

**Salem Public Library Advisory Board
Wednesday, September 13th, 2023**

A [full recording of the current meeting](#) is available.
Francine called the meeting to order at 5:32p.m.

CALL TO ORDER

Members present: Gretchen Coppedge, David Levy (Vice Chair), Francine Boullosa (Chair), Lois Stark, Sarah Bishop, Valerie Harris, Matthew Jobson

ATTENDANCE

Members absent: none

Guests: Marc Weinstein (City of Salem Attorney)

Library staff members: Bridget Esqueda, Sonja Somerville, Clarissa Maciel-Garibay

None.

**APPEARANCE OF
INTERESTED
CITIZENS AND
PUBLIC COMMENT**

Minutes were reviewed for August. Lois moved and David seconded that minutes be approved. Motion carried

**APPROVAL OF
MINUTES**

**INFORMATION
ITEMS**

Teen Services Librarian, Sonja Somerville, provided an update on recent TAB activities. Sonja shared a video interview presentation for LAB from the two library high school interns.

TAB Report

Francine shared a report with LAB and answered questions from the group.

Chair's Report

Bridget answered questions from the group regarding the September City Librarian's Report.

**City Librarian's
Report**

Francine shared that the Friends' will be hosting a fall book sale the week of October 5th. The Friends are looking for volunteers.

Friends Report

No Foundation report was shared at the current meeting.

Foundation Report

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DISCUSSION ITEMS

Marc shared a PowerPoint presentation with LAB regarding public meeting, public records law, and ethical consideration. Marc also answered questions from the group regarding these topics.

**Public Meetings
Law, Public Records
Law, and Ethical
Considerations For
Public Officials
(Marc)**

Bridget shared that there are several items she would like LAB to fund for the library. Bridget asked LAB for the criteria and guidelines to be able to

**Funds for library-
ask for LAB**

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submit a request to LAB. Bridget will be reviewing those guidelines and a later meeting submit the request to LAB.

controlled funds for projects/supplies/furniture (Bridget)

Francine shared that at the August meeting Sarah was nominated as Foundation liaison.

Election SPL Foundation Liaison (Francine)

Francine shared this would be her last meeting as LAB chair also due to the completion of her term.

Nomination for LAB Vice and Chair (Francine)

Francine shared that LAB previously had decided that in person meetings would be in September, January and May. Francine would like to reinstate the meetings to all be in person moving forward.

LAB meeting schedule (Francine)

This topic was moved to the October meeting.

Library funding Ad (Francine)

ACTION ITEMS

All LAB members voted that Sarah be appointment LAB's liaison to the Foundation with no opposing votes.

Election SPL Foundation Liaison

Francine asked for LAB chair nominations. Gretchen nominated Lois. Lois accepted the nomination, and Francine seconded. Gretchen nominated David for vice chair and Mathew seconded. Motion passed.

Nomination for LAB Vice and Chair

Francine made a motion to move all LAB meetings to in person and David seconded. This motion in tentatively approved by LAB with pending city approval. Bridget will check with the city.

LAB meeting schedule

MISC BOARD ITEMS

The next board meeting will be held on Wednesday, October 11th, 2023 5:30 PM, Salem Public Library Collaboration Studio. The meeting adjourned at 7:05p.m.

NEXT MEETING & ADJOURNMENT

Submitted by: Clarissa Maciel-Garibay, Staff Assistant