

# MINUTES



## Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, January 10, 2024  
TIME: 6:00 PM  
CHAIRPERSON: Virginia Stapleton  
PLACE: Virtual

STAFF LIAISON:  
Josh Eggleston, Budget Officer  
503-588-6130  
[jeggleston@cityofsalem.net](mailto:jeggleston@cityofsalem.net)  
Kali Leinenbach, Sr. Fiscal Analyst  
503-588-6231  
[kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net)

---

1. OPENING EXERCISES – Chairperson Stapleton called the meeting to order at 6:00pm

Members present: Cohen, Vieyra-Braendle, Nishioka, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Manvel, Allen, Curtis, Beleiciks, Gier, Vice-chair Brown, Chair Stapleton.

Member Dixon was present virtually, but having audio difficulties.

Pledge of Allegiance

2. PUBLIC TESTIMONY  
No one signed up for public comment.

3. MINUTES
  - a. Minutes from May 10, 2023 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

**Motion:** Move to approve the meeting minutes from the May 23, 2023 City of Salem Budget Committee Meeting and Urban Renewal Agency Budget Committee Meeting.

Motion by: Vice-chair Brown  
Seconded by: Member Varney

**Action:** Motion passes

Vote:

Aye: Cohen, Vieyra-Braendle, Nishioka, Phillips, Gwyn, Gonzalez, J. Hoy, Nordyke, Varney, C. Hoy, Allen, Curtis, Beleiciks, Gier, Dixon, Vice-chair Brown, Chair Stapleton.

Nay:

Abstentions: Manvel

Member Dixon was present virtually, but having audio difficulties.

4. ACTION ITEMS

a. Election of Officers- Chairperson

**Motion:** Move to nominate Dr. Irvin Brown for Chairperson of the City of Salem Budget Committee and Urban Renewal Agency Budget Committee.

Motion by: Member Phillips  
Seconded by: Member Nishioka

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Member Dixon was present virtually, but having audio difficulties.

**Motion:** Motion to nominate Member Nishioka for Vice-chairperson of the City of Salem Budget Committee and Urban Renewal Agency Budget Committee.

Motion by: Member Varney  
Seconded by: Member Gywn

**Action:** Motion passes  
Vote:  
Aye: Unanimous  
Nay:  
Abstentions:

Member Dixon was present virtually, but having audio difficulties.

5. INFORMATION ITEMS

- a. FY 2023 Q4 Financial Report for the City of Salem
- b. FY 2023 Q4 Financial Report for the Urban Renewal Agency
- c. FY 2024 Q1 Financial Report for the City of Salem
- d. FY 2024 Q1 Financial Report for the Urban Renewal Agency
- e. FY 2025 - FY 2029 Five - Year Forecast
- f. Staff Report – Responses to Committee Members Questions

Chief Financial Officer briefly went through the information items.

Questions or comments by: Members Curtis, Allen, Nordyke and Nishioka  
Answers & explanations by: Josh Eggleston, CFO

Opening remarks by Keith Stahley, City Manager

6. PUBLIC HEARINGS

- a. None

7. SPECIAL ORDERS OF BUSINESS

a. Presentation of Five-Year Forecasts – General Fund, Transportation Services Fund, and Utility Fund

- Presentation by Chief Financial Officer Josh Eggleston
- Discussion and review

Questions or comments by: Members Stapleton, Cohen, Allen, J. Hoy, Chair Brown, C. Hoy, Nishioka, Nordyke, Manvel, Gier, Curtis, Varney, Dixon.

Answers & explanations by: Chief Financial Officer Josh Eggleston, Keith Stahley, City Manager, Trevor Womack, Police Chief, Krishna Namburi, Deputy City Manager.

8. PUBLIC TESTIMONY FOR FUTURE BUDGET ISSUES

The Budget Committee has set aside time for public comment to address items not on the agenda. Each individual testifying will be limited to no more than three (3) minutes.

- a. Correspondence from Jim Schepcke regarding Salem Public Library.

9. COMMITTEE DISCUSSION ON FUTURE INFORMATION ITEMS

- a. None

10. ADJOURNMENT

The meeting was adjourned at 7:54 PM

Respectfully Submitted,

Kelli Blechschmidt  
Minutes Recorder

*The next Budget Committee meeting will be virtually held Thursday, March 14, 2024 at 6:00 pm*

*Budget staff is available for your convenience to discuss the budget document and process. Please call the staff listed above or 503-588-6040 if you have any questions.*

The City of Salem budget information can be accessed on the internet at: [www.cityofsalem.net/budget](http://www.cityofsalem.net/budget)

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6040 or [budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net) at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.