

CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

Minutes

DATE: November 21, 2022

PLACE: ZOOM

CHAIRPERSON: Jose Gonzalez

STAFF LIAISON: Josh Eggleston 503-588-6130 JEggleston@cityofsalem.net

Members Present:

Councilor Jose Gonzalez, Chair
Councilor Virginia Stapleton
Councilor Micki Varney
Alternate-Councilor Linda Nishioka

Members Absent:

Councilor Vanessa Nordyke

Staff Present:

Keith Stahley, City Manager
Dan Atchison, City Attorney
Courtney Knox Busch, Strategic Initiatives Manager
Josh Eggleston, Chief Financial Officer
Jenny Mattechek, Chief Accountant
Jeremy Morgan, Accounting Supervisor
Anja Hill, Treasury Supervisor
Kelli Blechschmidt, Management Analyst I
Shengnan Thomas, Administrative Analyst I

Guest Present:

Colleen Rozillis, Moss Adams
Tommy Conkling, Moss Adams

1. CALL TO ORDER: 4:05 PM / Quorum

2. APPROVAL OF COMMITTEE MINUTES

a. October 24, 2022

Motion was moved by Member Varney, seconded by Member Nishioka, and carried by the following vote:

Aye: Unanimous
Nay: None
Abstentions: None

3. MANAGEMENT UPDATE / INFORMATION ITEMS

- a. General Fund Deferred Staffing Needs

- b. Moss Adams Presentation of Internal Service Benchmarking by Colleen Rozillis and Tommy Conkling
Questions or comments by: Chair Gonzalez, Member Stapleton, and Alternate-Member Nishioka
Responses by: Josh Eggleston, Chief Financial Officer, and Colleen Rozillis with Moss Adams.

4. New Business

- a. Josh Eggleston, Chief Financial Officer asked if the committee would like to forgo the meeting in December. Staff will bring the quarterly investment report with the ESG reporting and financial audit presentation in January meeting.
 - i. Members agreed to a cancelation of the scheduled December 12, 2022 meeting.

Questions or comments by: Alternate-Member Nishioka
Responses by: Josh Eggleston, Chief Financial Officer.

5. ADJOURNMENT: 4:37 PM

The next meeting is scheduled for Tuesday, January 17, 2023 at 4:00 PM.