

City of Salem

Salem Public Library

September 13th, 2023

5:30p.m. at the Salem Public Library Boardroom

Si necesita ayuda para comprender esta información, por favor llame
503-588-6178

PARTICIPANTS

Board Members

Lois Stark; Francine Boullosa, Chair; Gretchen Coppedge; Sarah Bishop; David Levy, Vice-Chair, Valerie Harris, Matthew Jobson

Staff

Bridget Esqueda, Interim City Librarian; Clarissa Maciel-Garibay, Staff Assistant

AGENDA

1. Welcome and call to order
2. Approval of Minutes
3. Public Comment - Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda
4. Information Items
 - Teen Advisory Board (TAB) update
 - Chair's report
 - City Librarian's report
 - Friends of SPL report
 - SPL Foundation report
5. Discussion Items
 - Public Meetings Law, Public Records Law, and Ethical Considerations For Public Officials (Marc)
 - Funds for library- ask for LAB controlled funds for projects/supplies/furniture (Bridget)
 - Election SPL Foundation Liaison (Francine)
 - Nomination for LAB Vice and Chair (Francine)
 - LAB meeting schedule (Francine)
 - Library funding Ad (Francine)
6. Action Items
7. Miscellaneous Board Items
8. Adjourn

Next Meeting: October 11th, 2023

This meeting is being conducted at the at the Salem Public Library 585 Liberty St. SE, Salem, OR 97301. Interested persons may view the meeting online on [YouTube](#). Please submit written comments on agenda items, or pre-register to provide Public Comment on items not on the agenda, by 5 p.m. or earlier one day prior to the day of the meeting at spladmin@cityofsalem.net

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

August 2023 City Librarian's Report

Stats for July

Number of visitors to the library in:

Main:31848

WS Branch: 2777

Number of physical items checked out/renewals:

Main:126186

WS Branch: 1476

Number of digital items checked out:

cloudLibrary: 6,734

Overdrive: 21,441

Library Value Calculator

<https://ilovelibraries.org/what-libraries-do/calculator/>

Staff News

The Library Safety Committee, composed of a member from each department, a security officer and a member of the City of Salem risk team has been diligently at work in the four months since its inception. To date, all staff have been made aware of accident reporting procedures, the team has been trained on conducting building safety inspections, and coworkers have identified facilities issues large and small that have been addressed or will be addressed pending funding.

Multiple staff recruitments were in process this month and due to an uncertain budget environment, have been placed on hold.

Collections

A new database has been added to the library! [Transparent Languages](#) is an online resource where library card holders can learn more than 110 languages, build vocabulary, and practice listening, speaking, reading, and writing skills. There is even a “kids mode” for younger learners that make it more accessible.

Projects and Programs

Tweet, tweet! On August 26, 37 adults learned to make a yarn bird from paper, yarn, and wire.



Youth Services wrapped up their summer events on August 2 with an interactive Oregon Rocks program from the Oregon Museum of Natural and Cultural History. The program was a wild success, filling the Story Rooms to capacity with extremely engaged participants.

The Salem Public Library was at the Pride in the Park event on August 26th. Over 350 stopped by the booth and learned more about how to get a library card and received a prize from the prize wheel.

The library started a Language Exchange Program three months ago bringing together fluent adult Spanish and English speakers to foster bonds and bridges between diverse perspectives and cultures in a relaxed setting. The program is bimonthly and regularly has 15 attendees.

The Summer Reading Challenge is wrapping up. This year, we had 3,840 eager readers sign up. To break that down, it was:

- Adults - 1,198
- Teens - 675
- Elementary-aged youth - 1,441
- Babies-Preschoolers - 536

The Summer Reading Challenge was also supported by 15 amazing teen volunteers who worked 2-6 hours per week as the Summer Reading Crew. Their main job was to staff a Summer Reading Challenge desk where they helped people sign up, log hours, troubleshoot, and collect rewards. They also helped at activities and programs throughout the summer. The Crew logged 341 hours of volunteer time and helped 1,314 patrons with Beanstack questions!

Digital signage was installed and came online in the library this month. There are six displays with rotating information about the library and library services. We will be designing and adding slides over time to keep people aware of the great things our library offers.

What we are Looking Forward to!

The Salem Public Library partnered with Salem Cloth Project again this year to provide a Halloween Costume Swap. The main library and West Salem branch will both have drop-off bins available for gently used Halloween Costumes and props.

It's Library Card Signup Month in September and the library is promoting all the wonderful things you can do with a library card! One of the promotions is having a picture taken with a library card of your choice.



On Saturday, September 23rd, we'll be having an Indian Dance Performance for a celebration of Indian culture from the Rasika dancers at 1pm in the Loucks Auditorium. This performance, Navarasa Kalinga Nardana, is steeped in Indian lore and style.

Strategic Plan Updates

Two Sprinkles grants are being submitted to the Salem Public Library Foundation to fund items to support two Strategic Plan imperatives.

Continually Evolve Services to Increase Accessibility: Purchasing library totes for patrons who have a difficult time of carrying their library books while they browse the library. The totes will have wheels and will be able to be pulled like a little wagon creating less of a burden to carry library books around.

Equity, Diversity, Inclusion, and Belonging: Displaying a traveling exhibition about [Oregon Black Pioneers](#) to share stories and history about the earliest settlers in Oregon. This display would run for 3-4 months in a prominent location in the library.