



Revenue Task Force

Thursday, February 22, 2024

6:30 – 9:00 p.m.

City Council Chambers, 555 Liberty Street SE, Room 240

View Via YouTube: <https://www.youtube.com/@CCMediaSalem> or Comcast Channel 21

Task Force Members

Becky Beaman	Stephen Jenkins	Nate Rafn (alt.)
Russ Beaton	Kathy Knock	Jesus Resendiz
Scott Cantonwine	Ariel Loveall	David Rheinholdt
Katie Ciancetta	Lee McKenzie	Bill Riecke
Ken Collins	Raquel Moore-Green	Gretchen Schlie (alt.)
Beth Vargas Duncan	Sean Nikas	Kaitlin Strathdee
Bev Ecklund	Keith Norris	Bill Smaldone
Matthew Hale	Jean Palmateer	TJ Sullivan
Levi Herrera-Lopez	Ray Quisenberry	Cathy vanEnckevort

Staff

Keith Stahley, City Manager
Krishna Namburi, Deputy City Manager
Dan Atchison, City Attorney
Josh Eggleston, Chief Financial Officer
Courtney Knox Busch, Chief Strategy Officer
Kali Leinenbach, Budget Manager

Moss Adams (Facilitators)

Tommy Conkling
Annie Fadley
Annie Rose Favreau
Jessie Lenhardt
Colleen Rozillis

Agenda

1. Welcome and Introductions
2. Public Comment (15 minutes)
3. Approval of January 30, 2024, Minutes
4. Recap of Key Information from Meeting 1
5. Revenue Targets Discussion
6. Revenue Options Initial Overview
7. Next Steps
8. Adjourn

Next Meeting: March 18

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Revenue Task Force Meeting Minutes

Location	Salem Public Library, Anderson Room		
Date	January 30, 2024		
Time	6:30 pm - 9:00 pm		
Attendees	Ariel Loveall Becky Beaman Beth Vargas Duncan Bill Riecke Cathy van Enckevort David Rheinholdt Gretchen Schlie (alternate) Jean Palmateer	Jesus Resendiz Kaitlin Strathdee Kathy Knock Katie Ciancetta Keith Norris Ken Collins Leola McKenzie Levi Herrera-Lopez Matthew Hale	Nathan Rafn (alternate) Raquel Moore-Green Ray Quisenberry Russ Beaton Scott Cantonwine Sean Nikas TJ Sullivan Bill Smaldone

Agenda

- Moss Adams and City introductions
- Charter and purpose of the Revenue Task Force
- Chair and Vice Chair elections
- Group norms
- Task Force and community engagement timeline
- History of the structural deficit
- Preliminary revenue-generating options
- Overview of target scenarios

Decision Points

Chair and Vice Chair Elections

Nominations

The floor was opened for nominations for chair and vice chair. Members of the task force, including alternates eligible to vote were asked to nominate a member of the task force for the role of Chair.

Nominees included:

- Sean Nikas
- TJ Sullivan
- Beth Vargas Duncan

Nominees were asked if they accepted their nomination. All individuals accepted.

Election

Task force members were provided an index card to vote for the Chair from the confirmed nominees. Cards were selected and tallied by a Moss Adams facilitator. The results were:

- Sean Nikas - 10
- TJ Sullivan - 9
- Beth Vargas Duncan - 6

By this process, Sean Nikas is elected Chair, TJ Sullivan is elected Vice-Chair.

Group Norms

Task force members were asked to gather in groups of 2-3 and identify desired group norms. Groups were then asked to share back themes to define norms for the task force moving forward. Norms include:

- Stay focused on the purpose of the task force.
- Treat others as you would like to be treated.
- Be gracious, understanding, and curious.
- Help one another develop ideas.
- Provide opportunities for all opinions.
- Be open to other's ideas.
- Ask questions.
- Act neighborly.
- Assume positive intent.
- Behave professionally and formally.
- Recall that we are in a public forum and should set the standards for behavior.
- Be respectful. Listen actively, and avoid interrupting, swearing, or side conversations.
- Separate the person from the idea.

Action Items

Chair and Vice Chair Onboarding

- Moss Adams and City staff to provide onboarding for the Chair and Vice Chair ahead of Task Force Meeting 2

Pre-Read Information for Meeting 2

- Task Force Meeting 2 Pre-Read Packet – *coming soon*
 - This information will focus primarily on potential revenue options and targets

Meeting Materials

- Task Force Meeting 1 Pre-Read Packet
- Task Force Meeting 1 Presentation
- Task Force Meeting 1 Recording
- Roberts Rules Cheat Sheet
- W-9