
City of Salem Infrastructure Bond Engagement Steering Committee Minutes

DATE: March 28, 2022

CHAIRPERSON: Chuck Bennett

PLACE: ZOOM

STAFF LIAISONS:

Courtney Knox Busch

cbusch@cityofsalem.net

Josh Eggleston

jeggleston@cityofsalem.net

Members Present:

Mayor Bennett

Councilor Jose Gonzalez

Councilor Chris Hoy

Councilor Virginia Stapleton

Councilor Micki Varney

Staff Present:

Kristin Retherford, Interim City Manager

Dan Atchison, City Attorney

Josh Eggleston, Chief Financial Officer

Courtney Knox Busch, Strategic Initiatives
Manager

Krishna Namburi, Enterprise Services Director

Mike Niblock, Fire Chief

Brian Martin, City Engineer

Michelle Teed, Asst. City Attorney

James Wharton-Hess, Management Analyst II

Kelli Blechschmidt, Management Analyst I

Rob Romanek, Parks Planner

Jennifer Keller, Parks and Rec Manager

Tammi Starrs, Engineering Program Manager

Julie Warncke, Transportation Planning Manager

1. CALL TO ORDER: 12:01 PM / Quorum
2. APPROVAL OF MARCH 18, 2022 MINUTES:
Motion by: Member Hoy
Second by: Chair Bennett

Action: Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

3. PUBLIC COMMENT:
 - a. Phillip Carver regarding the Climate Action Plan
Questions or Comments by: None
Answers or Comments by: None
 - b. Steve Anderson regarding Marine Drive
Questions or Comments by: Member Hoy
Answers or Comments by: Steve Anderson
 - c. Victor Dodier from SCAN regarding transportation projects
Questions or Comments by: None

Answers or Comments by: None

- d. Lois Stark of the Library Advisory Board regarding branch libraries

Questions or Comments by: None

Answers or Comments by: None

- e. Jim Scheppke regarding branch libraries

Questions or Comments by: None

Answers or Comments by: None

- f. Mayor Bennett drew members attention to submitted written comment

Questions or Comments: Member Hoy

Answers or Comments: Brian Martin, City Engineer

4. STAFF PRESENTATION AND DISCUSSION: BOND CRITERIA & COMPOSITION

- a. Josh Eggleston, CFO presented a brief background of the bond premise

Questions or Comments by: Chair Bennett

Answers or Comments by: Courtney Knox-Busch, Strategic Initiatives Manager

- b. Brian Martin, City Engineer presented how Parks projects were scored and the corresponding grading criteria.

Questions or Comments by: Chair Bennett, Member Stapleton, Member Hoy

Answers or Comments by: Brian Martin, City Engineer, Josh Eggleston, CFO, Courtney Knox-Busch, Strategic Initiatives Manager, Kristin Retherford, Interim City Manager.

- c. Brian Martin, City Engineer presented how Transportation projects were scored and the corresponding grading criteria.

Questions or Comments by: Member Hoy, Chair Bennett, Member Stapleton, Member Varney

Answers or Comments by: Brian Martin, City Engineer, Dan Atchison, City Attorney Josh Eggleston, CFO, Courtney Knox-Busch, Strategic Initiatives Manager

- d. Josh Eggleston, CFO presented on the Civic Center, Information Technology and Affordable Housing / Branch Library projects

Questions or Comments by: Member Hoy, Chair Bennett, Member Stapleton, Member Varney, Member Gonzalez

Answers or Comments by: Brian Martin, City Engineer, Josh Eggleston, CFO, Courtney Knox-Busch, Strategic Initiatives Manager, Krishna Namburi, Enterprise Services Director, Mike Niblock, Fire Chief, Kristin Retherford, Interim City Manager

- e. Courtney Knox Busch, Strategic Initiatives Manager confirmed with committee members what additional information they need regarding the bond project and components.

Questions or Comments by: Chair Bennett, Member Varney, Member Stapleton, Member Hoy

Answers or Comments by: Brian Martin, City Engineer Josh Eggleston, CFO, Courtney Knox-Busch, Strategic Initiatives Manager, Krishna Namburi, Enterprise Services Director, Mike Niblock, Fire Chief, Kristin Retherford, Interim City Manager

5. NEXT STEPS:

- a. Courtney Knox Busch briefly touched on next steps for the Committee which will include a meeting on April 4th.

6. ADJOURNMENT: 2:15 PM

The next meeting is scheduled for Monday, April 4, 2022 at 12:00 PM.