

# MINUTES



Joint Meeting of the City of Salem Budget Committee and  
the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, May 6, 2020  
TIME: 6:00 PM  
CHAIRPERSON: Paul Tigan  
PLACE: Virtual

STAFF LIAISON:  
Josh Eggleston, Budget Officer  
503-588-6130  
[jeggleston@cityofsalem.net](mailto:jeggleston@cityofsalem.net)  
Kali Leinenbach, Sr. Fiscal Analyst  
503-588-6231  
[kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net)

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1. OPENING EXERCISES – Chairperson Tigan called the meeting to order at 6:01pm

Members present: Bennett, Kaser, Tom Andersen, Nanke, Leung, Ausec, Hoy, Nordyke, Lewis (joined at 6:08pm), Docarmo, Tigan, Shirack, Davis, McCoid, William Andersen, Sund, and Milton

Pledge of Allegiance by Chair Tigan

2. PUBLIC TESTIMONY

No oral public comment will be available, written testimony can be submitted to [budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net)

- a. Correspondence from the Downtown Advisory Board – Riverfront URA Budget
- b. Correspondence from the Downtown Advisory Board – Downtown Parking Fund Budget
- c. Correspondence from the Downtown Advisory Board – Linda Nishioka
- d. Correspondence from E.M. Easterly regarding Stormwater SDCs
- e. Correspondence from Jim Schepcke regarding Salem Climate Action Plan
- f. Correspondence from Roberta Cade regarding Salem Climate Action Plan
- g. Correspondence from Matt Hale regarding fiscal sustainability
- h. Correspondence from Annie Battee regarding South Salem Connect
- i. Correspondence from Clair Clark regarding Salem Climate Action Plan
- j. Correspondence from Sarah Deumling regarding Salem Climate Action Plan
- k. Correspondence from Nadene LeCheminant regarding Salem Climate Action Plan
- l. Correspondence from the Home Builders Association of Marion and Polk Counties, Salem Area Chamber of Commerce and the Mid-Valley Association of Realtors regarding Community Development Department/Planning Division Fee Increases for Cost Recovery
- m. Correspondence from Richard Reid regarding South Salem Connect

Questions or comments by: Members Bennett and Lewis

3. MINUTES

- a. Minutes from January 15, 2020 City of Salem and Urban Renewal Agency Budget Committee Meeting

**Motion:** Move to approve the meeting minutes from the January 15<sup>th</sup>, 2020 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Tom Andersen  
Seconded by: William Andersen

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions: Lewis

4. ACTION ITEMS

- a. Temporary amendment to Budget Committee Rules of Procedure

**Motion:** Motion to approve the temporary amendment to Budget Committee Rules of Procedure as recommended by staff

Motion by: Member Hoy  
Seconded by: Member Nanke

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions: Lewis

- b. Errata 1 – Scrivener Corrections

**Motion:** Motion to approve the Errata Sheet 1 as recommended by staff

Motion by: Member Tom Andersen  
Seconded by: Member Lewis

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

c. Errata 2 – Scrivener Corrections

**Motion:** Motion to approve the Errata Sheet 2 as recommended by staff

Motion by: Member Milton  
Seconded by: Member Kaser

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

5. INFORMATION ITEMS

a. FY 2021 Proposed Budget – provided to members in advance of the meeting

i. Presentation of Proposed FY 2021 Budget Message, City Manager Steve Powers

Questions or comments by: Members Bennett, McCoid, Tom Andersen, Davis, and Milton

b. FY 2021 – FY 2025 Capital Improvement Plan – provided to members in advance of the meeting

c. Budget Committee Procedures – provided in members in advance of the meeting

d. Community Development Department/Planning Division Fee Increases for Cost Recovery

e. Response to Mr. Easterly Testimony to the Salem Budget Committee, dated April 30, 2020

6. PUBLIC HEARINGS

a. State Revenue Sharing Funds

**Motion:** Motion recommending the Proposed Uses of State Revenue Sharing to the City Council for adoption.

Motion by: Member Nanke  
Seconded by: Member William Andersen

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

b. Capital Improvements Plan

Questions or comments by: Members Bennett, Sund, Hoy, Tom Andersen, William Andersen, Kaser, McCoid, Tigan, Nordyke, and Leung

**Motion:** Motion to close public hearing and continue deliberations of the CIP until May 13, 2020.

Motion by: Member Tom Andersen  
Seconded by: Member William Andersen

**Action:** Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

7. SPECIAL ORDERS OF BUSINESS

a. Result Area Budget Review – Safe, Reliable, and Efficient Infrastructure, page 117 – 136 and pages and Capital Improvements, pages 179 – 226

- Overview by Budget Officer Josh Eggleston

Questions or comments by: Members Tigan, Hoy, Tom Andersen, William Andersen, and Kaser

b. Result Area Budget Review – Good Governance, pages 39 – 70

- Overview by Budget Officer Josh Eggleston

Questions or comments by: Members Bennett, McCoid, and Sund

c. Result Area Budget Review – Natural Environment Stewardship, pages 71 – 88

- Overview by Budget Officer Josh Eggleston

Questions or comments by: Members Tom Andersen, Davis, Shirack, Lewis, Nanke, Sund, and Tigan

d. Result Area Budget Review – Safe Community, pages 89 – 116

- Overview by Budget Officer Josh Eggleston

Questions or comments by: Members Nordyke, Hoy, Tom Andersen, McCoid, William Andersen, and Tigan

e. Result Area Budget Review – Strong and Diverse Economy, pages 137 – 154 & Urban Renewal Agency Budget, Book 2

- Overview by Budget Officer Josh Eggleston

Questions or comments by: Members Hoy, Bennett, William Andersen, Tom Andersen, McCoid, and Sund

- f. Result Area Budget Review – Welcoming and Livable Community, pages 155 – 178

- Overview by Budget Officer Josh Eggleston

Questions or comments by: Members Hoy, Bennett, Lewis, Shirack, Sund, and Kaser

8. COMMITTEE DISCUSSION

Questions or comments by: Members Hoy, Sund, and Tigan

9. ADJOURNMENT

The meeting was adjourned at 9:53pm

Respectfully Submitted,

Kelli Blechschmidt  
Minutes Recorder

*The next Budget Committee meeting will be Wednesday, May 13, 2020 at 6:00pm virtually and airing on CCTV and Youtube for recommendation of the FY 2021 City and URA budgets to the City Council.*

*Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.*