



## City of Salem Downtown Advisory Board

December 15, 2022  
12 Noon -1:30 PM In-Person  
350 Commercial St NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

### **PARTICIPANTS**

#### Board Members

Joshua Kay, Chair; Kirk Sund; Allan Pollock; Charles Weathers; Quandary Robertson; Jordan Truitt; Chrissie Bertsch; Rory McManus

#### Staff

Sheri Wahrgren, Shelly Ehenger, Lynda Rose, Irma Rivera

### **AGENDA**

1. Welcome and call to order
2. Approval of Agenda
3. Approval of Minutes from October 27, 2022
4. Public Comment
5. Action Items
  - A. Election of 2023 DAB Chairman and Vice Chairman
  - B. Approval of FY 2023-24 RDURA and Parking Fund Budget Meetings, February 9, 23 and March 9
6. Information Reports
  1. URA Project Updates: Tory Banford  
West Salem URA Projects  
West Salem Urban Land Institute Summary  
Mill Creek URA
  2. On-going Discussion Board Topic Priorities
  3. Update UGM/Saffron/ABC Music Building Demolition
7. Adjourn

### **Next Meeting: January 26, 2022**

This meeting is being conducted In-Person only. No virtual participation is possible. Interested persons may view the meeting online on [YouTube](#), and the public may attend in person. Please submit any written comments on agenda items no later than 5 p.m. one day prior to the day of the meeting at [DAB@cityofsalem.net](mailto:DAB@cityofsalem.net).

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

**MINUTES**  
**Downtown Advisory Board**  
Thursday, October 27, 2022–12:00 P.M.  
**350 Commercial St NE**  
[YouTube](#)

**1. CALL TO ORDER**

**Call to Order and Roll Call:** 12:03 PM

**Roll Call:** Chrissie Bertsch; Allan Pollock; Charles Weathers; Kirk Sund; Quandary Robertson; Jordan Truitt

**Excused:** Joshua Kay; Rory McManus

**Staff:** Sheri Wahrgren, Anita Sandoval, Irma Rivera, Shelly Ehenger, Sara Long, Lynda Rose

**Guests:** Kathleen Swarm, PW; Councilor Nishioka

**2. APPROVAL OF AGENDA**

**Motion:** Move to approve the agenda for October 27, 2022, amended to add the election of a Vice-Chair.

**Motion by:** Board Member Truitt

**Seconded by:** Board Member Pollock

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the Minutes from September 22, 2022, as presented

**Motion by:** Board Member Sund

**Seconded by:** Board Member Weathers

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**4. PUBLIC COMMENT –**

a. Councilor Nishioka – Promote Bond 24-4

**5. ACTION ITEMS –**

a. **Does the Downtown Advisory board want to combine the November and December meetings?**

**Motion:** Combine the November and December DAB meetings to meet on December 15, 2022

**Motion by:** Board Member Weathers

**Seconded by:** Board Member Sund

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

b. **Election of Vice-Chair**

Comment/Questions: Nishioka

**Motion:** Nominate and Appoint Board Member Weathers as Vice-Chair for the rest of the calendar year.

**Motion by:** Board Member Truitt

**Seconded by:** Board Member Robertson

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**6. INFORMATION REPORTS**

- a. **Riverfront Park Amphitheater Update: Kathleen Swarm**  
Comments/Questions: Weathers, Wahrgren, Bertsch, Robertson
- b. **Single Urban Renewal Area Overview – Sara Long**  
Comments/Questions: Weathers, Pollock, Truitt, Wahrgren
- c. **Results of DAB Board Topic Survey – Sheri Wahrgren**  
Comments/Questions:

**7. WHAT’S HAPPENING DOWNTOWN**

**8. ADJOURN – 1:28 p.m.**

**Next Meeting: TBD**

<b>PARK SALEM MONTHLY REPORT</b>								
as of November 17, 2022								
<b>Parking Resource Summary</b>				<b>Budget Summary</b>		<b>Actual</b>	<b>22-23 Budget</b>	<b>% of YTD**</b>
Total On-Street Parking Spaces	1,106			Liberty	\$122,006	\$286,755		43%
Free Customer Unlimited Time Parking Spaces	1,080			Chemeketa	\$68,343	\$145,913		47%
Free Customer 30-Minute Spaces	32			Marion	\$18,820	\$59,421		32%
<i>Remaining spaces loading zone,ADA,motorcycle</i>				Riverfront	\$4,700	\$10,800		44%
		<b>Total Parking Spaces</b>	<b>Total Free Customer Spaces</b>	<b>Free spaces as a % of total spaces</b>	<b>Total Number of Permits for Sale</b>	<b>Permits Sold</b>	<b>Permits sold as a % of total permits</b>	
Liberty Parkade*	370	106	29%	431	344	80%		
Chemeketa Parkade*	619	281	45%	364	286	79%		
Marion Parkade*	1,052	525	50%	564	97	17%		
Riverfront Park	238	160	67%	104	50	48%		
<i>*Daily permits are not factored into total number of permits for sale.</i>								
Daily Permits Sold Liberty	100							
Daily Permits Sold Chemeketa	10							
Daily Permits Sold Marion	50							
Daily permits are not sold at Riverfront Lot								
		<b>Total Parking Spaces</b>	<b>Average Parking Time October</b>	<b>October Revenue</b>				
Municipal Parking Lot	29	2 Hours 50 Min.	\$6,150.00					
<b>Total Free Customer Spaces also include ADA and EV Designated Spaces</b>								