

# CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

## Minutes

**DATE:** February 13, 2023

**PLACE:** ZOOM

**CHAIRPERSON:** Jose Gonzalez

**STAFF LIAISON:** Josh Eggleston, CFO 503-588-6130 [JEggleston@cityofsalem.net](mailto:JEggleston@cityofsalem.net)

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### **Members Present:**

Councilor Jose Gonzalez, Chair  
Councilor Deanna Gwyn  
Councilor Micki Varney  
Alternate-Councilor Linda Nishioka

### **Members Absent:**

Councilor Vanessa Nordyke

### **Staff Present:**

Keith Stahley, City Manager  
Dan Atchison, City Attorney  
Josh Eggleston, Chief Financial Officer  
Jenny Mattechek, CPA, Chief Accountant  
Jeremy Morgan, Accounting Supervisor  
Anja Hill, Treasury Supervisor  
Kelli Blechschmidt, Management Analyst I  
Shengnan Thomas, Administrative Analyst I

### **Guest Present:**

Ryan Pasquarella, CPA, Grove, Mueller, Swank, PC

1. CALL TO ORDER: 2:32 PM / Quorum

2. APPROVAL OF COMMITTEE MINUTES

a. Feb. 3, 2023

Motion was moved by Member Varney, seconded by Member Gwyn, and carried by the following vote:

Aye: Unanimous

Nay: None

Abstentions: None

3. MANAGEMENT UPDATE / INFORMATION ITEMS

a. Grove, Mueller, Swank Presentation of FY 2022 City of Salem and Urban Renewal Agency annual audit by Ryan Pasquarella, CPA. The Federal Grant Compliance audit is in process, filing is due March 31, 2023.

Questions or comments by: Members Varney and Nishioka

Responses by: Josh Eggleston, Chief Financial Officer, and Ryan Pasquarella, CPA with Grove, Mueller, Swank, PC

4. NEW BUSINESS

5. ADJOURNMENT: 3:00 PM

The next meeting is scheduled for Monday, March 20, 2023 at 4:00 PM.