll call was taken and quorum was established.

3. PUBLIC COMMENT: None

4. APPROVAL OF MINUTES

a. Minutes of February 18, 2021

Motion: Move to approve the minutes.

Motion by: Commissioner Thomas

Seconded by: Commissioner Zimmerman

Questions or Comments by: Commissioner Schwartz

Vote:

Aye: Cottingham, Curteman, French, Fuller, Ponce, Schwartz, Thomas, Zimmerman

Nay:

Absent: Mulvihill

Abstentions:

Action: Moved to approve the minutes with corrections.

VOTE:

6. DESIGN REVIEWS

a. Historic Design Review –Case No. HIS21-01 for 296 14th St NE

Major Historic Design Review of a proposal to rehabilitate the enclosed porch (circa 1927) and kitchen (circa 1906) attached to the rear of the William H. Byrd house (1887), a historic contributing building within the Court Chemeketa District, on property zoned RD (Duplex Residential), and located at 296 14th St. NE 97301; Marion County Assessor Map and Tax Lot number: 073W26BA-11600

The Chair opened the public hearing at 5:33 p.m. and directed staff to read the applicable criteria into the record. The Chair asked if there were any conflicts of interest or exparte contacts. Commissioner French disclosed that their work office has reviewed this application, but did not personally review and can be impartial.

Kimberli Fitzgerald, Historic Preservation Officer, entered the Staff Report, all attachments and testimony into the record. Ms. Fitzgerald then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal.

Questions for Staff by: Commissioner French, Schwartz, Thomas, Curteman, Fuller, Ponce

Persons Testifying

- Connie Strong, 296 14th St NE, applicant

Questions for the applicant: Commissioner French, Curteman, Schwartz, Zimmerman

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: None

With no further questions, the Chair closed the public hearing 6:08 p.m. and the Commission proceeded to deliberations.

Motion: Move to approve staff recommendation.

Motion by: Commissioner Zimmerman

Seconded by: Commissioner Cottingham

Questions or Comments by: Commissioners Zimmerman, French, Cottingham, Schwartz

Vote:

Aye: Cottingham, Curteman, French, Fuller, Ponce, Schwartz, Thomas, Zimmerman

Nay:

Absent: Mulvihill

Abstentions:

Action: Moved to approve Staff recommendation.

VOTE:

Yes 8 No 0 Abstain 0 Absent 1(Mulvihill)

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7. ACTION ITEMS:
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8. DISCUSSION ITEMS:

- a) **Women's History Month Proclamation**
- b) **Workplan Assignment Updates and Check-In**
 - a. **April – Cultural Landscapes - Landscape Architecture Month**
 - b. **Walking Tour Plan**

Motion: Move to write a letter in support of additional grant application.

Motion by: Commissioner Thomas

Seconded by: Commissioner Cottingham

Questions or Comments by: None

Vote:

Aye: Cottingham, Curteman, French, Fuller, Ponce, Schwartz, Thomas, Zimmerman

Nay:

Absent: Mulvihill

Abstentions:

Action: Move to write a letter in support of additional grant application.

VOTE:

Yes 8 No 0 Abstain 0 Absent 1(Mulvihill)

- c) **Newsletter Update**

- 9. HISTORIC PRESERVATION OFFICER REPORT
 - a. NorthWest Archeology Conference, April
 - b. Vietnam Veteran's Memorial
 - c. Heritage Summit, April
 - d. Qing Ming Celebration

With no further business to discuss, the meeting was adjourned at 6:37 p.m.

Prepared by: *Zachery Cardoso, Recorder*
March 18, 2021

APPROVED: April 15, 2021