

A G E N D A



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE:	Thursday, March 21, 2024	STAFF LIAISON:
TIME:	6:00 PM	Josh Eggleston, Chief Finance Off.
CHAIRPERSON:	Dr. Irvin Brown	503-588-6130
		jeggleston@cityofsalem.net
PLACE:	Council Chambers / Hybrid	Kali Leinenbach, Budget Manager
		503-588-6231
		kleinenbach@cityofsalem.net

Written comments on agenda items may be submitted at budgetoffice@cityofsalem.net Public comment may also be provided in person or via ZOOM. If using ZOOM, please pre-register between 8:00AM and 2:00PM on the day of the meeting at the following link: [Comment and Participate in a City Council Meeting | Salem, Oregon \(cityofsalem.net\)](#)

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1. OPENING EXERCISES – Chairperson Dr. Irvin Brown
 2. PUBLIC TESTIMONY
 - a. Comment on agenda items other than public hearings and deliberations
 3. MINUTES
 - a. Minutes from March 14, 2024 City of Salem and Urban Renewal Agency Budget Committee Meeting
 4. ACTION ITEMS
 - a. None
 5. INFORMATION ITEMS
 - a. None
 6. PUBLIC HEARINGS
 - a. None
 7. SPECIAL ORDERS OF BUSINESS
 - a. Presentations by Departments (*continuation*)
 - Enterprise Services – Krishna Namburi, Deputy City Manager
 - Community Planning and Development – Kristin Retherford, Director
 - City Manager’s Office, Legal, Mayor & Council, Finance, Non-Departmental - Josh Eggleston, Chief Financial Officer
 - Public Works – Brian Martin, P.E., Director
 - b. Reduction Scenario Reviews
 - September 18, 2023 City Council Work Session
 - October 25, 2023 City Council Work Session

c. Revenue Task Force Status Update – Courtney Knox Busch, Chief Strategy Officer

d. Budget Committee Discussion

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

9. ADJOURNMENT

The next Budget Committee meeting will be held on Wednesday, April 17, 2024, at 6:00 pm.

Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.

The City of Salem budget information can be accessed on the internet at: www.cityofsalem.net/budget

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Shengnan Thomas at 503-588-6040 or sthomas@cityofsalem.net at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.

MINUTES



Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Thursday March 14, 2024
TIME: 6:00 PM
CHAIRPERSON: Dr. Irvin Brown
PLACE: Council Chambers /Youtube

STAFF LIAISON:
Josh Eggleston, Chief Finance Officer
503-588-6130
jeggleston@cityofsalem.net
Kali Leinenbach, Budget Manager
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kleinenbach@cityofsalem.net

1. OPENING EXERCISES – Chairperson Brown called the meeting to order at 6:00pm

Members present: Cohen, Stapleton, Vieyra-Braendle, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Manvel, Allen, Curtis, Beleiciks, Gier, Dixon, Vice-chair Nishioka, Chairperson Brown.

Pledge of Allegiance

Chairperson Brown informed the Committee about the additions agenda submitted which included one staff report and one piece of written testimony.

Motion: Move to approve the additions agenda of March 14, 2024 for the City of Salem Budget Committee and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Varney
Seconded by: Member Nordyke

Action: Motion passes
Vote:
Aye: Unanimous
Nay:
Abstentions:

2. PUBLIC TESTIMONY

Council Chamber Appearance:

Topic:

Jim Schepcke, Ward 2

Salem Public Library

Questions or comments by: Members Curtis, Cohen, Nordyke and Stapleton
Answers or comments by: Jim Schepcke

3. MINUTES

- a. Minutes from January 10, 2024 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

Motion: Move to approve the meeting minutes from the January 10, 2024 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

Motion by: Member Varney
Seconded by: Member Manvel

Action: Motion passes

Vote:

Aye: Cohen, Vieyra-Braendle, Stapleton, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Allen, Curtis, Beleiciks, Gier, Dixon, Manvel, Vice-chair Nishioka, Chairperson Brown.

Nay:

Abstentions:

4. ACTION ITEMS

- a. None

5. INFORMATION ITEMS

- a. Staff Report: General Fund Budget Reduction Scenarios
- b. Staff Report: Responses to Committee Member Questions

Chief Financial Officer briefly went through the information items.

Questions or comments by: Members J. Hoy, Manvel, Cohen

Answers & explanations by: Josh Eggleston, CFO

Motion: Move that the City staff provide further analysis to questions 28 and 31 of costs to respond to Salem Keizer public schools and Oregon state facilities and the amount it would cost to increase hours at the Library.

Motion by: Member Cohen
Seconded by: Member Phillips

Action: Motion passes

Vote:

Aye: Cohen, Vieyra-Braendle, Stapleton, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Curtis, Beleiciks, Gier, Dixon, Manvel, Vice-chair Nishioka, Chairperson Brown.

Nay: Allen

Abstentions:

6. PUBLIC HEARINGS

- a. None

7. SPECIAL ORDERS OF BUSINESS

- a. Opening comments by Keith Stahley, City Manager

Questions or comments by: None

Answers & explanations by: None

- b. Presentation of Overview for Funds and Budgeting – Josh Eggleston, Chief Financial Officer

Questions or comments by: Members Stapleton, Cohen, Varney, Dixon, Nordyke and Allen

Answers & explanations by: Josh Eggleston, CFO and Kali Leinenbach, Budget Manager

- c. Presentations by Departments.

- Community Services – Scott Archer, Deputy City Manager

Questions or comments by: Members Curtis, Gwyn, Gier, Stapleton, Dixon, Varney, Beleiciks, Chairperson Brown, Nordyke

Answers & explanations by: Scott Archer, DCM and Josh Eggleston, CFO

- Fire – Chief Mike Niblock, Fire Chief

Questions or comments by: Members Phillips, Cohen, Nordyke, J. Hoy, Allen, Manvel, Vice-chair Nishioka, Chairperson Brown

Answers & explanations by: Mike Niblock, Fire Chief

- Police – Chief Womack, Police Chief

Questions or comments by: Members Nordyke, Cohen, Gier, Manvel, Curtis, Allen, Vice-chair Nishioka, Chairperson Brown

Answers & explanations by: Trevor Womack, Police Chief, Keith Stahley, City Manager

Motion: Move that the Committee adjourn for the evening and staff schedule an additional meeting.

Motion by: Member Stapleton
Seconded by: Member Phillips

Questions or comments by: Member Stapleton
Answers or comments by: Josh Eggleston, CFO

Amended Motion: Adjourn this evening and pick up next week.

Motion by: Member Stapleton
Seconded by: Member Phillips

Vote:

Aye: Cohen, Vieyra-Braendle, Stapleton, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Curtis, Beleiciks, Gier, Dixon, Manvel, Allen, Vice-chair Nishioka, Chair Brown.

Nay:

Abstentions:

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

- a. Correspondence from Jim Schepke regarding Salem Public Library.

9. COMMITTEE DISCUSSION ON FUTURE INFORMATION ITEMS

- a. None

10. ADJOURNMENT

The meeting was adjourned at 8:54 PM

Respectfully Submitted,

Kelli Blechschmidt
Minutes Recorder

The next Budget Committee meeting will be virtually held Thursday, March 21, 2024 at 6:00 pm

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