

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, May 3, 2023
TIME: 6:00 PM
CHAIRPERSON: Virginia Stapleton
PLACE: Hybrid
Chambers & Youtube

STAFF LIAISON:
Josh Eggleston, Chief Financial Officer
503-588-6130
jeggleston@cityofsalem.net
Kali Leinenbach, Sr. Fiscal Analyst
503-588-6231
kleinenbach@cityofsalem.net

1. OPENING EXERCISES – Chairperson Stapleton called the meeting to order at 6:00pm

Members present: Cohen, Allen, Tigan, Vieyra-Braendle, Nishioka, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Dixon, Curtis, Shirack, Vice-chair Brown, Chair Stapleton

Members absent: Milton

Pledge of Allegiance by: All

Vice-chair Brown informed the Committee about the additions agenda submitted which included three staff reports and four pieces of written testimony.

Motion: Move to approve the additions agenda of May 3, 2023 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Brown
Seconded by: Member Phillips

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY
 - a. Correspondence from James Aiken regarding the Proposed FY 2024 Budget
 - b. Correspondence from Steven Bergmann regarding an internal auditor
 - c. Correspondence from Matt Hale regarding the Proposed FY 2024 budget
 - d. Correspondence from Sheronne Blasi regarding an internal auditor
3. MINUTES
 - a. Minutes from April 26, 2023 City of Salem and Urban Renewal Agency Budget Committee Meeting

Motion: Move to approve the meeting minutes from the April 26, 2023 City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Brown
Seconded by: Member C. Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

4. ACTION ITEMS

- a. Errata 4 – Safe and Healthy Community Position Allocations, pgs. 112 and 118
- b. Errata 5 – Airport Fund Summary, pg. 266

Motion: Move to approve Errata Sheets 4 and 5 as recommended by Staff

Motion by: Vice-chair Brown
Seconded by: Member C. Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

Chair Stapleton requested a reordering of events for Public Hearings to be conducted before Information Items.

6. PUBLIC HEARINGS

- a. Continuation of the Proposed Capital Improvements Plan Public Hearing
 - Member Nordyke declared a potential conflict of interest
 - Comments by Chair Stapleton
 - Closing of the Public Hearing by Chair Stapleton

Motion: Move to recommend the proposed FY 2024 through FY 2028 Capital Improvements Plan to the City Council for adoption.

Motion by: Vice-chair Brown
Seconded by: Member C. Hoy

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

- b. State Revenue Sharing Funds
Staff Report: Public Hearing on the Proposed Uses of State Revenue Sharing Funds; Josh Eggleston, Chief Financial Officer

- Chair Stapleton opened the Public Hearing
- Presentation by Josh Eggleston, Chief Financial Officer
- Chair Stapleton closed the Public Hearing

Questions or comments by: Members Tigan and Shirack

Answers or explanations by: Josh Eggleston, Chief Financial Officer

Motion: Move to recommend the proposed uses of State Revenue Sharing funds to the City Council.

Motion by: Vice-chair Brown

Seconded by: Member Phillips

Action: Motion passes

Vote:

Aye: Unanimous

Nay:

Abstentions:

5. INFORMATION ITEMS

- a. Staff Report: Summary of Budget Committee Actions Through April 26, 2023
- b. Staff Report: Additional Responses to Committee Member Questions
- c. Memo: from City Manager Stahley regarding the General Fund Budget
- d. Staff Report: Additional Responses to Committee Member Questions
- e. Staff Report: Balancing Act Update

Discussion of item 5.c. lead by City Manager Stahley. Presentation by City Manager Stahley, Deputy City Manager Krishna Namburi, Chief Financial Officer Josh Eggleston, Fire Chief Niblock and Police Chief of information items provided to the Budget Committee by Chief Financial Officer Eggleston.

Questions or comments by: Chair Stapleton, Members Nishioka, Curtis, Vice-chair Brown, J. Hoy, Phillips, Nordyke, Cohen, Varney, C. Hoy

Answers or explanations by: City Manager Stahley, Deputy City Manager Namburi, Fire Chief Niblock, Police Chief Womack

Member C. Hoy requested a 10-minute recess. Meeting resumed at 7:56PM.

7. SPECIAL ORDERS OF BUSINESS

- a. Result Area Budget Review – Good Governance, pages 43-76
 - Overview by Chief Finance Officer Josh Eggleston
 - Discussion and review

Questions or comments by: Members Phillips, Curtis and Chair Stapleton
Answers or explanations by: Chief Financial Officer Josh Eggleston, City Manager Stahley

b. Result Area Budget Review – Safe and Healthy Community, pages 97-124

- Overview by Budget Manager Kali Leinenbach
- Discussion and review

Questions or comments by: Members Allen, Phillips, Cohen, Tigan, J. Hoy, Chair Stapleton, Vice-chair Brown, Nordyke, Nishioka

Answers or explanations by: Budget Manager Kali Leinenbach, Chief Financial Officer Josh Eggleston, Police Chief Womack, Deputy City Manager Namburi, Fire Chief Niblock, City Manager Stahley

c. Committee Discussion

Questions or comments by: Members Allen, Nordyke, Shirack, Phillips, Dixon, Tigan

Answers or explanations by: City Manager Stahley, Chief Financial Officer Josh Eggleston, Deputy City Manager Namburi

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

- a. None

9. ADJOURNMENT

The meeting was adjourned at 9:20 PM

Respectfully Submitted,

Kelli Blechschmidt
Minutes Recorder

The next Budget Committee meeting will be Wednesday, May 10, 2023 at 6:00 pm. The following budgets are scheduled to be reviewed and actions to be taken:

- *Approval of Tax Levy*
- *Recommendation of Proposed FY 2024 City of Salem Budget and Proposed FY 2024 Urban Renewal Agency Budget*

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6049 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and Spanish interpreters are available at the meeting. For languages other than English or to request accommodation, contact Kelli Blechschmidt, (503) 588-6049 or kblechschmidt@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.