

CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

Minutes

DATE: June 20, 2023

PLACE: ZOOM

CHAIRPERSON: Jose Gonzalez

STAFF LIAISON: Josh Eggleston, CFO 503-588-6130 JEggleston@cityofsalem.net

Members Present:

Councilor Vanessa Nordyke
Councilor Deanna Gwyn
Councilor Micki Varney (left at 4:13pm)
Alternate-Councilor Linda Nishioka

Members Absent:

Councilor Jose Gonzalez, Chair

Staff Present:

Keith Stahley, City Manager
Brian Luse, Assistant City Attorney
Josh Eggleston, Chief Financial Officer
Kali Leinenbach, Budget Manager
Jenny Mattecheck, CPA, Chief Accountant
Anja Hill, Treasury Supervisor
Kelli Blechschmidt, Management Analyst I
Shengnan Thomas, Administrative Analyst I

Guest Present:

Annie Rose Favreau, Moss Adams
Kayvon Zadeh, Moss Adams

1. CALL TO ORDER: 4:00 PM / Quorum
 - a. Chair Gonzalez was unable to attend. Member Nordyke led meeting with Councilor Nishioka joining as alternate member.

2. APPROVAL OF COMMITTEE MINUTES
 - a. April 17, 2023

Motion was moved by Member Gwyn, seconded by Member Varney, and carried by the following vote:

Aye: Unanimous
Nay: None
Abstentions: None

3. PUBLIC COMMENT
a. None

4. ACTION ITEMS
a. None

5. MANAGEMENT UPDATE / INFORMATION ITEMS

- a. Quarterly Investment Report oral presentation by Josh Eggleston, Chief Financial Officer

- b. Moss Adams Presentation of Purchasing Internal Assessment

Questions or comments: Members Nordyke, Nishioka

Answers or comments: Josh Eggleston, CFO, Keith Stahley, City Manager

6. CONTINUED BUSINESS

- a. Josh Eggleston, Chief Financial Officer asked the committee if the scheduled July meeting can be canceled. Committee members agreed.

7. ADJOURNMENT: 4:30 PM

Motion was moved by Member Nishioka, seconded by Member Gwyn, to conclude the meeting early and was carried by the following vote:

Aye: Unanimous
Nay: None
Abstentions: None

The next meeting is scheduled for Monday, August 21, 2023 at 4:00 PM.