

MINUTES

Joint Meeting of the City of Salem Budget Committee and
the Salem Urban Renewal Agency Budget Committee



DATE:	Wednesday, May 9, 2018	STAFF LIAISON:
TIME:	6:00 PM	Kelley Jacobs, Budget Officer
CHAIRPERSON:	Raquel Moore-Green	503•588•6049
		kjacobs@cityofsalem.net
PLACE:	Salem City Hall	Ryan Zink, Budget Analyst
	Council Chambers	503•588•6258
	555 Liberty Street SE	rzink@cityofsalem.net

1. OPENING EXERCISES – Chairperson Raquel Moore-Green called the meeting to order at 6:05 p.m.

Members present – Bennett, Kaser, Andersen, Nanke, McCoid, Hoy, Lewis, Nordyke, Tigan, Moore-Green, Bassett, Judy, Hazlett, and Milton

Members absent – Ausec, Cook, Mingo, and Bergmann

Motion: Move to reorder the agenda to move the presentation by Deputy City Manager Kacey Duncan from item 7.d. to item 7.b.

Motion by: Member Bennett
Seconded by: Member Nanke

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY
 - a. Comment on agenda items other than public hearings and deliberations
3. MINUTES
 - a. Minutes from May 2, 2018 City of Salem and Urban Renewal Agency Budget Committee Meeting

Comments or questions by: Member Hazlett

Motion: Move to approve the meeting minutes as amended from the May 2, 2018 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Nanke
Seconded by: Member McCoid

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

4. ACTION ITEMS

- a. Errata Sheet 6 – General Fund Working Capital and Revenue (an additions agenda item)

Motion: Move to approve staff recommendation in Errata Sheet 6.

Motion by: Member McCoid
Seconded by: Member Nanke

Comments or questions by: Members Nanke and Judy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

5. INFORMATION ITEMS

- a. Summary of Budget Committee Actions Through May 2, 2018
b. Correspondence from Jim Schepke regarding Library fees
c. Correspondence from Craig Evans and Michael Evans regarding emergency preparedness in West Salem (an additions agenda item)
d. Correspondence from Susan Watkins regarding funding for sidewalk replacement and the State Street Corridor (an additions agenda item)

6. PUBLIC HEARINGS

None

7. SPECIAL ORDERS OF BUSINESS

- a. Service Area Budget Review – Good Governance
- Overview by Deputy City Manager Kacey Duncan
 - Questions of staff and committee discussion

Questions or comments by: Members Bennett, Andersen, and McCoid

b. Committee Discussion

Presentation by Deputy City Manager Kacey Duncan

- Opportunity for the Budget Committee to discuss any issues or concerns regarding agenda items or items not on the agenda

Questions or comments by: Members Bennett, Nanke, Andersen, McCoid, Bassett, Hazlett, Tigan, Kaser, Nordyke, Judy, and Milton

Motion: Move to add to the FY 2019 proposed budget \$50,000 of funding in the Transportation Services Fund to install speed humps on the Winter-Maple Greenway.

Motion by: Member Kaser
Seconded by: Member Andersen

Comments or questions by: Members Kaser, Bennett, Andersen, Milton, Nanke, and McCoid

Action: Motion fails

Vote:
Aye: 7
Nay: 8
Abstentions:

Motion: Move to direct the City Manager to prepare recommendations for City Council consideration to create a revenue task force to explore new or additional revenue sources and review potential fee adjustments to close the gap between cost of service and available revenues to support those services.

Motion by: Member Bennett
Seconded by: Member Judy

Comments or questions by: Members Bennett, Nanke, and Tigan

Action: Motion passes

Vote:
Aye: Unanimous
Nay:
Abstentions:

Comments or questions by: Members Tigan, McCoid, Andersen, Nanke, Moore-Green, Hoy, Bassett, Kaser, Nordyke, and Lewis

c. Approve FY 2019 City of Salem Ad Valorem Property Taxes

Staff Report: Approval of Ad Valorem Property Taxes – City of Salem

Recommendation:

Approve the ad valorem property taxes for the City of Salem General Fund and the City of Salem General Obligation Debt fund as follows:

1. Approve the City of Salem permanent tax rate of \$5.8315 for general fund operations.
2. Approve a General Obligation bond debt levy of \$16,264,030.
 - o Discussion and review
 - o Motion to approve City of Salem FY 2019 ad valorem property taxes

Motion: Move to approve the City of Salem FY 2019 ad valorem property taxes

Motion by: Member Andersen
 Seconded by: Member McCoid

Comments or questions by: Members Hazlett, Nanke, and Andersen

Action: Motion passes
 Vote:
 Aye: Unanimous
 Nay:
 Abstentions:

- d. Recommend FY 2019 City of Salem Budget
 Staff Report: Recommend FY 2019 City of Salem Budget

- o Discussion and review
- o Motion to approve final recommendation of FY 2019 City of Salem Budget

Motion: Move to approve the City of Salem FY 2019 Budget as amended this evening

Motion by: Member Nordyke
 Seconded by: Member McCoid

Action: Motion passes
 Vote:
 Aye: Unanimous
 Nay:
 Abstentions:

- e. Approve FY 2019 Salem Urban Renewal Agency Ad Valorem Property Taxes
 Staff Report: Approval of Ad Valorem Property Taxes – Salem Urban Renewal Agency

Approve the estimated ad valorem property tax levies derived from the sum of the Division of Taxes and the Special Levy for the Salem Urban Renewal Agency Fund Areas as follows:

	<u>Division of Taxes</u>	<u>Special Levy</u>	<u>Estimated Total</u>
1. Riverfront Downtown	100%	Remainder	\$7,213,260
2. North Gateway	100%	\$0	3,231,010
3. West Salem	100%	\$0	1,550,660
4. Mill Creek Industrial Park	100%	\$0	890,430
5. McGilchrist	100%	\$0	848,850
6. South Waterfront	100%	\$0	<u>315,570</u>
Estimated Total:			<u>\$14,049,780</u>

- o Discussion and review
- o Motion to approve Salem Urban Renewal Agency FY 2019 ad valorem property taxes

Motion: Move to approve the FY 2019 Urban Renewal Agency ad valorem property taxes

Motion by: Member McCoid
 Seconded by: Member Hoy

Action: Motion passes
 Vote:
 Aye: Unanimous
 Nay:
 Abstentions:

f. Recommend FY 2019 Salem Urban Renewal Agency Budget
 Staff Report: Recommend FY 2019 Salem Urban Renewal Agency Budget

- o Discussion and review
- o Motion to approve final recommendation of FY 2019 Salem Urban Renewal Agency Budget

Motion: Move to approve the final recommendation of the Urban Renewal Agency FY 2019 Budget

Motion by: Member McCoid
 Seconded by: Member Kaser

Action: Motion passes
 Vote:
 Aye: Unanimous
 Nay:
 Abstentions:

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

9. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Kali Leinenbach

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/departments/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

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