



City of Salem Salem Parks and Recreation Advisory Board

February 8, 2024
1:00- 2:30 p.m.

Hybrid Meeting

In Person: City Operations Building, 1457 23rd St. SE, Room 146

Via Zoom: <https://us02web.zoom.us/j/83397741847>

Via YouTube: <https://www.youtube.com/@cityofsalempublicmeetings8184>

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Para asistencia en español, llame al 503-540-2489.

PARTICIPANTS

Board Members

Keith Norris, Chair; Dylan McDowell, Vice-Chair; Alan Alexander; Woody Dukes; Rick Hartwig; Alan Holland; Joan Lloyd; Debbie Miller

Staff

Jennifer Kellar, Parks and Recreation Division Manager; Rob Romanek, Parks Planning Manager; Becky George, Recreation Supervisor; Milan Davis, City Urban Forester/Parks Supervisor III; Kimberli Fitzgerald, Historic Preservation Program Manager; Julianah Douglas, Climate Action Plan Manager

AGENDA

1. Welcome and Call to Order
2. Approval of January 2024 Minutes
3. Public Comment - Appearance of persons wishing to address the Board on any matter other than those which appear on this agenda.
4. Council Liaison Updates (10 minutes)
5. Board Items/Presentations
 - a. Historic Preservation Project Updates – *Kimberli Fitzgerald* (20 minutes)

Recommendation: Information and discussion.

- b. Athletic Courts Improvements at River Road and Sumpter Parks – *Tyler Roth, PE, AKS Engineering & Forestry* (20 minutes)

Recommendation: Information and discussion.

- c. Salem Climate Action Manager Introduction – *Julianah Douglas* (5 minutes)

Recommendation: Information and discussion.

- d. SPRAB Subcommittee Work for 2024 – *Chair Norris* (15 minutes)

Recommendation: Information and discussion.

- 6. Board Member Updates
- 7. Information Reports – written
 - a. Mission Street Parks Conservancy Minutes
 - b. Parks and Recreation Division Report
- 8. New Business
- 9. Adjourn

Next Meeting: March 14, 2024

Interested persons may view the meeting online on [YouTube](#). Please submit written comments on agenda items, or pre-register to provide Public Comment on items not on the agenda, by 5 p.m. or earlier one day prior to the day of the meeting at salemparks@cityofsalem.net.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-588-6336 (TTD/TTY 503-588-6439) at least two business days in advance.

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City of Salem

Salem Parks and Recreation Advisory Board

January 11, 2024

[Hybrid Meeting](#)

Minutes – Draft

Members Present

Alan Alexander Joan Lloyd
Woody Dukes Debbie Miller
Rick Hartwig Dylan McDowell
Al Holland

Members Absent

Keith Norris

Staff Present

Rob Romanek Jennifer Mongolo
Jennifer Kellar Jeffery Johnson
Becky George Milan Davis

-
1. **Call to Order** - Welcome and call to order by Member McDowell at 1:05 pm. Member Norris and Member Lloyd absent.
 2. **Approval of Minutes** - Approval of December 2023 minutes - **Member Hartwig motioned to approve. Member Miller seconded the motion. December minutes approved.**
 3. **Public Comment** – No speakers. Members discussed written comments from Mark Wigg concerning use of development park property.
 5. **Council Liaison Updates** – None.
 6. **Board Items/Presentations** (Member Llyod join the meeting just prior to Item 6a)
 - a. Close of 2024 Officer Nominations – Closed with no further nominations.
 - b. Election of 2024 Officers
 - **Chair nominations – Dylan McDowell moved the nomination of Member Norris as Chair, Member Alexander seconded, voice vote taken, Keith Norris unanimously elected Chair.**
 - **Vice Chair nominations – Member Holland moved the nomination of Member McDowell as Vice Chair, Member Hartwig seconded, voice vote taken, Dylan McDowell unanimously elected Vice Chair.**
 - c. Adopt Meeting Schedule for 2024 - Vice Chair McDowell notes February’s date should be February 8th. **Member Alexander motions to adopt and Member Holland seconded. Voice vote held. The Meeting Schedule for 2024 is adopted.**
 - d. Approve 2023 Annual Report to Salem City Council –
 - Report was re-formatted for easier reading, focusing on the high points of each topic.
 - Concerns of City Council thinking SPRAB has not done much compared to previous reports. Vice Chair McDowell reassures that with the presentation there will be room to expand on the topics and give better details.
 - Clarify partnership with University of Oregon, Rob Romanek described the Sustainable City Year Program. Salem has partnered with the university on numerous student courses that support initiatives in the city, with several focusing on park related issues such as: temporary picnic shelters, spatial justice within our park system, assessing the conditions of our parks infrastructures, and looking at designs for a boardwalk bypass in Minto-Brown Island Park.
 - **Member Hartwig moves to adopt the the annual report, Member Alexander seconded. Voice vote to adopt, plan adopted.**

- e. Bush's Pasture Park Heritage Tree Designation, Milan Davis – The highest priority is the White Oak Grove, which has been brought to the City Archeological Roundtable. The Confederated Tribes of Grand Ronde have suggestions several changes and further review to the proposal, and also want to talk about how the area would be managed as a grove.
- f. Minto Island Conservation Area Management Plan update, Jennifer Mongolo and Jeffery Johnson
 - The land was purchased with funding from the Willamette Wildlife Mitigation Program in 2013 and is encumbered by a conservation easement held by the Bonneville Power Administration. The existing management plan was completed and approved in 2015, and a land use agreement signed in 2022 to allow the Ironman event. A condition of the land use agreement is to update the management plan by April 2024. An extension has been requested to push out the deadline a year, to April 2025. Changes to the plan include a new template, updated maps, and new sections.
 - Next steps and tentative timeline – entering into new land use agreement with Bonneville Power Administration, Jan 2024; Prepare an updated plan (Jan – March); Convene Technical Advisory Committee (Apr – May); Complete agency/grantor review (Jun – Aug); Present updated plan to SPRAB (Aug/Sep) and Adopt the plan and update event restrictions (Sep – Oct).
 - Related Updates – New Minto Island Conservation Area event fees and trail buffer, Willamette Slough ludwigia removal grant complete, phase 3 floodplain restoration work, and bald eagle nest monitoring program.

7. Board Member Updates

- Member Holland attended a planting event January 6th with Friends of Trees in Lansing Park and plant several new trees.
- Member Miller shared news of an upcoming tree planting event at Nelson Park.

8. Information Reports - (Information reports provided as written reports ahead of the meeting.)

- Fairview planning is underway, the master plan is being revisited to give new residents an opportunity to give their input on the plan and hope to have an updated master plan by the end of the calendar year.
- Question from the community about Old Strong Road – might there be a removal of one of the paths that lead to Old Strong Road, or might it go from being a paved path to a softer bark path be made?
- Removal of over 30 trees from Minto Island Park near the dog park. Notices will be posted and information available on the City website.

9. New Business

- Vice Chair McDowell
 - Climate Action Plan – Hopes that SPRAB can be active in this. There are several natural resource strategies in the action plan, making opportunities to research and come up with ideas that the climate action plan can adopt and take on.
 - Revenue Generation Task force – Chair Norris is part of the task force, and this topic will be part of the agenda for February's meeting.

10. Next Meeting – February 8, 2024, at 1 p.m.

11. Adjourned at 2:18 pm.

February 1, 2024

Revenue Generation Ideas

Salem Parks and Recreation Advisory Board

- **Adopt a Park:** Have businesses or community organizations Adopt a Park and get approved advertising opportunities in return. This could include an annual “adoption” fee and/or a responsibility to help with cleanup or maintenance. The City would develop a Park Adoption setup at relevant parks where there would be more information about the company/organization that adopted it near the entrance.
- **Increase STRIDE Costs:** The current pricing for STRIDE events is very accessible, but much lower than similar races hosted by other organizations. Increasing all race fees, potentially to \$25, would still be accessible but would significantly increase revenue from the events. Another idea is to offer a subscription or pass model where an individual can pay a set fee, say \$50-\$100, to have access to every race throughout the season. This would provide a more predictable amount of revenue at the start of the season.
- **Riverfront Concessions:** There is an opportunity to develop a more permanent concession station near the Gerry Frank Amphitheater and rent out that space for park concessions throughout the year.
- **Eagle Cam and Advertising:** Many nonprofits and organizations have set up animal cameras for the public to view exciting activities. Given the interest in eagles in Minto Brown Island Park, we could consider setting up a camera near Eagle Nests that the public could view. Advertising could be sold for the hosting website to generate revenue.
- **Salem Park Art Raffle:** The City could partner with an art institution or club that would be willing to donate art based on Salem parks. This art could be raffled off during key events to raise revenue for the parks and also raise awareness for some of the art programs in the City.
- **Explore Additional “Friends Of” Groups:** Larger parks could develop “Friends Of” groups or similar models that would allow for more support from the public. This could also open up access to more philanthropic grants for nonprofits likely not available to the City.
- **Rentable Community Garden Space:** The City could develop dedicated community garden spaces in City parks or other properties and rent those plots to Neighborhood Associations or other organizations for community use and management.

- **Equipment Rentals:** The City could set up an equipment rental system for basic items like rackets, basketballs, etc for use in city parks. This could potentially be done through the Library or an already established entity. The City could also explore renting larger items, like kayaks or paddleboards, in the future to fill the gap left by Salem Summit Company.

A new resource that could have some helpful information is the [Outdoor Recreation Roundtable Rural Economic Development Toolkit](#). While Salem is not technically rural, this toolkit focuses on building strong economies focused on outdoor engagement and could have some applicable lessons.



Board Meeting Minutes
November 15, 2023

In Attendance

Gretchen Carnaby
Maureen McGee
Kathy Savicki
Patti Sieg

Emily Standish
Mike Weber

NOTES	ACTIONS
1. Agenda: Maureen called the meeting to order and reviewed the agenda.	
2. Minutes: Patti moved and Gretchen seconded approval of the minutes for the September and October meetings. Motion passed.	
3. Financial: Financial reports were reviewed.	
4. Volunteer Coordinator: We continue to have excellent Tuesday crews despite the fall weather. A number of possibilities were identified to recruit additional volunteer help for the conservatory.	Emily and Kathy will make contacts.
5. Garden Manager: Mike Weber will manage the Tuesday crew for the remaining November work days. Maureen will set up a meeting with Mike Slater to discuss his availability to oversee upcoming work in the Woodland Garden and when we resume the Tuesday schedule in the spring.	Maureen to set up meeting with Michael Slater.
<p>6. Old Business</p> <ul style="list-style-type: none"> • Fundraising appeal: Maureen will edit the letter drafted by Gretchen, which will go to the entire mailing list, with a notice that in the future we will be only doing mailings via email. • Insurance: We discussed whether we have a need to purchase cyber insurance. • Woodland Garden: The City has completed tree removal, grading and irrigation system installation. Paths have been marked out. We need to have an updated workplan and timeline for installation of paths and planting. • Volunteer Appreciation Dinner: Invitations are out. Thanks to contributions from committee members we will be able to come in under budget. Gifts for honorees are on order. • 2024 Work Plan: Maureen will finalize the draft, which goes to SPRAB at their Dec. 15 meeting. 	<p>Maureen and Gretchen will ensure mailing by end of November.</p> <p>Maureen will convene a meeting with Mike Slater and Brian, and include Mike Weber.</p> <p>Maureen to submit plan to City.</p>

Mission Street Parks Conservancy
Board Meeting Minutes for November 15, 2023

<ul style="list-style-type: none">• Salem Baseball MOU: Members of the Board will meet with Luke this Friday for a walk through of the stadium area to review the plans.• Potential Covanta volunteers and contribution: Mike Weber will keep in touch with them and plan a Woodland Garden work day once we have those timelines in place.• Memorial Tree: It has been requested that we designate a tree we purchase as a memorial to Helen Caswell. We will ask Mike Slater about tree selection and location.	<p>Mike Weber to call contact at Covanta.</p> <p>Maureen to consult with Mike Slater.</p>
<p>7. New Business</p> <ul style="list-style-type: none">• Treasurer: Mike nominated Kathy as Treasurer. Patti moved and Gretchen seconded the motion to change her role to Secretary-Treasurer. Motion approved.• Bush Park maps: Emily suggested that we make the availability of park maps more obvious to people reading the kiosk. We agreed to use the display case on the east side of the kiosk for this over the winter.• 2024 Budget: Maureen will have a draft budget to share at least two weeks prior to the next meeting.	<p>Gretchen will arrange changes with bank.</p> <p>Bill and Emily will draft a notice and include a copy of the brochure.</p> <p>Maureen to work with Gary on the draft.</p>

**Next meetings:
December 13, noon, Maureen's**



Board Meeting Minutes
December 13, 2023

In Attendance

Julia Battle
Gretchen Carnaby
Gary McKuen
Maureen McGee
Kathy Savicki
Emily Standish
Mike Weber

NOTES	ACTIONS
1. Agenda: Maureen called the meeting to order and reviewed the agenda.	
2. Minutes: November minutes will be reviewed at the January meeting.	Maureen will include both minutes in the meeting packet.
3. Financial Report: Gary reviewed the November financial reports.	
4. Volunteer Coordinator: We discussed options for uses of apples/crabapples from the Park for cider or gleaning next fall. The events committee will debrief the volunteer recognition party in January. Volunteers appreciate the opportunities for socialization and community activities outside of Tuesday gardening.	
5. Garden Manager: Maureen will meet tomorrow with Mike Slater to discuss his availability to oversee upcoming work in the Woodland Garden and to contract hourly for other garden tasks as needed while he is in graduate school. Mike Weber will serve as garden foreman and will take the lead on communication with Brian. We will explore whether L&S Conservancy would be open to sharing staff with us for administrative tasks. We need to figure out how to manage social media, newsletter, perhaps finding a better database to replace our NEON account and Mailchimp. Gary suggested the need for someone to back-up his knowledge of Quickbooks.	Maureen will talk with Karen at L&S.
6. Old Business <ul style="list-style-type: none"> • Education: Julia reported that MCSWC will be participating with an international project to hold biology explorations; we agreed to explore holding an event in Bush Park. 	Julie will talk with MCSWC staff.

Mission Street Parks Conservancy
Board Meeting Minutes for December 13, 2023

<ul style="list-style-type: none"> • Fundraising appeal: This is ready to go out this week. Gretchen moved and Mike seconded that we mail it first class. Motion Approved. • 2024 Work Plan: The plan has been approved by City staff and is on the SPRAB agenda for their Dec. 15 meeting. • Salem Baseball MOU: We need to reschedule the tour which was cancelled due to bad weather. • Potential Covanta volunteers and contribution: Mike Weber will keep in touch with them and plan a Woodland Garden work day once we have those timelines in place. • Memorial Tree: It has been requested that we designate a tree we purchase as a memorial to Helen Caswell. We will ask Mike Slater about tree selection and location. 	<p>Gretchen will complete mailing.</p> <p>Kathy will represent MSPC at the SPRAB meeting.</p> <p>Maureen will reschedule..</p> <p>Mike Weber to call Covanta.</p> <p>Maureen to consult with Mike Slater.</p>
<p>7. New Business</p> <ul style="list-style-type: none"> • Budget for 2024: We had a detailed discussion of modifications to be made to the draft budget. One issue identified is the need to have a more systematic approach to sponsorships, including updating the website. 	<p>Maureen will have an updated draft for the January meeting. Mike W will draft a sponsorship letter.</p>

**Next meetings:
January 17, noon**

SALEM PARKS AND RECREATION ADVISORY BOARD MEETING

Parks and Recreation Division Update – February 2024

1. Events/Facility Use

- To coincide with changes over the last year, including the opening of the Customer Service Center, moving from Public Works to Community Services, and the physical move to the new Operations Building, Recreation staff have begun a review and update of all facility use and ancillary permits. While this will be a lengthy process, it's necessary to improve our customer service, and increase permit processing efficiencies.
- Planning for the 2024 Food Truck Program in the Vendor Plaza at Riverfront Park has begun. We anticipate a robust rotation of vendors after last year's successful inaugural season!
- The following city organized events in Riverfront Park are scheduled in 2024:
 - First Friday Concerts on June 7, July 5, and August 2
 - Let's Dance on July 14, August 25, and September 22
 - Movies in the Park on July 12, July 26, August 9, and August 23
 - STRIDE 5K/10K Run/Walk on June 22 and September 7
 - Viva Salem pm September 28
 - Frightfully Fun Run/Walk on October 26
 - Turkey Trot on November 23
 - Jingle Bell Relay on December 13

2. Youth Recreation Programs

- Work has begun on the 2024 Recreation Guide. Information will be sent out to households the end of March.
- Planning for hiring summer staff has begun! We anticipate opening positions shortly after Spring Break.
- This year's Movies in the Park have been scheduled every other Friday evening, July 12-August 23, in the Gerry Frank I Salem Rotary Amphitheater. Movie selections will be determined in the coming weeks. Staff is currently updating sponsorship opportunities with the plan to send it to local businesses and organizations within the next month.
- The 2024 STRIDE Run/Walk schedule has been determined and is outlined below:

May 18	5K Run/Walk at Bush's Pasture Park
June 22	5K or 10K Run/Walk at Riverfront and Minto-Brown Island Parks
July 20	5K or 10K Run/Walk at Minto-Brown Island Park
August 17	5K Run/Walk at Bush's Pasture Park
September 7	5K or 10K Run/Walk at Riverfront and Minto-Brown Island Parks
October 5	5K or 10K Run/Walk at Minto-Brown Island Park

3. Softball and Kickball Leagues/Tournaments

- Recruitment for 2024 seasonal/Part Time Exempt (PTE) staff is underway. The position closed on Monday, January 22 and interviews will begin soon.

- Supervisory staff are attending the USA Softball Region 9 Annual Meeting in Portland the end of January where we will be bidding on 2026 National Tournaments and promoting our events in 2024 and 2025!

4. Salem Park Improvement Fund

- The Salem Park Improvement Fund Committee met on Thursday, December 1st to review the twelve application submittals. Total award amount for the 2023-25 SPIF cycle is \$54,000. The award result breakdown is as follows:

SCAN

Fairmount Park: 1) Mutt Mitt Dispenser; 2) Invasive Species Removal
Award Amount = \$8,500

SESNA

Richmond Park: 1) Multi-generational Fitness Equipment
Award Amount = \$7,500

NEN

Englewood Park: 1) Invasive Plant Removal/Pollinator Garden
Award Amount = \$3,500
McRae Park: 1) Soccer Goals
Award Amount = \$3,500

Sunnyslope NA

Sunnyslope Park: 1) Pickleball Court Striping; 2) GaGa Pit
Award Amount = \$5,500
Secor Park: 1) GaGa Pit
Award Amount = \$1,500

North Lancaster NA

Lansing Park: 1) Sports Benches; 2) Picnic Tables
Award Amount = \$5,000

CANDO

Pringle Pathway to Riverfront: 1) Bench
Award Amount = \$3,500

Morningside NA

Fairview Park: 1) Information Kiosk
Award Amount = \$3,500

West Salem NA

Edgewater Parkway: 1) Park Sign; 2) Garbage Receptacles; 3) Information Kiosk
Award Amount = \$5,500

SWAN

Nelson Park: 1) Information Kiosk

Award Amount = \$3,500

Northgate NA

Northgate Park: 1) Painted Art Fence Enhancement

Award Amount = \$3,000

5. Individual Park Master Planning

- Fairview Park Master Plan Revisit and Refinement – On January 26, Cameron McCarthy and Parks Planning staff held a project design workshop to review community feedback and begin sketching ideas for two new park master plan concepts, to be reviewed with the community starting in mid-March. In reviewing themes that have emerged through an online survey, stakeholder interviews, and two community pop-up events, we identified the following key takeaways:
 - Community emphasis on natural areas and passive recreation.
 - Community event space, gathering areas, covered tables, flexible use space, and non-reservable space have been requested.
 - Active recreation like playgrounds were highly requested in all events/stakeholder engagements.
 - Basketball and pickleball requested more than multi-use field. However, informal lawn/open space was requested often.
 - Restrooms, shelters have been requested close to parking lots.
 - History information / historical site interpretation is desired.
 - Design should prioritize accessibility including trails, restrooms (size and gender neutral), seating, smooth transitions, art/information/interactive elements that engage wide audience including people living with intellectual and physical disabilities.
- Fisher Road Park Master Plan – Our preliminary neighborhood engagement continues. An [online survey](#) for the project is still active. It has received 80 responses to date. Additionally, the project team has kicked-off a new engagement approach utilizing community-based partners. On January 23, the project team held a *park planning ambassador training* with seven partners with connections to the surrounding Latino community. Approximately 52% of residents within the Census tract surrounding the park identify as Hispanic or Latino. Continuing through mid-February, the park planning ambassadors are each conducting a Spanish or multi-lingual focus-group discussion, focusing on the neighborhood residents' vision for the future park as well as identifying priorities and concerns related to park improvements and expanded park use.

6. Park Improvements

- Livingston Park Playground Rehabilitation – Thanks to the voter approved Safety and Livability Bond passed in 2022, the City has a ten-year plan to upgrade ten playgrounds within the Salem Park System. The first playground to begin project planning and design is located at Livingston Park. Engineering and Parks Planning staff met on February 5th to begin scoping the project in greater detail. Improvements, which may be completed as early as this year, are expected to include replacement of manufactured play equipment and rehabilitation of playground facilities, including curbing, user access routes, surfacing, and drainage.
- Riverfront Playground Rehabilitation and Expansion – The playground at Riverfront Park is also slated for equipment replacement and rehabilitation in 2025, as part of the ten-year bond-funded improvement plan. Construction is expected to occur in 2025. The City is simultaneously planning

to utilize Parks System Development Charges to expand the playground, consistent with the park master plan, by adding a mound slide and rock scramble nature play element. As we begin to design the project, staff is assuming a desire for additional inclusive play elements and user support features that would require additional funding. As such, GreenWorks has been issued a preliminary project assignment to 1) engage the community to prepare a schematic design and 2) assist City staff with the preparation of a grant application to the OPRD Local Government Grant Program 2024 Cycle. The application is due April 1, 2024.

- Candelaria Reservoir Nature Play – The Southwest Association of Neighbors (SWAN) has requested the design of a low-impact nature play space at Candelaria Reservoir. GreenWorks has been issued a project assignment to assist the City and SWAN with the development of a schematic design for the requested improvement. As proposed, the play area will be constructed of natural materials and designed for easy removal and replacement should the water reservoir expand or require maintenance.

Parks Planning staff are viewing this as an opportunity to pilot nature play improvements. We intend to analyze and study the performance of the proposed facility to inform the development of similar spaces within the park system.

- Minto-Brown Island Parking Lot Improvements – We will soon be starting site preparations for this project. As detailed below, a total of 34 park trees are slated to be removed. This 2022 Safety and Livability Bond project will provide new paved and striped surfaces at Parking Lot #2 (dog park area) and Parking Lot #3 (main lot), including stormwater drainage improvements and stormwater treatment, accessibility upgrades, landscaping around the new perimeter of the lots, and bicycle parking. These heavily used parking lots currently contain gravel surfaces that deteriorate as weather conditions worsen throughout the year, increasing maintenance costs and flooding issues on nearby paths and trails. This project will alleviate flooding issues around the parking lots, improve pedestrian circulation and parking efficiency, and increase the availability of spaces serving the dog area and popular trailheads.
 - *Construction Bidding*: Contractor bids were advertised the week of January 22th. Bids will be opened on February 20 with construction planned to begin as soon as weather permits in the spring.
 - *Tree Removal*: Tree removal required for the project will occur in advance of contractor mobilization, during the week of February 12, to avoid impacts to nesting birds. Of the 80 existing trees in and around Parking Lot #2, 31 will be removed. Most of these trees are non-native European white birch located along the eastern border of the parking lot. These trees need removal due to their declining health because of visible infestation with the bronze birch borer — an insect pest, and heat stress from the extreme heat waves in Salem over past summers. The trees also need to be removed so that proper paving and stormwater drainage can be installed in the appropriate sections of the parking lot. Of the 13 existing trees in the area around Parking Lot #3, three will be removed to accommodate construction of a stormwater conveyance swale along the eastern perimeter of the parking lot. The three trees slated for removal are native cottonwood. The fallen native trees will be used in the nearby slough as woody material for habitat. Each tree removed will be replaced with a native tree species in appropriate location within the park. The established evergreen trees bordering Parking Lot #2 to the east will not be removed. The City Urban Forestry staff will complete the tree removal.
 - *Outreach*: Information about the project and pending tree removal are being shared through the following avenues.
 - a. Press release was distributed January 25
 - b. City website, with specific project information found [here](#).

- c. Coordination with media partners.
 - d. On-site signage to be posted on Friday, January 26
 - o *Budget*: \$1.54 million is budgeted for this project, inclusive of design and construction cost.
 - o *Access*: While the dog park and walking trails will remain open for visitors, there will be temporary disruptions to parking availability and vehicle access during various construction phases. For example, the eastern half of Parking Lot #2 will be closed for one to two days to facilitate the upcoming tree removal. Access for pedestrians, including those with disabilities will be available and identified through or around work zones during construction.
 - o *Contact*: Acting Assistant City Engineer, Aaron Kimsey is the primary contact for this project. Aaron can be reached at 503-588-6211 or akimsey@cityofsalem.net.
7. Neighborhood Trees – Friends of Trees and the City will be hosting the next volunteer planting event at Ellen Lane Park on Saturday, February 10 from 9am – 1pm. Ellen Lane Park is located in west Salem at 3223 Garrett Street NW. The goal is to plant approximately 45 trees within the underdeveloped park, including street trees along the frontage to Garrett Street NW. Please join us! Friends of Trees provides gloves, tools, and guidance, as well as light breakfast snacks and coffee/tea/hot chocolate. For more, visit: <https://friendsoftrees.org/salem/>