

# MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, May 13, 2020  
TIME: 6:00 PM  
CHAIRPERSON: Paul Tigan  
PLACE: Virtual

STAFF LIAISON:  
Josh Eggleston, Budget Officer  
503-588-6130  
[jeggleston@cityofsalem.net](mailto:jeggleston@cityofsalem.net)  
Kali Leinenbach, Sr. Fiscal Analyst  
503-588-6231  
[kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net)

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1. OPENING EXERCISES – Chairperson Tigan called the meeting to order at 6:01pm

Members present: Bennett, Kaser, Tom Andersen, Nanke, Leung, Ausec, Hoy, Nordyke, Lewis, Docarmo, Tigan, Shirack, Davis, McCoid, William Andersen, Sund, and Milton

Pledge of Allegiance by Chair Tigan

2. PUBLIC TESTIMONY

No oral public comment will be available, written testimony can be submitted to [budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net)

- a. Correspondence from Pat Norman regarding community grants
- b. Correspondence from E.M. Easterly regarding SDCs
- c. Correspondence from Michelle Cordova regarding TOT funds
- d. Correspondence from John Olbrantz regarding TOT funds
- e. Correspondence from Matt Hale regarding fiscal stewardship
- f. Correspondence from Sandra Burnett regarding Salem cultural facilities
- g. Correspondence from E.M. Easterly regarding the CIP
- h. Correspondence from Ross Sutherland regarding TOT funds
- i. Correspondence from Yvonne Putze regarding TOT funds
- j. Correspondence from E.M. Easterly regarding SDCs

Questions or comments by: None

3. MINUTES

- a. Minutes from May 6, 2020 City of Salem and Urban Renewal Agency Budget Committee Meeting

**Motion:** Move to approve the meeting minutes from the May 6, 2020 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Roz Shirack  
Seconded by: Reid Sund

**Action:** Motion passes  
**Vote:**  
**Aye:** Unanimous  
**Nay:**  
**Abstentions:**

4. ACTION ITEMS

- a. Errata Sheet 3 – Liability Insurance
- b. Errata Sheet 4 – Airport Fund
- c. Errata Sheet 5 – Capital Projects and Capital Improvement Plan

**Motion:** Motion to approve the Errata Sheets 3-5 as recommended by staff.

Motion by: Member Leung  
Seconded by: Member Hoy

**Action:** Motion passes  
**Vote:**  
**Aye:** Unanimous  
**Nay:**  
**Abstentions:**

5. INFORMATION ITEMS

- a. FY 2020 Q2 Financial Report for the City of Salem
- b. FY 2020 Q2 Financial Report for the Urban Renewal Agency
- c. FY 2020 Q3 Financial Report for the City of Salem
- d. FY 2020 Q3 Financial Report for the Urban Renewal Agency
- e. Climate Actions Audit Report
- f. Staff Report: Lone Oak Bridge
- g. Staff Report: Public Safety Program Realignment
- h. Responses to Budget Committee Questions

Questions or comments by: Members Lewis, William Andersen, Leung, Kaser, McCoid, Tom Andersen, Tigan

6. PUBLIC HEARINGS

- a. Capital Improvement Plan (for deliberations only)

Questions or comments by: Members Tom Andersen, Nordyke, Tigan, Sund, William Andersen, Hoy, Kaser

**Motion:** Motion recommending the Capital Improvement Plan to the City Council for adoption.

Motion by: Member Tom Andersen  
Seconded by: Member Bennett

**Action:** Motion passes  
**Vote:**

Aye: Unanimous  
 Nay:  
 Abstentions:

7. SPECIAL ORDERS OF BUSINESS

- a. Approve FY 2021 Salem Urban Renewal Agency Ad Valorem Property Taxes  
 Staff Report: Approval of Ad Valorem Property Taxes – Salem Urban Renewal Agency

Approve the estimated ad valorem property tax levies derived from the sum of the Division of Taxes and the Special Levy for the Salem Urban Renewal Agency Areas as follows:

	Division of Taxes	Special Levy	Estimated Total
1. Jory Apartments	100%	\$0	\$ 41,900
2. McGilchrist	100%	\$0	1,056,490
3. Mill Creek	100%	\$0	2,221,120
4. North Gateway	100%	\$0	4,153,790
5. Riverfront Downtown	100%	Remainder	7,635,300
6. South Waterfront	100%	\$0	476,410
7. West Salem	100%	\$0	1,682,130
			\$17,267,140

- Discussion
- Motion to approve Salem Urban Renewal Agency FY 2021 ad valorem property taxes

Questions or comments by: Members

**Motion:** Motion to approve the Salem Urban Renewal Agency’s FY 2021 Ad Valorem Property Taxes.

Motion by: Member Bennett  
 Seconded by: Member Shirack

**Action:** Motion passes  
 Vote:  
 Aye: Unanimous  
 Nay:  
 Abstentions: Member Docarmo

- b. Recommend FY 2021 Salem Urban Renewal Agency Budget  
Staff Report: Recommend FY 2021 Salem Urban Renewal Agency Budget
- Discussion
  - Motion to approve final recommendation of FY 2021 Salem Urban Renewal Agency Budget

Questions or comments by: Member Nordyke

**Motion:** Motion to approve the Salem Urban Renewal Agency's FY 2021 budget.

Motion by: Member Hoy  
Seconded by: Member Bennett

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions: Member Docarmo

- c. Approve FY 2021 City of Salem Ad Valorem Property Taxes  
Staff Report: Approval of Ad Valorem Property Taxes – City of Salem

Recommendation: Approve the ad valorem property taxes for the City of Salem General Fund and the City of Salem General Obligation Debt fund as follows:

1. Approve the City of Salem permanent tax rate of \$5.8315 for general fund operations.
2. Approve a General Obligation bond debt levy of \$16,421,130
  - Discussion
  - Motion to approve City of Salem FY 2021 ad valorem property taxes

Questions or comments by: None

**Motion:** Motion to approve the City of Salem's FY 2021 Ad Valorem Property Taxes.

Motion by: Member Milton  
Seconded by: Member William Andersen

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

d. Recommend FY 2021 City of Salem Budget  
Staff Report: Recommend FY 2021 City of Salem Budget

Good Governance

- Expenditures: \$112,574,770
- FTE: 199.68
- Discussion
- Motion to approve final recommendation of the City of Salem FY 2021 Good Governance result area budget

Questions or comments by: Member Sund, Nordyke

**Motion:** Motion to approve the City of Salem's FY 2021 Good Governance result area budget.

Motion by: Member Hoy  
Seconded by: Member Tom Andersen

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Natural Environment Stewardship

- Expenditures: \$19,104,180
- FTE: 91.95
- Discussion
- Motion to approve final recommendation of the FY 2021 City of Salem Natural Environment Stewardship Result Area Budget

Questions or comments by: Members Tom Andersen, Hoy, Ausec

**Motion:** Motion to approve the City of Salem's FY 2021 Natural Environment Stewardship result area budget.

Motion by: Member Shirack  
Seconded by: Member Hoy

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Safe Community

- Expenditures: \$116,141,090
- FTE: 542.02
- Discussion
- Motion to approve final recommendation of the FY 2021 City of Salem's Safe Community result area budget

Questions or comments by: Members William Andersen, Hoy, Bennett, Sund

**Motion:** Motion to approve the City of Salem's FY 2021 Safe Community result area budget.

Motion by: Member William Andersen  
Seconded by: Member Kaser

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Safe, Reliable, and Efficient Infrastructure and Capital Improvements

- Expenditures: \$141,257,890 for the result area and \$235,072,530 for capital improvement projects
- FTE: 283.70
- Discussion
- Motion to approve final recommendation of the FY 2021 City of Salem Safe, Reliable, and Efficient Infrastructure Result Area and Capital Improvements Budgets

Questions or comments by: None

**Motion:** Motion to approve the City of Salem's FY 2021 Safe, Reliable and Efficient Infrastructure and Capital Improvements result area budgets. recommending the Capital Improvement Plan to the City Council for adoption.

Motion by: Member Hoy  
Seconded by: Member Kaser

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Strong and Diverse Economy

- Expenditures: \$12,801,460
- FTE: 31.55
- Discussion
- Motion to approve final recommendation of the FY 2021 City of Salem Strong and Diverse Economy Result Area Budget

Questions or comments by: None

**Motion:** Motion to approve the FY 2021 City of Salem’s Strong and Diverse Economy result area budget.

Motion by: Member Ausec  
Seconded by: Member Hoy

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Welcoming and Livable Community

- Expenditures: \$30,507,940
- FTE: 133.02
- Discussion
- Motion to approve final recommendation of the FY 2021 City of Salem Welcoming and Livable Community Result Area Budget

Questions or comments by: Members Nordyke, Tigan, Sund, Bennett, Kaser, Nanke, Nordyke, Leung, Ausec

**Motion:** Motion to approve the City of Salem’s FY 2021 Welcoming and Livable Community result area budget.

Motion by: Member Hoy  
Seconded by: Member Lewis

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

8. ADJOURNMENT

The meeting was adjourned at 7:49 PM

Respectfully Submitted,

Kelli Blechschmidt  
Minutes Recorder

*The next meetings related to the FY 2021 budget will occur with the City Council as follows:*

- *Monday, June 8, 2020, FY 2021 Budget and State Revenue Sharing Public Hearing*
- *Monday, June 22, 2020, FY 2021 Budget and CIP Adoption*

*Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6231 if you have any questions.*

The City of Salem budget information can be accessed on the internet at: [www.cityofsalem.net/budget](http://www.cityofsalem.net/budget)

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or [kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net) at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.