

# CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

## Minutes

**DATE:** October 24, 2022

**PLACE:** ZOOM

**CHAIRPERSON:** Jose Gonzalez

**STAFF LIAISON:** Josh Eggleston 503-588-6130 [JEggleston@cityofsalem.net](mailto:JEggleston@cityofsalem.net)

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### **Members Present:**

Councilor Jose Gonzalez, Chair

Councilor Virginia Stapleton

Councilor Vanessa Nordyke – joined at 4:05PM

Councilor Micki Varney

Alternate-Councilor Linda Nishioka

### **Members Absent:**

### **Staff Present:**

Keith Stahley, City Manager

Dan Atchison, City Attorney

Josh Eggleston, Chief Financial Officer

Ryan Zink, AIC Budget Officer

Jenny Mattechek, Chief Accountant

Kelli Blechschmidt, Management Analyst I

Shengnan Thomas, Administrative Analyst I

1. CALL TO ORDER: 4:00 PM / Quorum

2. APPROVAL OF COMMITTEE MINUTES

a. September 26, 2022

Member Varney noted the misspelling of Member Nordyke's first name on the draft minutes. Motion was moved by Member Stapleton, seconded by Member Varney to approve the minutes with the correction of the misspelling and carried by the following vote:

Aye: Unanimous

Nay: None

Abstentions: None

3. ACTION ITEM

a. Proposed Post – Issuance Compliance Procedures Policy

Questions or comments by: Chair Gonzalez, Members Varney, Stapleton and Nordyke.

Responses: Josh Eggleston, Chief Financial Officer and Keith Stahley, City Manager

Motion was moved by Member Stapleton, seconded by Member Varney and carried by the following vote:

Aye: Unanimous  
Nay: None  
Abstentions: None

4. MANAGEMENT UPDATE / INFORMATION ITEMS

a. ARPA Updates

Questions or comments by: Member Stapleton and Member Nordyke  
Responses by: Keith Stahley, City Manager, Josh Eggleston, Chief Financial Officer, and Jenny Mattechek, Chief Accountant

b. Historic Revenue Analysis

Questions or comments by: Member Stapleton, Member Nordyke and Alternate-Member Nishioka  
Responses by: Josh Eggleston, Chief Financial Officer

c. Property Taxes in Oregon Presentation

Questions or comments by: Chair Gonzalez, Member Stapleton, Member Nordyke, and Alternate-Member Nishioka  
Responses by: Josh Eggleston, Chief Financial Officer

5. New Business

Josh Eggleston, Chief Financial Officer asked the committee if we would like to change the meeting time, and if we want to resume in-person meetings. The committee preferred to meet on Work Session Mondays at 4:00pm virtually.

6. ADJOURNMENT: 5:03 PM

The next meeting is scheduled for Monday, November 21, 2022 at 4:00 PM.