

**MINUTES**  
**Downtown Advisory Board**  
Thursday, December 15, 2022–Noon  
**350 Commercial St NE**  
[YouTube](#)

**1. CALL TO ORDER**

**Call to Order and Roll Call:** Noon

**Roll Call:** Kirk Sund; Allan Pollock; Charles Weathers; Quandary Robertson; Jordan Truitt, Chrissie Bertsch, Joshua Kay, Rory McManus

**Staff:** Sheri Wahrgren, Tory Banford, Shelly Ehenger, Lynda Rose, Irma Rivera

**Guest:** Derek Gilbert, Salem Main St. Association

**2. APPROVAL OF AGENDA**

**Motion:** Move to approve the agenda for December 15, 2022, as presented.

**Motion by:** Board Member Weathers

**Seconded by:** Board Member Pollack

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**3. APPROVAL OF MINUTES**

**Motion:** Move to approve the Minutes from October 27, 2022, as presented.

**Motion by:** Board Member Sund

**Seconded by:** Board Member Weathers

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**4. PUBLIC COMMENT –**

a. Derek Gilbert, Salem Main St. Association – November 26, 2022, holiday event and parade

**5. ACTION ITEMS –**

**a. Election of 2023 Chair**

**Motion:** Nominate and appoint Board Member Kay as Chair

**Motion by:** Board Member Weathers

**Seconded by:** Board Member Sund

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**b. Election of 2023 Vice Chair**

**Motion:** Nominate and appoint Board Member Weathers as Vice Chair

**Motion by:** Board Member Kay

**Seconded by:** Board Member Robertson

**Action:** Approved

**Vote:** Aye: Unanimous **Motion PASSES**

**c. FY 2023-24 RDURA and Parking fund budget**

**Motion: Approval of FY 2023-2024 budget meetings on February 9, 23 (regular meeting date), and March 9**

**Motion by:** Board Member Sund

**Seconded by:** Board Member Weathers

**Action:** Approved Unanimously

**Vote:** Aye: Unanimous **Motion PASSES**

**6. INFORMATION REPORTS**

**a. URA Project Updates: West Salem URA, West Salem Urban Land Institute Summary, Mill Creek URA – Tory Banford**

Comments/Questions: Sund, Weathers, Kay, Pollock, Wahrgren

**b. On-going Discussion Board Topic Priorities – Sheri Wahrgren**

Comments/Questions: Wahrgren, Weathers, Sund, Bertsch, Kay

**c. Update UGM/Saffron/ABC Music Building Demolition – Sheri Wahrgren**

Comments/Questions: Kay

**7. WHAT'S HAPPENING DOWNTOWN**

**8. ADJOURN – 1:35 p.m.**

**Next Meeting:** January 26, 2023