

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE:	Monday, December 10, 2018	STAFF LIAISON:
TIME:	5:30 PM	Kelley Jacobs, Budget Officer
CHAIRPERSON:	Raquel Moore-Green	503-588-6049
		kjacobs@cityofsalem.net
PLACE:	Salem City Hall	Kali Leinenbach, Mgmt Analyst
	Council Chambers	503-588-6231
	555 Liberty Street SE	kleinenbach@cityofsalem.net

1. OPENING EXERCISES – Chairperson Raquel Moore-Green called the meeting to order at 5:34 p.m.

Members present: Bennett, Andersen, Nanke, McCoid, Ausec, Hoy, Cook, Lewis, Nordyke, Tigan, Mingo, Moore-Green, Barker, and Sund

Members absent: Kaser, Hazlett, and Milton

2. PUBLIC TESTIMONY
 - a. Comment on agenda items other than public hearings and deliberations
NONE
3. MINUTES
 - a. Minutes from May 9, 2018 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes as amended from the May 9, 2018 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Andersen
Seconded by: Member Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

4. ACTION ITEMS
 - a. Election of Officers
 - Chairperson

Motion: Move to elect Member Cook as Chairperson of the Budget Committee.

Motion by: Member Andersen
Seconded by: Member Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

- Vice Chairperson

Motion: Move to elect Member Nordyke as Vice-chairperson of the Budget Committee.

Motion by: Member Andersen
Seconded by: Member McCoid

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

- Secretary

Motion: Move to elect Member Kaser as Secretary of the Budget Committee.

Motion by: Member Bennett
Seconded by: Member Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

5. INFORMATION ITEMS

- FY 2018 Q4 Financial Report for the City of Salem
- FY 2018 Q4 Financial Report for the Urban Renewal Agency
- FY 2019 Q1 Financial Report for the City of Salem
- FY 2019 Q1 Financial Report for the Urban Renewal Agency
- Priority Based Budgeting Implementation Update

Questions or comments by: Member McCoid

- Sustainable Services Revenue Task Force Update
- FY 2020 – FY 2024 Five-Year Forecast

Questions or comments by: Members Andersen, Tigan, Bennett, and Sund,

6. PUBLIC HEARINGS

None

7. SPECIAL ORDERS OF BUSINESS

- a. Presentation of Five-Year Forecasts – General Fund, Transportation Services Fund, Utility Fund, and Willamette Valley Communications Center Fund (forecast document provided at member desks on December 10)
- Presentation by Budget Officer Kelley Jacobs
 - Discussion and review

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

9. ADJOURNMENT

The meeting was adjourned at 6:12 p.m.

The next Budget Committee meeting will be Wednesday, April 24, 2019 at 6:00 pm in the City Council Chambers, 555 Liberty Street SE, Room 240 for presentation of the City Manager's proposed FY 2020 budget.

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or kleinenbach@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.