

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, April 27, 2022
TIME: 6:00 PM
CHAIRPERSON: Virginia Stapleton
PLACE: Virtual

STAFF LIAISON:
Josh Eggleston, Chief Financial Officer
503-588-6130
jeggleston@cityofsalem.net
Kali Leinenbach, Sr. Fiscal Analyst
503-588-6231
kleinenbach@cityofsalem.net

1. OPENING EXERCISES – Chairperson Stapleton called the meeting to order at 6:00pm

Members present: Stapleton, Tigan, W.Andersen, Phillips, Leung, Cohen, Gonzalez, Brown, Hoy, Nordyke, Sorce, Varney, Bennett, Vieyra-Braendle

Members absent: Shirack, T. Andersen, and Milton

Pledge of Allegiance by: Member Cohen

Chair Stapleton informed the Committee about the additions agenda submitted which included one staff report.

Motion: Move to approve the additions agenda of April 27, 2022 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Varney
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY

Virtual Appearance:

Jim Schepcke
Questions or comments by: Members Nordyke and W. Andersen, Vice-Chair Brown, Chair Stapleton

Topic:

Salem Public Library

3. MINUTES

- a. Minutes from April 27, 2022 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes from the April 27, 2022 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Tigan
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

4. ACTION ITEMS

- a. Errata Sheet 1 – Scrivener Correction, Riverfront Downtown Urban Renewal Area Projects (Book 2, pgs. 47-48)

Motion: Move to approve Errata Sheet 1 – Scrivener Correction, Riverfront Downtown Urban Renewal Area Projects (Book 2, pgs. 47-48).

Motion by: Member Bennett
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

5. INFORMATION ITEMS

- a. Staff Report: Summary of Budget Committee Actions Through April 20, 2022
b. Staff Report: Responses to Committee Member Questions
Explanation of information items provided to the Budget Committee by Chief Financial Officer Eggleston.

Questions or comments by: None

6. PUBLIC HEARINGS

- a. Capital Improvements Plan
- Member Nordyke declared a potential conflict of interest.
 - Staff Report: Public Hearing on the Proposed Capital Improvement Plan for FY 2023 through FY 2027, Management Analyst II James Wharton-Hess.

Virtual Appearance:

Topic:

Carol Snyder

Eco-Earth Globe

Questions or comments by: Member Hoy

Answers and explanations by: Director Fernandez

- Chair Stapleton closed the Public Hearing.

Questions or comments by: Members Phillips, Varney, Sorce, Cohen, Nordyke, Tigan, W. Andersen, Vieyra-Braendle, Chair Stapleton

Answers and explanations by: Director Fernandez, City Engineer Brian Martin, Fleet / Facilities Manager Jim Schmidt, and Chief Financial Officer Josh Eggleston

Motion: Move to recommend the proposed FY 2023 through FY 2027 Capital Improvements Plan to the City Council for adoption.

Motion by:	Member Phillips
Seconded by:	Member Varney

Amendment to the Motion: Move to amend the previous motion to move projects number 1 and 5 from the 309 list into the proposed FY 2023 through FY 2027 Capital Improvements Plan and have staff engage with the State regarding the Fairgrounds property.

Motion by:	Chair Stapleton
Seconded by:	Member Hoy

Action: Motion to amend the original motion

Vote:

Aye: Unanimous

Nay:

Abstentions:

Questions or comments by: Members Hoy, Bennett and Chair Stapleton.

Chair Stapleton returned the Committee to the original motion of the floor to forward the proposed FY 2023 – FY 2027 Capital Improvement Plan to the City Council for adoption now as amended.

Action: Motion to recommend the proposed FY 2023 through FY 2027 Capital Improvements Plan to the City Council for adoption as amended

Vote:

Aye: Unanimous

Nay:

Abstentions:

7. SPECIAL ORDERS OF BUSINESS

a. Urban Renewal Agency Budget, Book 2

- Presentation and overview Chief Financial Officer Eggleston

b. Result Area Budget Review – Strong and Diverse Economy, pages 143 – 158

- Presentation and overview Chief Financial Officer Eggleston
- Discussion and review (for both the Proposed FY 2023 Urban Renewal Agency Budget and the Strong and Diverse Economy result area)

Questions or comments by: Members Nordyke, Cohen, Sorce, Vieyra-Braendle and Vice-Chair Brown, Chair Stapleton

Answers and explanations by: Interim City Manager Kristin Retherford and Chief Financial Officer Josh Eggleston

c. Result Area Budget Review – Safe, Reliable and Efficient Infrastructure, pages 121 – 142

- Presentation and overview Chief Financial Officer Eggleston
- Discussion and review

Questions or comments by: None

Answers and explanations by: None

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

a. None

9. COMMITTEE DISCUSSION ON FUTURE INFORMATION ITEMS

Questions or comments by: Members Nordyke, Sorce, Phillips, Vice-chair Brown

Answers and explanations by: Chief Financial Officer Eggleston

10. ADJOURNMENT

The meeting was adjourned at 8:16 PM

Respectfully Submitted,

Kelli Blechschmidt
Minutes Recorder

The next Budget Committee meeting will be virtually held Wednesday, May 4, 2022 at 6:00 pm in for presentation of the City Manager’s proposed FY 2023 budget.

- *Result Area: Good Governance, pages 41 – 73*
- *Result Area: Safe Community, pages 93 - 119*
- *Public Hearing State Shared Revenue Funds*

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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