

MINUTES
HISTORIC LANDMARKS COMMISSION WORK SESSION
January 18, 2024

COMMISSIONERS PRESENT

Andrew Zimmerman, Chair
Jessica Curteman
Juliana Inman
Cara Kaser
Jennifer Maglinte-Timbrook
Chris Morris
Kisten Straus
Connie Strong

STAFF PRESENT

Kimberli Fitzgerald, Historic Preservation Officer
Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator
Jacob Morris, Preservation Planner
Fred Wilson, Deputy City Attorney
Zachery Cardoso, Recorder

COMMISSIONERS ABSENT

1. CALL TO ORDER:

Vice-Chair Maglinte-Timbrook called the meeting to order at 5:33 P.M.

2. SWEARING IN NEW COMMISSIONERS:

Commissioner Kaser was sworn in by Fred Wilson

Commissioner Strong Joined the meeting at 5:35

3. Roll call was taken and quorum was established.

4. ELECTIONS

Vice-Chair Maglinte-Timbrook called for nominations for Chair.

Motion: Elect Kirsten Straus as Chair.

Motion by: Commissioner Maglinte-Timbrook

Questions or Comments by: None

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Strong

Nay:

Absent: Curteman, Zimmerman

Abstentions:

Action: Elect Kirsten Straus as Chair.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Curteman, Zimmerman)

Motion: Elect Jennifer Maglinte-Timbrook as Vice-Chair.

Motion by: Commissioner Inman

Questions or Comments by: None

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Strong

Nay:

Absent: Curteman, Zimmerman

Abstentions:

Action: Elect Jennifer Maglinte-Timbrook as Vice-Chair.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Curteman, Zimmerman)

5. PUBLIC COMMENT:

None

6. APPROVAL OF MINUTES

a. Minutes of December 21, 2023

Motion: Move to approve the minutes.

Motion by: Commissioner Inman

Seconded by: Commissioner Morris

Questions or Comments by: None

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Strong

Nay:

Absent: Curteman, Zimmerman

Abstentions:

Action: Moved to approve the minutes.

VOTE:

Yes 6 No 0 Abstain 0 Absent 2 (Curteman, Zimmerman)



7. DESIGN REVIEWS

a) Historic Design Review – Case No. HIS23-27 for 555 Liberty St SE

Class 3 Major Historic Design Review of a proposal to install a security gate on the east side (primary facade) of the Forstner Store Building (1887), a historic contributing building in the Downtown Historic District, zoned CB (Central Business District), and located at

241-247 Commercial Street NE - 97301; Marion County Assessor Map and Tax Lot number: 073W22DC-08700.

The Chair opened the public hearing at 5:39 p.m., asked the staff to read the criteria, and called for any conflicts of interest. There were none.

Jacob Morris, Preservation Planner, entered the Staff Report, all attachments and testimony into the record. Mr. Morris then summarized the proposal and outlined the applicable criteria, highlighting each criterion and how specific proposal components addressed that criterion.

Staff Recommendation: Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal with the following Condition:

Condition 1: The applicant shall utilize a shutter that is not sight obscuring, such as the perforated design version of the QMI proposed shutter security gate which does not visually obscure the entry alcove. The applicant shall submit the final design specifications to the Historic Preservation Officer demonstrating that the shutter is not sight obscuring at the time of building permit submittal.

Commissioner Curteman joined the meeting at 5:44 P.M.

Questions for Staff by: Strong, Inman, Kaser, Morris

Applicant: Bryan Peake 4723 Portland Rd NE

Questions for the Applicant: Commissioner Straus

Neighborhood Association: None

Support: None

Oppose: None

Neutral: None

Rebuttal: None

Additional questions for staff: Commissioner Ponce, Zimmerman, Inman, Maglinter-Timbrook

The Chair asked if anyone would like to keep the record open for additional testimony.

With no request, the Chair closed the public hearing 5:57 p.m. and the Commission proceeded to deliberations.

Motion: Move to Approve staff recommendation

Motion by: Commissioner Timbrook

Seconded by: Commissioner Inman

Questions or Comments by: Commissioner Timbrook

Vote:

Aye: Inman, Kaser, Maglinte-Timbrook, Morris, Straus, Strong

Nay:

Absent: Curteman, Zimmerman

Abstentions:

Action: Approve Staff recommendation

VOTE:

Yes 6 No 0 Abstain 0 () Absent 2 (Curteman, Zimmerman)



8. ACTION ITEMS:

- a. Work Plan for 2024 and Annual Report 2023

Kimberli Fitzgerald presented a brief overview of the annual report and workplan.

Chair Straus facilitated commissioners signing up for action items on the 2024 work plan.



9. DISCUSSION ITEMS:

- a. Newsletter Check-In

10. HISTORIC PRESERVATION OFFICER REPORT

With no further business to discuss, the meeting was adjourned at 6:27 p.m.

Prepared by: *Zachery Cardoso, Recorder*
January 18, 2024

APPROVED: February 15, 2024