

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, May 4, 2022
TIME: 6:00 PM
CHAIRPERSON: Virginia Stapleton
PLACE: Virtual

STAFF LIAISON:
Josh Eggleston, Chief Financial Officer
503-588-6130
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Kali Leinenbach, Sr. Fiscal Analyst
503-588-6231
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1. OPENING EXERCISES – Chairperson Stapleton called the meeting to order at 6:00pm

Members present: Chair Stapleton, T.Andersen, W.Andersen, Phillips, Leung (arrived at 6:33PM), Cohen, Vice-chair Brown, Gonzalez, Hoy (arrived at 7:16PM), Nordyke, Sorce, Milton, Varney, Bennett, Vieyra-Braendle

Members absent: Shirack, Tigan

Pledge of Allegiance by: Member Nordyke

Chair Stapleton informed the Committee about the additions agenda submitted which included two staff reports and several pieces of written testimony.

Motion: Move to approve the additions agenda of May 4, 2022 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member T. Andersen
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY
 - a. Correspondence from Brian Ripp regarding homelessness services.
 - b. Correspondence from Doug Luth regarding streets and sidewalks.
 - c. Correspondence from Paul and Sharyn Viel regarding streets.
 - d. Correspondence from Craig Scharer regarding streets.
 - e. Correspondence from Patricia Erpelding regarding climate and infrastructure.
 - f. Correspondence from John Johnson regarding homeless services.

Virtual Appearance:

Topic:

Lynn Takata

Graffiti Abatement

Questions or comments by: Member Milton and Chair Stapleton

Michael Freitas

West Salem Library

Questions or comments by: Members Nordyke, Sorce, Milton, Phillips, T.Andersen, Vice-chair Brown and Chair Stapleton

Answers or explanations by: Norman Wright, Community Development Director

3. MINUTES

- a. Minutes from April 27, 2022 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes from the April 27, 2022 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Brown
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions: T. Andersen

4. ACTION ITEMS

- a. Errata Sheet 2 – Willamette Valley Communication Center (WVCC) (Budget Book 1, pages 98, 99, 100, 101, 110, 244, 245, 246, 247, 250, 403, 408).

Motion: Move to approve Errata Sheet 2 – Willamette Valley Communication Center (WVCC) (Budget Book 1, pages 98, 99, 100, 101, 110, 244, 245, 246, 247, 250, 403, 408).

Motion by: Member Phillips
Seconded by: Member W. Andersen

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

- b. Errata Sheet 3 – Scrivener Correction, Fleet Reserve (Budget Book 1, pages 61, 307, 308, 309).

Motion: Move to approve Errata Sheet 3 – Scrivener Correction, Fleet Reserve (Budget Book 1, pages 61, 307, 308, 309).

Motion by: Member W. Andersen
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:

5. INFORMATION ITEMS

- a. Staff Report: Summary of Budget Committee Actions Through April 27, 2022
- b. FY 2022 Q3 Financial Report for the City of Salem
- c. FY 2022 Q3 Financial Report for the Urban Renewal Agency
- d. Staff Report: General Fund Deferred Needs Analysis
- e. Staff Report: Additional Responses to Committee Member Questions

Explanation of information items provided to the Budget Committee by Chief Financial Officer Eggleston.

Questions or comments by: Member Sorce
Answers or explanations by: Chief Financial Officer Josh Eggleston

6. PUBLIC HEARINGS

- a. State Revenue Sharing Funds
 - Staff Report: Public Hearing on the Proposed Uses of State Revenue Sharing Funds; Josh Eggleston, Budget Officer

Questions or comments by: Members Phillips, Sorce, W. Andersen
Answers and explanations by: Chief Financial Officer Josh Eggleston

Motion: Move to recommend the proposed uses of State Revenue Sharing funds for FY 2023 budget.

Motion by: Member W. Andersen
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

7. SPECIAL ORDERS OF BUSINESS

- a. Result Area Budget Review – Good Governance, pages 41 – 73
 - Presentation and overview Chief Financial Officer Eggleston
 - Question of staff and committee discussion

Questions or comments by: Members T. Andersen, Phillips, Chair Stapleton

Answers and explanations by: City Attorney Dan Atchison, Interim City Manager Kristin Retherford and Chief Financial Officer Josh Eggleston

- b. Result Area Budget Review – Safe and Healthy Community, pages 93 - 119
- Presentation and overview Chief Financial Officer Eggleston
 - Discussion and review

Questions or comments by: Members Bennett, W. Andersen, Milton, Vieyra-Braendle, Sorce, Nordyke, Phillips, Vice-chair Brown and Chair Stapleton

Answers and explanations by: Fire Chief Niblock, Police Chief Womack, Community Director Norman Wright, Enterprise Services Director Krishna Namburi

- c. Committee Discussion
- Opportunity for the Budget Committee to discuss any issues or concerns regarding agenda items or items not on the agenda

Questions or comments by: Members Phillips, Cohen, Sorce, Nordyke and T. Andersen

Answers or explanations by: Chief Financial Officer Josh Eggleston, Police Chief Womack

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

- a. None

9. ADJOURNMENT

The meeting was adjourned at 7:49 PM

Respectfully Submitted,

Kelli Blechschmidt
Minutes Recorder

The next virtual Budget Committee meeting will be Wednesday, May 11, 2022 at 6:00 pm. The following budgets are scheduled to be reviewed and actions to be taken:

- *Approval of Tax Levy*
- *Recommendation of Proposed FY 2023 City of Salem Budget and Proposed FY 2023 Urban Renewal Agency Budget*

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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