



City of Salem Downtown Advisory Board

January 11, 2024
Noon -1:30 PM In-Person
350 Commercial St NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

PARTICIPANTS

Board Members

Joshua Kay, Chair; Kirk Sund; Allan Pollock; Charles Weathers; Rory McManus; Rian Fechtel; Sara Ngo

Staff

Sheri Wahrgren, Shelly Ehenger, Lynda Rose, Margarita Perez

AGENDA

1. Welcome and Call to Order
2. Approval of Agenda
3. Approval of Minutes from December 14, 2023
4. Public Comment
5. Action Items
 - A. Election of Board Chair and Vice-Chair
6. Information Reports
 1. Overview/Discussion of FY 2025 Riverfront-Downtown URA Draft Budget
7. Adjourn

Next Meeting: January 22, 2024

This meeting is being conducted In-Person only. No virtual participation is possible. Interested persons may view the meeting online on [YouTube](#), and the public may attend in person. Please submit any written comments on agenda items no later than 5 p.m. one day prior to the day of the meeting at DAB@cityofsalem.net.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

MINUTES
Downtown Advisory Board
Thursday, December 14, 2023 @ Noon
350 Commercial St. NE
[YouTube](#)

1. **Call to Order and Roll Call:** 12:04 p.m.
Roll Call: Joshua Kay, Kirk Sund, Allan Pollock (left at 12:50 p.m.), Charles Weathers, Rory McManus, Rian Fechtel
Excused: Sara Ngo
Unexcused: Quandray Robertson
Guests: Kathy Delarosa

2. **APPROVAL OF AGENDA**
Motion: Move to approve the agenda for December 14, 2023, as presented.
Motion By: Board Member Fechtel
Seconded by: Board Member Pollock
Action: Approved
Vote: *Aye:* Unanimous **Motion PASSES**

AMENDMENT TO AGENDA
Motion: Move to amend agenda to reflect revised dates in Item 5.a.
Motion by: Board Member Sund
Seconded by: Board Member Fechtel
Action: Approved
Vote: *Aye:* Unanimous **Motion PASSES**

3. **APPROVAL OF MINUTES**
Motion: Move to approve the Minutes from November 8, 2023, as presented.
Motion by: Board Member Weathers
Seconded by: Board Member Sund
Action: Approved
Vote: *Aye:* Unanimous **Motion PASSES**

4. **PUBLIC COMMENT**
 - a. None

5. **ACTION ITEMS**
 - a. Approval of future meeting dates of January 11, January 25, and February 8, 2024, to coincide with Budget Office requirements (regularly scheduled February 22 meeting would be cancelled).
Motion: Move to approve revised Downtown Advisory Board meeting schedule as amended to January 11, January 22, and February 8, 2024.
Motion by: Board Member Sund
Seconded by: Board Member Fechtel
Action: Approved
Vote: *Aye:* Unanimous **Motion PASSES**

6. INFORMATION REPORTS

- a. 277 High Street Project Presentation: Kathy Delarosa, Deacon Development, LLC/Citizen Apartments
Comments/Questions: Pollock, Fechtel, Sund, McManus, Weathers, Wahrgren
- b. 236 Commercial Street Project Presentation: Charles Weathers, ASM9 LLC/Retro Electro
Comments/Questions: Kay, Fechtel, Weathers
- c. Continued Discussion – Downtown Challenges: Sheri Wahrgren
Comments/Questions: Fechtel, Sund, Kay, Weathers, Wahrgren, Ehenger

7. ADJOURN @ 1:31 p.m.

Next Meeting: January 11, 2024